

SELECTMEN'S MINUTES

November 27, 2017

Present: Jim Trudell, Bruce Beane, Steve Moscicki, Donna Clark-AA, Celine Presby-Treasurer, Road Agent-Tom Smith

Chairman Trudell called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for Nov 20th, Nov 24th and Nov 27th were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$55,357.76 in the WGSB checking account and \$190,308.06 in the WGSB Insured Cash Sweep (ICS) account. The \$600,000 tax anticipation note (TAN) has been repaid in full ahead of schedule saving \$4,657.09 in interest. The Grafton County portion of 2017 property taxes in the amount of \$106,588.00 and annual stipends will be paid next week. Moscicki motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for the Nov 13th meeting were reviewed. Beane motioned to approve the minutes as written, 2nd by Moscicki, all voted in favor.

Committee/Department Reports & Needs:

Road Agent Tom Smith updated the Board on highway department matters. The guardrail has been installed on the Mountain Meadows Road Bridge. The Selectmen had requested some consideration on the final invoice from Michie Corp/White Mountain Precast due to issues with the bridge installation but the company feels it met its contractual obligations. * The group reviewed the budget to date and a breakdown of the expenses to date for the Mountain Meadows Road Bridge. Beane then made a motion to transfer \$56,000.00 from the Bridge Replacement & Repair Capital Reserve Fund to the General Fund to cover a portion of the amount paid to White Mountain Precast, LLC for this project in 2017, 2nd by Moscicki, all voted in favor. A letter authorizing the Trustees of the Trust Funds to coordinate the transfer of funds with Treasurer Presby was signed. * Trudell and Clark reported on the Nov 15th Safety Committee Meeting. The Town Hall and grounds were inspected and one outdoor light will be replaced. No new safety equipment or maintenance is required at this time. * The Selectmen signed and Oath of Office form for Larry Schieman to serve as a Planning Board Alternate.

Non Public:

Beane made a motion to enter non-public session per RSA 91-A:3, II(a) to present two annual employee reviews, 2nd by Moscicki, all in favor by roll call vote. Resumed public session. Trudell made a motion to seal the minutes of the non-public session, 2nd by Moscicki, all in favor following a roll call vote.

Permits and Applications:

The following was approved:

- Intent to Cut for James H Neil Revocable Trust for Map 237 Lots 007 & 008

Correspondence:

The following was received:

- Lyman Community Group's Oct 2017 meeting minutes

Old Business:

The 2018 HealthTrust medical rates, plan options and cost-sharing formulas were discussed. Trudell motioned to maintain the current medical plan and continue the employees' cost sharing formula at 12% for a single or 2-person policy, 2nd by Beane, so voted all. Family plans are available but the employee pays the difference in cost between 2-person and family coverage. The Selectmen reviewed and signed the transmittal for 2018 HealthTrust medical, dental and short-term disability coverages. They will meet with employees on Nov 30th to review the new rates and cost sharing amounts. * A variance request application has been received in response to zoning violation letters for an unpermitted structure. It will be forwarded to the Zoning Board of Adjustment to arrange for the required hearing. * Beane contacted engineer Jenn McCourt and learned the Alteration of Terrain Permit for the quarry is up for renewal in 2017. She and surveyor Tom Smith will look into the matter and report back on what is needed to complete the process. * Clark reminded the group that she, Beane and Michael Belanger will attend a Nov 28th DRA Current Use Workshop in Moultonborough.

New Business:

Primex provided FY 2019 renewal information showing the amount to be \$7,275 which is only \$14 higher than the current year. * Lisbon resident Bill Callender provided a summary of all the individuals who stopped at the information booth and inquired about Lyman. Mr. Callendar put in 309 hours at the information booth this year. * The Board looked at the local school portion of other towns' property tax rates and noted that Landaff, which tuitions its older children to various schools including Lisbon Regional, had an increase of \$3.25/1000. * The Selectmen also read two emails from resident David Simpson. He is interested in helping look into school costs and options and will be invited to an upcoming meeting to share his thoughts and concerns. *

Beane motioned to adjourn the meeting at 7:55 pm, 2nd by Moscicki, all voted in favor.

The next regular meeting is scheduled for Monday, Dec 11th, at 6:00 pm.

Approved:
