

## SELECTMEN'S MINUTES

January 14, 2019

Present: Bruce Beane, Jim Trudell, Steve Moscicki, Donna Clark-AA, Tom Smith-Road Agent

Chairman Beane called the meeting to order at 5:00 pm.

### **Manifests & Invoices:**

The manifest for Jan 14<sup>th</sup> was authorized and new invoices for future payment were reviewed and initialed.

### **Meeting Minutes:**

Minutes for the Dec 27<sup>th</sup> and Jan 7<sup>th</sup> meetings were reviewed. Moscicki motioned to approve the minutes as written, 2<sup>nd</sup> by Beane, all voted in favor.

### **Committee/Department Reports & Needs:**

Road Agent Tom Smith updated the Board on highway department matters related to the 2019 budget. He has been in touch with Kingdom Gravel & Aggregate and Chief Crushing & Excavation regarding quotes for producing ledge pack. There is enough room at the pit now to store 10,000 yds of material so none will have to be trucked offsite until it is put down on the roads. That quantity is usually a three year supply and gets the best price from the crushers. There is enough overburden onsite to mix in with it. The cost for renting a roadside mower from HP Fairfield for two weeks this summer is \$6,400 with unlimited time on the machine. Funds will be budgeted for the usual road maintenance items such as culverts, road fabric, geogrid material, sand and road salt. There are no major equipment purchases planned but a walk-behind DR Brush Mower at a cost of about \$4,200 is being considered as it would be very useful for roadside maintenance. Money will likely be added to the Bridge capital reserve fund and the Road Maintenance capital reserve fund. \* The Town Offices will be closed Jan 21<sup>st</sup> in observance of Martin Luther King, Jr Day. \* The auditors will be conducting the fieldwork portion of the 2018 annual audit on Feb 6<sup>th</sup> and 7<sup>th</sup>. \* The Selectmen discussed the current situation with Lisbon Regional School. School Board member Trudell supported the Lisbon School Board putting an article on the 2019 Annual Meeting Warrant to change the composition of the board's membership from 7/Lisbon and 2/Lyman to 6/Lisbon and 3/Lyman. If approved, the change will take effect in 2020 when Lyman will add a seat and Lisbon will lose one. The school committee members are now the most well informed potential candidates so hopefully one of them will sign up to run for the seat being vacated by Trudell. The dates to file for candidacy for the open school board seat are January 30<sup>th</sup> to February 8<sup>th</sup> and the paperwork must be filed at the SAU office in Littleton. The Selectmen are also not in favor of putting any other articles on the 2019 Annual School Meeting Warrant and will be focusing on the Town budget for the next few weeks.

### **Correspondence:**

The following were received:

- NHMA Legislative Bulletins #02 & #03. There are a number of legislative bills being introduced this year that will impact municipalities.
- Jan/Feb 2019 NHMA Town and City magazine
- Lyman Community Group's Nov 2018 meeting minutes
- NHMA webinar on outdoor wood boilers and open burning on Feb 13<sup>th</sup> at noon. Beane will participate as will the Town's health officer Chris Hodge.
- Primex training on Contracts: Be Careful What You Sign on Feb 21<sup>st</sup> in Concord

**Old Business:**

The Board reviewed and signed two dog complaint letters per the Lyman Dog Policy. \* The letter to be sent to the owners of an existing wind generator regarding location and setback requirements for the structure will also include information on height restrictions and a timeline to address the violations or request for variances from the Zoning Board of Adjustment. \* The materials for the new Town Hall floor are on order and the timing of the project will depend on their availability as well as working around dates that the Town is needed for meetings. The built in voting booth will be removed and perhaps replaced with ones that are more portable. The Selectmen will also look into the cost of painting the interior paneling in the Town Hall. \* Littleton Monument Co provided proofs of the wording for the replacement graves stone they will install this year. Beane will ask Town Clerk Carol Messner to confirm the information with the cemetery records in her possession. \* Work continued on 2019 budget preparation.

**New Business:**

Twin State Mutual Aid Fire Association notified the Town of a special meeting regarding a proposed change to its bylaws to eliminate the membership classification of "Associate Member" on Feb 27<sup>th</sup> in Franconia. Because Lyman does not have its own fire department, it is an associate member and pays dues of \$2,000 per year to belong. This would allow mutual aid fire departments responding to emergencies in Lyman to bill for equipment and personnel. This could result in much higher and unpredictable costs than the annual fee. The Selectmen will contact the Town of Lisbon and Lisbon Fire Dept to get more details. \* Grafton County Register of Deeds announced that it will be upgrading its records searching software in early 2019. They encourage users to participate in upcoming webinars or live training sessions.

Moscicki motioned to adjourn the meeting at 7:45 pm, 2<sup>nd</sup> by Trudell, all voted in favor.

The next regular meeting is scheduled for Monday, Jan 28<sup>th</sup>, at 6:00 pm.

Approved:

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