

SELECTMEN'S MINUTES

September 25, 2017

Present: Jim Trudell, Bruce Beane, Steve Moscicki, Donna Clark-AA, Celine Presby-Treasurer

Chairman Trudell called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for Sept 18th and Sept 25th were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$81,831.99 in the WGSB checking account, \$10,347.06 in the WGSB Insured Cash Sweep (ICS) account and \$300,000 in the tax anticipation note (TAN). Moscicki motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for Sept 11th were reviewed. Beane motioned to approve the minutes as written, 2nd by Moscicki, all voted in favor.

Committee/Department Reports & Needs:

Beane gave an update on the Mountain Meadows Road Bridge project on Road Agent Tom Smith's behalf. Footings are in place on the Mountain Meadows side of the bridge. Winterset ran into a large amount of wood that was buried deep on the Lyman Rd side and had to pull out the support beam and metal sheets they had been installing in that area. The wood was removed and the project is back on track. The second set of footings are scheduled to be installed Oct 4th. * Since the Town Offices will be closed Oct 9th in observance of the Columbus Day holiday, the Selectmen will meet next Monday, Oct 2nd. * The Board approved vacation time for Clark. * Town Clerk Carol Messner is also taking vacation in Oct and Deputy Beth Carignan will cover her office hours.

Permits and Applications:

The following were approved:

- Intent to Cut for Paul Thomas for Map 217 Lot 021
- Intent to Cut for Donald & Jackeline Hubbard for Map 221 Lot 023

Further discussion was held on Littleton's request for input regarding an E911 address for a new structure that may be built in Lyman via an easement that starts off a road in Littleton. Town counsel advice may be needed.

Correspondence:

The following were received:

- Sept/Oct 2017 NHMA Town & City magazine

- Lyman Community Group's Aug meeting minutes and an events update
- NH Local Energy Solutions Conference on Oct 28th in Concord
- HealthTrust public hearing on rate setting and return of surplus on Oct 3rd
- HealthTrust announcing HealthTrust Benefit Advantage services
- North Country Council Annual Meeting & Dinner on Oct 19th in Whitefield
- NHMA Do I Have a Conflict of Interest? webinar on Nov 1st at noon - Clark will participate
- Eversource press release regarding increased reliability for customers

Old Business:

The Selectmen listened to a voice message from the former owner of a tax deeded parcel and prepared a letter in response. * Clark reminded the Board that she will attend the Annual Budget & Finance Workshop on Sept 26th and Beane will attend a NH Gravel & Dirt Road Maintenance Workshop on Sept 29th. * Clark submitted paperwork to close out the Emergency Operations Center Equipment Grant and requested reimbursement in the amount of \$14,528. * Littleton Monument Company may not have time to accomplish all of the cemetery work originally planned for this year.

New Business:

The Selectmen opted to use the NH Dept of Revenue utility value for Eversource for the 2017 tax year. Clark will prepare the MS-1 Summary of Inventory Valuation for review at the next meeting. * The Board agreed with Clark's suggestion to get the Town Office carpets cleaned this fall. * Some minor Town Hall maintenance items were addressed.

Non Public:

Trudell made a motion to enter non-public session per RSA 91-A:3, II(a) to discuss an employee review, 2nd by Beane, all in favor by roll call vote. Resumed public session. Moscicki made a motion to seal the minutes of the non-public session, 2nd by Beane, all in favor following a roll call vote.

Trudell motioned to adjourn the meeting at 7:20 pm, 2nd by Moscicki, all voted in favor.

The next regular meeting is scheduled for Monday, Oct 2nd, at 6:00 pm.

Approved:
