

SELECTMEN'S MINUTES

July 1, 2019

Present: Bruce Beane, Jim Trudell, Donna Clark-AA, Celine Presby-Treasurer

Absent: Wendy Ho-Sing-Loy

Other Attendees: Michael Belanger, Gloria Burns, Bob Tortorice

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for June 24th and July 1st were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$118,085.18 in the WGSB checking account, \$50,705.21 in the WGSB Insured Cash Sweep (ICS) account, and \$300,000 in the Tax Anticipation Note (TAN). Trudell motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for the June 17th meeting were reviewed. Trudell motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

Public Matters:

Wilderness Acres Road resident Michael Belanger addressed the Board regarding the status and condition of that road and had a list of issues concerning its maintenance and other matters. He researched state laws and believed the Town could involve itself in maintenance issues but the Selectmen informed him it is a private road that was created when the subdivision was approved and the Town has no authority to deal with the matters he presented. They clarified the difference between a private road and a Class VI unmaintained town road which is a public way. Unfortunately, there is no formal road maintenance agreement amongst the property owners on Wilderness Acres Rd. Mr. Belanger inquired why the road has its own map & lot number and asked who owned it? When Lyman was remapped in 2010, every acre of land had to be accounted for so private roads were given unofficial map & lots numbers and acreages. The Board will locate the subdivision map for the next meeting if questions remain. Although not a Town matter, Mr. Belanger also indicated he will remove a neighbor's dilapidated travel trailer from the Wilderness Acres cul-de-sac right away.

Committee/Department Reports & Needs:

Clark updated the Board on highway department matters on Road Agent Tom Smith's behalf. He took Clark on a tour of the gravel pit so she would better understand the drilling and blasting process which may take place later this week. The road crew will be spreading flake calcium chloride on the roads this year as Tom believes it is a better option than the liquid version they have been using. The following purchase orders

were approved: North Country Hydraulics for \$1,191.91 for resealing two loader dump cylinders, Jordan Equipment for \$1,140.00 for grader bits and Ferguson Waterworks for assorted culverts. * The Board reviewed and signed the Delegation of Deposit Authorization for new Deputy Town Clerk/Tax Collector Wanda Hubbard to be able to deposit funds she collects. * The Selectmen reviewed an updated list of properties pending liening and/or deeding in mid-July. * The Board approved Clark's request for vacation days in July and Aug. * Trudell, the liaison with the Zoning Board of Adjustment, and Beane reported on the June 18th meeting they attended where the ZBA voted to rehear the previously-granted Loughran variance. The rehearing is scheduled for July 24th at 6:15 pm. * Trudell and Clark reported on the June 26th Safety Committee Meeting that included the annual inspection of the Town Hall and grounds. Beane will clean or replace the filters in the outdoor heat exchanger modules.

Permits and Applications:

The following were approved:

- Accessory Zoning Permit for Valerie Hopkins for a shop/pole barn for Map 216 Lot 100
- Accessory Zoning Permit for Philip & Donna Clark for a 2-car garage for Map 219 Lot 004
- Zoning Permit for Jeffrey Winn for a new house for Map 219 Lot 058. A required Zoning Board of Adjustment variance was granted June 18, 2019. Mr. Winn's completed liability waiver which is necessary to build on a private road was also signed and will be recorded at Grafton County Registry of Deeds.

Gloria Burns was in to inquire about enclosing an 8' x 10' portion of an open roof over a mobile home on Dodge Pond Rd on Map 216 Lot 012. The roof had been permitted only to prevent leaks a few years ago without requiring a zoning variance. The Board feels putting up walls and a door makes it a structure and that does require a variance as the lot does not meet the minimums for acreage, road frontage and setbacks.

Builder Bob Tortorice revisited a Zoning Permit application submitted for Bentley & Lynn Craig for a new house for Map 206 Lot 004. He presented revised information showing the lot will have adequate road frontage once previously agreed to improvements are made so a variance will not be needed after all. Additional state approvals for septic and shoreland matters will still be required before the Zoning Permit is granted. The Town also received an authorization letter for Mr. Tortorice to serve as the Craig's agent.

Correspondence:

The following were received:

- NHMA Legislative Bulletins #26 and #27
- NHMA July/Aug 2019 Town and City magazine
- NHMA Zoning Board of Adjustment Basics Webinar on Aug 14th at noon
- Tri-County Community Action Program's FY 2018 Annual Report
- UNH Technology Transfer Center Spring 2019 Road Business newsletter
- NHDES Utility Maintenance Notification for Rights-of-Way Maintenance and Repairs

Old Business:

A Skinny Ridge Rd property owner has resolved questions about his seasonal sewage disposal methods by purchasing a porta potty which will be emptied on a regular basis along with the gray water from the camper. * Clark reported on the June 27th Department of Revenue Current Use Mini Course she attended with Planning Board Coordinator Tabbetha Shosa and Planning Board member Michael Belanger. This was the last program presented by retiring Mary Pinkham-Langer, the DRA's longtime gravel appraiser and current use expert. She provided much assistance to the Town over the years and will be missed. * In response to a request made by Lyman Community Group members Gwen Selleck and Lori Williams at the last meeting, the Town reached out to Primex representative Rick Alpers regarding property and liability coverage for playground equipment. He has a PowerPoint presentation he would like to show to the Selectmen and LCG members if there is interest in pursuing this idea as there are many regulations to be taken into consideration. No one from the LCG was in attendance to continue the discussion. * Trudell contacted entertainer Jeremy Dean and he is only available Aug 10th so that will be the date for the Lyman Summer Social. More information will follow in the next few weeks.

New Business:

Trudell will look into costs for replacing the Town Hall's flagpole with a larger model as this existing pole is old and in need of repairs. The Selectmen reviewed and signed the Policy to Prevent Distracted Driving prepared by the Safety Committee. It will be included in the Town Personnel Handbook and Safety Manual. * The Town received the June water analysis results for Dodge Pond and Round Pond. The Selectmen thank the Slavtcheff's for overseeing this task for the Town.

Trudell motioned to adjourn the meeting at 8:10 pm, 2nd by Beane, all voted in favor.

The next regular meeting is scheduled for Monday, July 15th, at 6:00 pm.

Approved:
