

## SELECTMEN'S MINUTES

August 27, 2018

Present: Bruce Beane, Jim Trudell, Steve Moscicki, Donna Clark-AA, Celine Presby-Treasurer

Chairman Beane called the meeting to order at 6:00 pm.

### Manifests & Invoices:

The manifests for Aug 20<sup>th</sup> and Aug 27<sup>th</sup> were authorized and new invoices for future payment were reviewed and initialed.

### Treasurer's Report:

The Treasurer's Report was read showing a balance of \$196,747.03 in the WGSB checking account, \$50,539.47 in the WGSB Insured Cash Sweep (ICS) account and \$150,000.00 in the tax anticipation note (TAN). Moscicki motioned to approve the Treasurer's report as given, 2<sup>nd</sup> by Trudell, all voted in favor.

### Meeting Minutes:

Minutes for the August 13<sup>th</sup> meeting were reviewed. Moscicki motioned to approve the minutes as written, 2<sup>nd</sup> by Trudell, all voted in favor.

### Committee/Department Reports & Needs:

Clark updated the Board on highway department matters on Tom Smith's behalf. A total of 3,600 yds of ledge pack were used on Pettyboro Rd and enough remains to complete the rest of this year's planned work. In the next week or two, a 3 ft culvert will be replaced on Under the Mountain Rd and a culvert on Skinny Ridge Rd will be extended. A section of Bobbin Mill Rd will be dug up and the new geogrid material will be put down which should help stabilize the road in the spring. The HP Fairfield roadside mower has been reserved for two weeks next summer. Tom will follow up with the people at NH DOT regarding road signs for the Lyman Loop. \* The Animal Control Officer's Civil Forfeiture Warrant was returned showing all dog license fees and fines have been paid with no dogs seized or summons to court. \* Town Clerk/Tax Collector Carol Messner will be taking vacation time next week. Deputy Beth Carignan will fill in. \* Trudell reported on the Aug 20<sup>th</sup> School Committee meeting. The Committee is ready to present its findings and suggestions to the Board of Selectmen at their Sept 10<sup>th</sup> meeting.

### Non Public:

Trudell made a motion to enter non-public session per RSA 91-A:3, II(a) to discuss an employee matter, 2<sup>nd</sup> by Moscicki, all in favor by roll call vote. Resumed public session. Trudell made a motion to seal the minutes of the non-public session, 2<sup>nd</sup> by Moscicki, all in favor following a roll call vote.

### Permits and Applications:

The following was approved:

- Zoning Permit for Kevin Chamberlain Sr for house for Map 202 Lot 005

A potential buyer emailed questions regarding driveway access and building restrictions for a parcel on Hurd Hill Rd. Any structures will require a zoning variance as the lot lacks sufficient road frontage. The driveway question will be forwarded to the Planning Board.

**Correspondence:**

The following were received:

- HHMA 2018 Special Edition Legislative Bulletin
- North Country Health Consortium workshop Incident Command System for Executives on Sept 26th Littleton
- HealthTrust Summit on Sept 13<sup>th</sup> in Concord
- List of new online courses available on the Primex website
- NHMA Legislative Policy Conference on Sept 14<sup>th</sup> in Concord
- NHMA Budget & Finance Workshop on Sept 20<sup>th</sup> in Lincoln - Clark will attend
- North Country Council Annual Meeting on Oct 17<sup>th</sup> in Littleton
- Grafton Regional Development Corp Annual Meeting on Sept 13<sup>th</sup> in Plymouth

**Non Public:**

Trudell made a motion to enter non-public session per RSA 91-A:3, II(a) to present an employee review, 2<sup>nd</sup> by Moscicki, all in favor by roll call vote. Resumed public session. Trudell made a motion to seal the minutes of the non-public session, 2<sup>nd</sup> by Moscicki, all in favor following a roll call vote.

**Old Business:**

As discussed at the last meeting, a letter was sent to the Town of Lisbon regarding billing for a forest fire on Hunt's Mountain. \* Following up on the discussion that took place at the last meeting regarding the status of Smith Road and a logger's request for permission to upgrade it, surveyor Thomas Smith advised that the Town of Bath has no helpful information. Bo Presby thought he might have some records on it but has not been back in touch. \* It was noticed that some mold is showing on the north side of the Grange Hall. Beane will look at it and determine how to address it. \* A dehumidifier and large fan have been set up in the Town Hall basement to dry it out. Water continues to find ways to seep in, especially with the recent heavy rains. \* Clark reminded the group about the Berlin Public Schools invitation to a Sept 6<sup>th</sup> meeting regarding the current state of education funding and continued reduction of stabilization funds from State of NH.

**New Business:**

The Selectmen signed the MS-1 Summary Inventory of Valuation Extension form as the Town is waiting for the NH Dept of Revenue to set the utility values. They also reviewed revenues to date and updated projections for the MS-434 Revised Estimated Revenues form which must be submitted by Sept 1<sup>st</sup>. \* The Board reviewed and signed a letter to owners of previously tax deeded property regarding possible health concerns and/or zoning violations discovered on the parcel while under the Town's ownership.

Trudell motioned to adjourn the meeting at 8:40 pm, 2<sup>nd</sup> by Moscicki, all voted in favor.

The next regular meeting is scheduled for Monday, September 10<sup>th</sup>, at 5:00 pm.

Approved:

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