

SELECTMEN'S MINUTES

April 29, 2019

Present: Bruce Beane, Jim Trudell, Wendy Ho-Sing-Loy, Donna Clark-AA, Celine Presby-Treasurer, Brett Presby-Forest Fire Warden

Other Attendees: Roger Emerson, Bob Tortorice, Joy Moore

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for Apr 22nd and Apr 29th were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$63,416.25 in the WGSB checking account and \$50,695.27 in the WGSB Insured Cash Sweep (ICS) account. Beane motioned to approve the Treasurer's report as given, 2nd by Ho-Sing-Loy, all voted in favor. * The Board reviewed and signed paperwork for a \$600,000 Tax Anticipation Note (TAN) at WGSB in the form of a line of credit at 3.00% interest. Of the lending institutions contacted, this was the best rate offered. * The Board also signed a Request for Advance to transfer \$150,000 from the TAN to the General Fund checking account to pay upcoming bills.

Meeting Minutes:

Minutes for the Apr 1st and Apr 15th meetings were reviewed. Trudell motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

Public Matters

Roger Emerson addressed the Board on behalf of his parents, Ray and Betty Ann Emerson, about possible building and/or subdividing options for parcels they own on Dodge Pond Rd. One lot on the shore of the pond had a building that was taken down in 1997 with their understanding it could be rebuilt in the future. Since current zoning and shoreland protection regulations may make that difficult, other possibilities were discussed.

Bob Tortorice of Building Alternatives addressed the Board concerning a Zoning Permit for Bentley & Lynn Craig for a new year-round residence for Map 206 Lot 004 on Poulsen Point Rd at the tip of Partridge Lake. This property has several matters that need to be addressed before a permit for construction is issued including no road frontage, access via Littleton's Poulsen Point Road then a lengthy deeded right-of-way over two parcels in Lyman, and shoreland protection requirements. Mr. Tortorice provided a draft zoning permit application, maps and other materials. The Selectmen explained what other information would be required and that at least one variance from the Zoning Board of Adjustment would eventually be necessary. He will gather more information to present at the next meeting.

Realtor Joy Moore of Peabody & Smith, representing potential buyer Justin Kaldy, revisited the matter of building off the Class VI portion of Hubberton Rd (formerly Clough Rd). The Selectmen read a letter from Mr. Kaldy confirming his desire to build a home on 76 Hubberton Rd, but he does not want to use the location designated for the driveway that is a condition of the subdivision plan that created the lot. He wishes to upgrade a significant section of the Class VI road and have his driveway come off closer to the proposed building site area and feels this option would be less costly and better for the environment. Beane travelled down to view the area where the road changes from Class V maintained road to Class VI unmaintained road. He showed the group photos of the Class VI portion of the road which was still be very wet with deep ruts, lots of water running alongside and an overflowing culvert. They then discussed what would be required by the proposed owners to bring it up to the road policy's specifications to allow for building and to maintain it in that condition going forward. The Selectmen will also reach out to Town Counsel to determine if the Zoning Board of Adjustment has the authority to waive the driveway location requirement.

Committee/Department Reports & Needs:

Forest Fire Warden Brett Presby met with the Board to discuss the need for a new hand-held radio for emergency fire communications as the old one is broken and not repairable. Tac-2 Communications, which provides all of the Town's communications equipment, quoted \$927.70 but Brett believes it can be lowered to \$767.70 as one item listed is not needed. He reminded the Selectmen that the Town has money in a capital reserve fund for forest fire equipment and they agreed the radio would qualify. Trudell made a motion to purchase a replacement hand-held radio for the Forest Fire Warden using money in the Forest Fire Equipment Capital Reserve Fund, 2nd by Beane, all voted in favor. * Clark updated the Selectmen on Highway Dept matters. They approved Tom's suggestion that the three large boulders in the flowerbed under the flagpole be removed as they interfere with snow removal. He is still waiting to hear from Chief Crushing & Excavation to set up a meeting at the quarry regarding this year's crushing. The road bans will be lifted later this week; roads are being graded as weather permits; and Tom and Ed will be attending the Annual Mountain of Demos on May 23rd. Vacation time for Ed Parker was approved. * Emails from John Simpson and David Simpson regarding the condition of Under the Mountain Rd were read. Both will be advised that every three years the Town blasts and crushes about 10,000 yds of material at the quarry. This process needs to happen before there will be enough ledge pack to do any significant road work this year. Plans have not been firmed up yet but the Selectmen and Road Agent Tom Smith will look into doing something in that section of Under the Mountain Road as well as address other problem areas. * A list of properties pending deeding was provided by Tax Collector Bethany Carignan. The Selectmen also signed a directive authorizing her to hire Lear Hill Title Services to research and notify impending 2018 lien mortgagees. This year's lien process will take place on July 15th and the date for tax deeding is July 18th. * An appointment paper was signed for Wanda Hubbard to serve as Deputy Town Clerk. Wage & Benefit statements were signed for Bethany Carignan and Wanda Hubbard. * A Cemetery Committee Meeting will be held Apr 30th at 6:00 pm. The annual cemetery mowing contract with Locke's Lawn Care for \$5,000 will be signed and new Cemetery Committee member Kevin Fraser will be sworn in. The Selectmen signed his appointment paper this evening. * The Board discussed a recent payment made to the

Town of Lisbon for Lyman's 21% share of the compactor purchase which was approved at the Oct 29, 2018 meeting. Beane made a motion to transfer \$4,236.54 from the Transfer Station Equipment Capital Reserve Fund to the General Fund to cover Lyman's portion of the amount Lisbon paid to Atlantic Recycling Equipment, LLC for the purchase of a new compactor for the Transfer Station, 2nd by Trudell, all voted in favor. A letter authorizing the Trustees of the Trust Funds to coordinate the transfer of funds with Treasurer Presby was signed. * Zoning Board of Adjustment alternates and Conservation Commission members are needed. If anyone is interested, they should contact the Town Office.

Permits and Applications:

The following were approved:

- Intent to Cut for Under the Mountain LLC for Map 223 Lot 001
- Electrical Permit for Kent Ogontz Realty LLC for Map 220 Lot 006
- Accessory Zoning Permit for George & Linda Achilles for a 2-car garage for Map 229 Lot 009

A Pistol Permit application was reviewed that will require additional proof of residency before being processed. The applicant will be notified.

Correspondence:

The following were received:

- NHMA Legislative Bulletins #17 and #18

Old Business:

The Lyman Community Group's donation of four new folding tables and a table trolley have arrived and are much appreciated by the Selectmen and the townspeople. * Clark reminded Beane and Trudell they are attending a Historic Resources Grant Workshop on Apr 30th in Littleton. * Beane reported on the Apr 26th Hard Road to Travel Workshop on Local Road Regulation and Enforcement he attended with Ho-Sing-Loy and Planning Board member Michael Belanger.

New Business:

The expense budget to date was reviewed. * Beane will fill in for Ho-sing-Loy as the Selectmen's liaison to the Zoning Board of Adjustment for a meeting and hearing scheduled for May 8th at 6:00 pm. * Clark and Planning Board Coordinator Tabbetha Shosa will attend a NH Dept of Revenue Current Use Mini Course on June 27th in Campton. * The Lyman Community Group will once again host Lyman Clean Up Day on May 11th at 10:00 am followed by lunch and garden clean up.

Trudell motioned to adjourn the meeting at 8:50 pm, 2nd by Ho-Sing-Loy, all voted in favor.

The next regular meeting is scheduled for Monday, May 13th, at 6:00 pm.

Approved:
