

SELECTMEN'S MINUTES

October 16, 2017

Present: Jim Trudell, Bruce Beane, Steve Moscicki, Donna Clark-AA, Celine Presby-Treasurer

Chairman Trudell called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for Oct 9th and Oct 16th were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$54,714.92 in the WGSB checking account, \$10,347.06 in the WGSB Insured Cash Sweep (ICS) account and \$200,000 in the tax anticipation note (TAN). Moscicki motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for the Oct 9th and Oct 11th meetings were reviewed. Moscicki motioned to approve both sets of minutes as written, 2nd by Beane, all voted in favor.

Committee/Department Reports & Needs:

Beane gave an update on the Mountain Meadows Road Bridge project on Road Agent Tom Smith's behalf. Wing walls are being installed this week then backfilling will begin using much of the material that was originally excavated from the site. The bridge will be open to one-way traffic soon. Tom will attend Culvert Maintainer Recertification Training Oct 19th in Keene. * Clark will take a few previously approved vacation days during the next two weeks. A Selectman will be available if urgent matters come up during her absence. * The Selectmen reviewed and signed the 2017 property tax warrant. Tax Collector Carol Messner expects bills to be mailed by the end of the week that will have a due date of Dec 1st.

Permits and Applications:

The following were approved:

- Accessory Zoning Permit for Leo & Carol Gobin for a roof over an existing deck for Map 219 Lot 064
- Accessory Zoning Permit for Paul Rayburn and Brett & Celine Presby for a shed for Map 216 Lot 129

Correspondence:

The following were received:

- Lyman Community Group's Sept 2017 meeting minutes
- HealthTrust ACA-IRS Small Employer Reporting Webinar on Nov 2nd at 1:30 pm
- UNH T2 Road Maintenance 101 Workshop on Nov 7th in Concord
- NHMA Intersection of Land Use & Road Law workshop on Oct 27th in Concord

- NHMA 2017 Annual Conference on Nov 15th & 16th in Manchester
- USDA's Community Facilities Program is now accepting applications
- Primex's Consulting Appraiser will be setting up an appointment to visit town-owned properties
- National Grid will be conducting environmental survey work along existing rights-of-way through Dec as part of the proposed Granite State Power Link project
- NH Forest Protection Bureau advised there is currently no Forest Ranger assigned to Lyman. If problems arise, Captain John Accardi should be contacted.

Old Business:

Moscicki would like to pursue the possibility of selling ledge pack from the Town's quarry as a way to offset property taxes. This option has been discussed in the past but the gravel pit was originally permitted for material to be used on town roads only. Beane will contact engineer Jenn McCourt who assisted with the 2012 Alteration of Terrain Permit to inquire what steps are necessary to expand the use. Other matters such as liability insurance and MSHA (Mine Safety and Health Administration) regulations will also have to be considered. * Since there has been no response to a zoning violation letter sent to the owners of a property who have not yet requested a variance for an unpermitted structure, a stern follow up letter will be sent. * The Board will begin the eviction process next week for a recently tax deeded parcel with a building. There has been no response to a letter confirming the amount due, and the deadline to avoid this next step has now passed. * Clark and Tom Smith met with FEMA Program Delivery Manager Jeff Woodward Oct 11th regarding reimbursement for July 1st storm damage. It is not clear yet if the Town's minimal expenses will meet the required threshold and the amount of work required to document the costs is extensive. Unless something changes, the Selectmen will not pursue this matter further.

New Business:

Clark notified the Selectmen that Larry Schieman has been appointed as an Alternate for the Zoning Board of Adjustment. They are still seeking at least one more alternate member to be sure they have a full board available any time a ZBA hearing is required. * The Board reviewed a list of 43 Lyman students currently attending Lisbon Regional School. * Primex provided 2018 Workers' Compensation and Unemployment Compensation contribution amounts for 2018 budgeting purposes. * Casey Locke removed a downed tree from the entrance to Moulton Hill Cemetery.

Beane motioned to adjourn the meeting at 7:25 pm, 2nd by Moscicki, all voted in favor.

The next regular meeting is scheduled for Monday, Oct 30th, at 6:00 pm.

Approved:
