

SELECTMEN'S MINUTES

September 24, 2018

Present: Bruce Beane, Jim Trudell, Steve Moscicki, Donna Clark-AA, Tom Smith-Road Agent

Chairman Beane called the meeting to order at 5:40 pm.

Manifests & Invoices:

The manifests for Sept 17th and Sept 24th were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$92,019.87 in the WGSB checking account, \$50,543.72 in the WGSB Insured Cash Sweep (ICS) account and \$150,000.00 in the tax anticipation note (TAN). Moscicki motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for the Sept 10th meeting were reviewed. Moscicki motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

Committee/Department Reports & Needs:

Road Agent Tom Smith updated the Board on highway department matters. He spoke with Walter Keuenhoff at NH DOT and was told the process to determine what traffic signs are needed for the Lyman Loop is underway as evidenced by the pink markings visible along the sides of the State roads. A letter from NH DOT confirmed that this project is going on in other District 1 towns as well. Tom reported that seasonal employee Richard Hubbard is still available as-needed but is done with steady work for the year. The 2008 International truck is now at Tenco having the body replaced. A purchase order for New England Truck Tire for \$4,684.80 for 8 tires for the 2008 International truck was approved. A Cargill road salt proposal for 50 tons at \$85.12 delivered was approved. Beane thanked the road crew for addressing the problem of water seeping into the Town Hall basement. * The quarterly Safety Committee meeting will be held Sept 27th at noon. * Beane will advise the Zoning Board Chairman that Planning & Zoning Coordinator Tabbetha Shosa is available on Thursdays to begin learning her ZBA responsibilities. * The Board approved Clark's request for vacation time. * Due to the Oct 8th Columbus Day holiday, the Selectmen will adjust their biweekly schedule and meet Oct 1st and Oct 15th.

Non Public:

Beane made a motion to enter non-public session per RSA 91-A:3, II(a) to discuss an employee matter, 2nd by Trudell, all in favor by roll call vote. Resumed public session. Beane made a motion to seal the minutes of the non-public session, 2nd by Trudell, all in favor following a roll call vote. The Selectmen regretfully accepted Road Crewman Scott Stuart's letter of resignation effective October 19, 2018 and wish him all the best

in his retirement. Scott has been with the Town for 14 years and will be hard to replace. A farewell gathering will be planned. A discussion followed about updating the Road Crew Person job description and advertising the opening in the Littleton Courier, Caledonian Record, at the Town Hall and on the Town website.

Permits and Applications:

The Board briefly talked about two ongoing issues with building on properties on Dodge Pond Rd and Smith Rd.

Correspondence:

The following were received:

- NH Municipal Association Annual Conference on Nov 14th & 15th in Manchester
- HealthTrust Public Hearing on Rate setting on Sept 27th in Concord & Gilford
- Lyman Community Group Aug 2018 minutes
- Boys & Girls Club's Heart of the Community Breakfast on Oct 4th in Bethlehem
- State of NH's Proposed Re-adoption of Emergency Medical Services Rules
- NH Association of Assessing Officials Official 2019 Election Ballot
- Essentials of Primex Coverage training on Oct 3rd in Concord
- State of NH School Safety Preparedness 2018 Report

Old Business:

Clark reported on the NHMA Budget & Finance Workshop she recently attended with Tabbetha Shosa. * Health Officer Christopher Hodge reported that no significant action has taken place yet to remedy problems at a property with health concerns and zoning violations. Sending a follow up letter will be considered at the next meeting.

New Business:

Lyman's Emergency Management Director, Michael O'Brien, will be asked to follow up on two matters that fall within his duties: participating in the NH Public Health Networks & Granite State Health Care Coalition's joint Jurisdictional Risk Assessment process and updating the Lyman Emergency Operations Plan's Annual Concurrence Form for Year Two and reviewing other pages as suggested. * North Country Council requested feedback on the New Hampshire 2021-2030 Ten Year Plan for Transportation Improvement Projects.

Public Matters:

Lyman Community Group members Steve Sherry & Jerry Landry met with the Board. Jerry advised that they are still pursuing 501(c)(3) tax exempt status that would allow donors to write off donations. They also explained that they have some funds that they would like to use for community improvements and offered some suggestions including Welcome to Lyman signs and seasonal decorations or a nicer sand/salt container for the handicapped ramp. A suggestion for a playground would likely be too costly to build and insure.

The conversation then turned to the Grange Hall. Since upgrading the entire building to meet current health and safety regulations is cost-prohibitive, an option might be to take the existing building down and replace it with a more user-friendly community structure

such as a large post and beam gazebo that could be expanded to include bathroom and cooking facilities over time as funds allow. The Selectmen believe this concept is worth investigating.

Trudell motioned to adjourn the meeting at 7:30 pm, 2nd by Moscicki, all voted in favor. They then joined the School Tax Stabilization and Quality Education Committee meeting to prepare for the Oct 2nd 7:00 pm Public Informational Meeting to present the Committee's findings and suggestions to the townspeople.

The next regular meeting is scheduled for Monday, October 1st, at 6:00 pm.

Approved:
