

## SELECTMEN'S MINUTES

June 17, 2019

Present: Bruce Beane, Jim Trudell, Wendy Ho-Sing-Loy, Donna Clark-AA, Celine Presby-Treasurer, Tom Smith-Road Agent, Tabbetha Shosa-PB & ZBA Coordinator and Office Assistant

Chairman Beane called the meeting to order at 5:00 pm.

### Non Public:

Trudell made a motion to enter non-public session per RSA 91-A:3, II(a) to present an annual employee review, 2<sup>nd</sup> by Beane, all in favor by roll call vote. Resumed public session. Trudell made a motion to seal the minutes of the non-public session, 2<sup>nd</sup> by Beane, all in favor following a roll call vote.

### Manifests & Invoices:

The manifests for June 10<sup>th</sup> and June 17<sup>th</sup> were authorized and new invoices for future payment were reviewed and initialed.

### Treasurer's Report:

The Treasurer's Report was read showing a balance of \$139,978.19 in the WGSB checking account, \$50,705.21 in the WGSB Insured Cash Sweep (ICS) account, and \$300,000 in the Tax Anticipation Note (TAN). Trudell motioned to approve the Treasurer's report as given, 2<sup>nd</sup> by Ho-Sing-Loy, all voted in favor.

### Meeting Minutes:

Minutes for May 28<sup>th</sup> site visits to Hubberton Rd and Poulsen Point Rd and the June 3<sup>rd</sup> regular meeting were reviewed. Trudell motioned to approve the minutes as written, 2<sup>nd</sup> by Beane, all voted in favor.

### Committee/Department Reports & Needs:

Road Agent Tom Smith updated the Board on highway department matters. Richard Hubbard is working with the crew for the summer as usual. Winter sand has been replenished to the usual amount and there is still \$4,000 left in that budget. They have been ditching roads and laying out the last of the stockpiled ledge pack. New material will be put down on the north end of Under the Mountain Rd and Bobbin Mill Rd. The driller should be at the quarry soon to prep for this year's blasting and crushing, and a corner of the previously blasted area has been filled back in to maintain a 50 ft setback from abutters. Roadside mowing will take place the last two weeks of July. The highway budget to date was reviewed. A purchase order for P & S Equipment for \$2,399.99 for a DR Field & Brush Cutter was approved. That amount will come from the Highway Equipment Capital Reserve Fund. A purchase order for EJ Prescott for \$3,211.26 for three rolls of Tensar geogrid material was also approved. A resident requested that signs be posted on the state road delineating Lyman, Tinkerville, Parker Hill and Pettyboro Roads. The NH Dept of Transportation will be contacted since the Town cannot put any signs on state roads. NH DOT will also be reminded that Lyman

never had speed limit or other road safety signage installed as promised. \* The group was reminded the quarterly Safety Committee Meeting will be held June 26<sup>th</sup> at noon. \* Tax Collector Bethany Carignan provided lists of the property owners she mailed lien and deed notices to on June 6<sup>th</sup>. \* Due to scheduling conflicts, Trudell will take over from Ho-Sing-Loy as the Selectmen's liaison to the Zoning Board of Adjustment. He and possibly Beane will attend the next meeting on June 18<sup>th</sup>.

#### **Public Matters:**

Lyman Community Group members Gwen Selleck and Lori Williams advised the Selectmen that the committee has funds available and some members thought it might be nice to create a small playground for young children at Mitchell Park or near the Town Hall. The idea is to purchase one piece of equipment at a time. The Selectmen did not think Mitchell Park would be an appropriate place because of the brook. Locations around the Town Hall or Grange Hall would have to be carefully thought out due to safety issues. Another consideration would be increased property and liability coverage. Clark will contact Primex representative Rick Alpers for input before the next meeting. Gwen and Lori also asked for permission to do some cleaning inside the first floor of the Grange Hall before the Lyman Summer Social. The topic then turned to either putting money and time into the Grange Hall to improve it enough to use it for events or perhaps take it down and replace it with something more user-friendly such as a gazebo with cooking facilities which would be a better fit for community use and playground equipment. Since there is no significant money available for Grange Hall improvements at this time, discussions about options will continue in the future.

#### **Permits and Applications:**

The following were approved:

- Accessory Zoning Permit for Robert G Meserve Trust for an equipment shed for Map 215 Lot 020
- Accessory Zoning Permit for Fielding H Moore 2018 Trust for a garage extension for Map 232 Lot 005. A required Zoning Board of Adjustment variance was granted June 12, 2019.
- Accessory Zoning Permit for Eleanor LeDuke Revocable Trust for a storage container for Map 237 Lot 009. It will occupy the same footprint as a mobile home that was destroyed by fire a few years ago.
- 2019 electrical upgrades have been completed at Camp Ogontz. Building inspector Chris Hodge will inspect the work done.

Builder Bob Tortorice was in to continue discussions on building on a Partridge Lake property. He understood the Lisbon Fire Chief's requirements for road improvements and a sprinkler system. In order to keep the process moving forward, the Zoning Permit for Bentley & Lynn Craig for a new house for Map 206 Lot 004 was denied as it does not meet the required minimum road frontage. They will be referred to the Zoning Board of Adjustment to request a hearing for a variance. Since the lot is on a private road, a liability waiver will also have to be recorded at the Grafton County Registry of Deeds. Additional state approvals for septic and shoreland matters will be required before the Zoning Permit is granted.

#### **Correspondence:**

The following were received:

- NHMA Legislative Bulletins #23, #24 and #25
- Thank you note from Ammonoosuc Community Health Center for its 2019 appropriation
- NH Municipal Association's 2019 Knowing the Territory book
- Eversource announcement of potential rate increases for July 2019 and Summer 2020
- Clark responded to a Right To Know request about copy costs
- Primex provided a Dept of Safety Requirements Bulletin
- Community Development Finance Authority: Information on using Community Development Block Grant Implementation Guide
- Lyman Community Group's May 2019 meeting minutes

**Old Business:**

The Board read an email from owners of a Moulton Hill Road property regarding their efforts to clean up a lot they acquired. The Selectmen appreciate their hard work and will remind them that additional old vehicles need to be removed to be compliant with the Town's zoning regulations. \* Clark, Planning Board Coordinator Tabbetha Shosa and Planning Board member Michael Belanger will attend a Dept of Revenue Current Use Mini Course on June 27<sup>th</sup> in Campton.

**New Business:**

Lori Williams resigned as the Town's cleaning person as her schedule is too busy so someone will need to be found to replace her. \* Martin's Cleaning will clean the Town Hall carpets June 28<sup>th</sup>. \* There was a fire at Camp Ogontz and they lost the old schoolhouse building. Luckily the flames did not spread to the woods surrounding the structure. \* The Selectmen discussed the possibility of changing to semi-annual property tax billing. The Town would save on interest by borrowing much less money during the year to pay bills, but there are other costs involved with billing twice. They reviewed the minutes from a 2006 informational meeting when the topic was last discussed and will talk to the Tax Collector about it. A warrant article would have to be passed at Town Meeting to make the change. \* Trudell will contact Jeremy Dean to see if he is available Aug 24<sup>th</sup> for the Lyman Summer Social. \* The Board reviewed the expense budget to date and Capital Reserve Fund balances. All items were found to be in line for this time of year.

Trudell motioned to adjourn the meeting at 8:00 pm, 2<sup>nd</sup> by Ho-Sing-Loy, all voted in favor.

The next regular meeting is scheduled for Monday, July 1<sup>st</sup>, at 6:00 pm.

Approved:

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