***LYMAN ZONING BOARD of ADJUSTMENT MINUTES***

***October 12, 2022***

**Call to Order:** Chairman Stephen Moscicki called the meeting to order at 6:00 pm.

**Roll Call:**

Members – Stephen Moscicki, Greg Harville, Richard Hubbard, Mark Draper, Larry Schieman, Diana McGrath (ZBA Coordinator)

**Meeting Minutes:**

The minutes for the September 21, 2022 meeting were reviewed. Hubbard made a motion to accept the minutes as written, 2nd by Draper, all voted in favor.

**Unfinished Business:**

A brief discussion on alternate candidates to the ZBA took place, as of yet, no one is interested. Draper suggested to advertise the position on the Lyman Town Website.

The proposed revisions, to the Rules of Procedure for Board of Adjustment was read, in its entirety, by vice-chairman Harville. Summary of Changes:

The following table summarizes the substantial changes that have been made in the [December 20, 2018] version of the Rules of Procedure for Board of Adjustment, Board of Adjustment Town of Lyman.

| Section | Impacted Paragraph(s) | Description of Change |
| --- | --- | --- |
| Officers | 1,2, & 3 | **Replacement**: Election of the chairman, vice-chairman and clerk shall all be done at the 1st regular meeting of the board in the month of April. |
| Meeting | 1 | **Replacement**: Regular meetings of the board are scheduled for the 2nd Wednesday of each month instead of once per calendar quarter. |
| Meeting | 2 | **Addition**: Adds a procedure to continue a public hearing in the event there is no quorum of the board present at a scheduled meeting. |
| Meeting | 4 | **Addition**: Adds “deliberation” to the order of business for regular meetings. |
| Application/Decision | 2 | **Addition**: Clarifies notification of public hearings. |
| Application/Decision | 4 | **Deletion**: Deleted text that had been previously deleted from December 20, 2018 version of the rules. |
| Records | 3 | **Replacement**: Deleted RSA 91-A:211(repealed) and added current reference RSA 91-A:4. |
| Appendix | All | **Addition**: Add description of forms used to apply for hearings before the board. |
| Summary of Changes | All | **Addition**: Add summary of change table. |

Harville motioned to approve the changes to the Procedures for Board of Adjustment effective December 11, 2022. 2nd by Draper, all voted in favor. McGrath will make the necessary changes.

**Next Regular Meeting Date**

November 9, 2022 – if needed

**Adjourn:**

Harville motioned to adjourn the meeting at 6:23PM, 2nd by Draper, all voted in favor.

**Approved Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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