

## SELECTMEN'S MINUTES

October 29, 2018

Present: Bruce Beane, Jim Trudell, Steve Moscicki, Donna Clark-AA, Celine Presby-Treasurer, Tom Smith-Road Agent

Chairman Beane called the meeting to order at 5:35 pm.

### **Manifests & Invoices:**

The manifests for Oct 22<sup>nd</sup> and Oct 29<sup>th</sup> were authorized and new invoices for future payment were reviewed and initialed.

### **Treasurer's Report:**

The Treasurer's Report was read showing a balance of \$143,447.94 in the WGSB checking account and \$50,547.73 in the WGSB Insured Cash Sweep (ICS) account. Trudell motioned to approve the Treasurer's report as given, 2<sup>nd</sup> by Moscicki, all voted in favor.

### **Meeting Minutes:**

Minutes for the Oct 15<sup>th</sup> meeting were reviewed. Moscicki motioned to approve the minutes as written, 2<sup>nd</sup> by Trudell, all voted in favor.

### **Committee/Department Reports & Needs:**

The Selectmen will take turns being on hand at the Town Hall for the Nov 6<sup>th</sup> State Election. \* Due to the Nov 12<sup>th</sup> Veterans Day holiday, the Selectmen will meet on Nov 5<sup>th</sup>. \* The Zoning Board of Adjustment voted at a recent meeting to increase variance and special exception hearing fees from \$125 to \$150 to help cover the rising costs of advertising, certified mailing of abutter notices, etc. All other Town charges will be reviewed and a new fee schedule will be adopted. \* Road Agent Tom Smith updated the Board on highway department matters. Scott Stuart enjoyed his retirement party and his last day of work was Oct 19<sup>th</sup>. One prospective candidate for the road crew person position has indicated he is no longer interested and another will be interviewed this evening.

### **Non Public:**

Trudell made a motion to enter non-public session per RSA 91-A:3, II(b) regarding the hiring of a public employee to fill the road crew person position, 2<sup>nd</sup> by Moscicki, all in favor by roll call vote. Resumed public session. Beane made a motion to seal the minutes of the non-public session, 2<sup>nd</sup> by Trudell, all in favor following a roll call vote. A conditional offer of employment will be made to the person interviewed.

### **Correspondence:**

The following were received:

- NH Municipal Association Annual Meeting on Nov 14<sup>th</sup> in Manchester
- HealthTrust Annual Meeting on Dec 6<sup>th</sup> in Concord

- Littleton Regional Healthcare announced it has moved to a new location in the hospital and will be expanding its occupational health services

**Old Business:**

The 2019 HealthTrust medical rates, plan options and cost-sharing formulas were discussed. Trudell motioned to maintain the current medical plan and continue the employees' cost sharing formula at 12% for a single or 2-person policy, 2<sup>nd</sup> by Moscicki, so voted all. Family plans are available but the employee pays the difference in cost between 2-person and family coverage. The Selectmen reviewed and signed the transmittal for 2019 HealthTrust medical, dental and short-term disability coverages. They will meet with employees in the coming weeks to review the new rates and cost sharing amounts. \* Additional information was received regarding a setback zoning violation and the Board was given permission to view the situation from the complainant's property. The owner of the structure will be asked to meet with the Selectmen to discuss the matter. \* A follow up letter will be sent to another property owner who has not resolved ongoing issues by the Oct 15<sup>th</sup> deadline he was given. \* Beane reported that 2018 cemetery work has been completed with \$2,700 expended. John Hanks of Littleton Monument Company will send a proposal to replace four old stones that cannot be repaired. The Selectmen may encumber the remaining 2018 cemetery maintenance funds for this purpose, \* Lisbon Selectman Scott Champagne informed the Board that the new compactor has been installed and is working well. Lyman's portion of the cost is \$4,236.54 which will be paid for through a 2019 warrant article. \* Beane reported he is helping Charles Hochmuth complete a few Town Hall maintenance items including repairing holes cut in fire-rated sheetrock in the basement ceiling, installing railing in the lower handicapped ramp, and securing loose ceiling boards in the Town Hall ceiling.

**New Business:**

The MS-1 Summary of Inventory Valuation used by the NH Dept of Revenue to determine the Town's 2018 property tax rates was signed and submitted Oct 25<sup>th</sup>. The Board anticipates that tax bills will be mailed out by Nov 1<sup>st</sup>. \* The NH Dept of Revenue's Phil Bodwell & Vicky Ayer will assist Clark with updating current use files tomorrow. \* The Town Hall and Highway Garage furnaces will have their annual cleanings Nov 14<sup>th</sup>. \* Elaine French, a candidate for NH State Representative for District #14, was not able to attend the meeting so Clark presented her campaign information for the Selectmen to review.

Moscicki motioned to adjourn the meeting at 9:00 pm, 2<sup>nd</sup> by Trudell, all voted in favor.

The next regular meeting is scheduled for Monday, Nov 5<sup>th</sup>, at 6:00 pm.

Approved:

---

---

---