

Selectmen's Minutes

April 7, 2014

Present: Jim Trudell, Bruce Beane, Steve Moscicki, Donna Clark-AA, Celine Presby-Treasurer, Tom Smith-Road Agent

Chairman Trudell called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for Mar 31st and Apr 7th were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

- The Treasurer's Report was read showing a balance of \$15,826.14 in the WGSB checking account and \$55,069.18 in the WGSB Insured Cash Sweep (ICS) account. Moscicki motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.
- The Board authorized Treasurer Presby to arrange for a \$600,000 Tax Anticipation Note in the form of a line of credit at WGSB before the end of the month.

Meeting Minutes:

Minutes for Mar 24th and Mar 26th were reviewed. Trudell motioned to approve both sets of minutes as written, 2nd by Beane, all voted in favor.

Committee/Department Reports & Needs:

- Road Agent Tom Smith updated the Board on Highway Dept matters. The new truck is working out well and the Selectmen will advertise the old Ford dump truck for sale by sealed bid with a minimum amount of \$1,000. Notices will be placed in the Apr 16th editions of the Littleton Courier and Caledonian Record, at the Town Hall and on the Town website. Sealed bids will be opened at a public meeting on Apr 24th at 4:00 pm. Other topics included Tom's plans for spring road work, creating a list of bridges and prioritizing their need for repair or replacement, getting bids for mid-summer blasting and crushing at the quarry, and getting quotes for winter sand. Tom is following up on Mine Safety & Health Administration (MSHA) training for Town employees that may be working in the quarry. He and Scott Stuart will also get tank endorsements on their licenses for hauling the calcium chloride tank. Richard Hubbard will work with Scott while Tom is on vacation. The highway budget to date was reviewed. Inexpensive reflective vests will be purchased from the highway budget for those participating in the May 17th Lyman Roadside Clean-Up Day.
- Clark distributed copies of the newly amended Lyman Zoning Ordinance to the Board.
- Moscicki will attend an upcoming Zoning Board of Adjustment meeting as the Selectmen's liaison. The Zoning Board will appoint two new members, Patti Slavtcheff and Janice Balog, and reappoint Linda Stephens as an alternate.
- One position still remains open as a Trustee of the Trust Funds.

- The Cemetery Committee will schedule a meeting with Toby Knighton to complete necessary paperwork and sign a contract for 2014 mowing.

Permits and Applications:

The following were approved:

- Elderly & Disabled Tax Deferral
- Veterans Tax Credit for Map 240 Lot 004

Correspondence:

The following were received:

- NHMA Legislative Bulletins #13 & #14
- Grafton County Conservation District Annual Report 2013
- Whitefield Planning Board - Notice of public hearing for a wireless telecommunications facility
- Primex - Anticipating Risks and Understanding Coverage training on Apr 17th in Concord

Old Business:

- Beane gave Moscicki a brief update on the Mar 26th Selectmen's meeting with PSNH Energy Efficiency Program representatives.
- Clark reported on the HealthTrust Benefits Administrators workshop and Mosaic Parcel Map Sharing Pool webinar she attended.
- Trudell will forward information to Jerry Landry regarding possible insurance options for Lyman Community Group functions as they cannot be covered under the Town's liability policy.
- Beane shared information he received from WGSB regarding the requirement for flood insurance before a mortgage is issued on any property located within the floodplain as shown on the current (2008) FEMA map. If a municipality belongs for the National Flood Insurance Program (NFIP), which Lyman does not, the requirements change with each map update. If not, the requirement stays the same as when the mortgage was issued.
- A \$2,875 reimbursement check was received from a fuel company to cover the cost of responding to a fuel truck rollover.

New Business:

- The 2014 expense and revenue budgets to date were reviewed and found to be in line for this time of year.
- The NH Dept of Revenue's 2013 Final Sales-Assessment Ratio Study for Lyman was reviewed, showing a median ratio of 107.3.
- The Board reviewed and signed the CAI Technologies 2014 Tax Map Maintenance Proposal for \$1,300.

Non Public:

Beane made a motion to enter non-public session per RSA 91-A:3, II(c) to discuss a matter of reputation, 2nd by Moscicki, all in favor by roll call vote. Resumed public session. Trudell made a motion to seal the minutes of the non-public session, 2nd by

Moscicki, all in favor following a roll call vote.

Moscicki motioned to adjourn the meeting at 7:45 pm, 2nd by Beane, all voted in favor.

The next regular meeting is scheduled for Monday, Apr 21st, at 6:00 pm.