

SELECTMEN'S MINUTES

August 12, 2019

Present: Bruce Beane, Jim Trudell, Donna Clark-AA, Tom Smith-Road Agent, Christopher Hodge-Health Officer/Building Inspector

Absent: Wendy Ho-Sing-Loy

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for Aug 5th and Aug 12th were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$114,333.25 in the WGSB checking account, \$50,713.53 in the WGSB Insured Cash Sweep (ICS) account, and \$150,000 in the Tax Anticipation Note (TAN). Trudell motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for the July 29th meeting were reviewed. Beane motioned to approve the minutes as written, 2nd by Trudell, all voted in favor.

Committee/Department Reports & Needs:

The Selectmen were saddened to learn that longtime Planning Board member and former Planning Board and Zoning Board of Adjustment secretary Rosemary Colombi passed away today. She was always willing to step up and help out and will be missed by all who had the pleasure of working with her. * Road Agent Tom Smith reported on Highway Department matters. Seasonal road crewman Richard Hubbard continues to work as needed. Roadside mowing is done for the year with most roads being cut. The DR mower is also working out great for smaller jobs. Crushing is scheduled to start in about two weeks. Ditching is underway and culverts are being changed on Under the Mountain Rd in preparation for laying out ledge pack. There is a section of Skinny Ridge Rd that will be addressed again with grading and adding some new material this fall. Both calcium chloride flakes and liquid are being used this year depending upon the situation. Purchase orders were approved for Track-Side Farm & Garden for \$1,525.50 for calcium chloride flakes and for All States Asphalt for \$2,760.00 for liquid calcium chloride. After some discussion about the old tow-behind roller, Trudell motioned to donate the unused piece of equipment to NE Wire Technologies for use on the Lions Club soccer field by the river, 2nd by Beane, all voted in favor. The highway budget to date was reviewed. * The Board reviewed and signed appointment papers for Todd Landry and Thomas S Smith to serve as Planning Board alternates. * The 30-day window for appealing a recent Zoning Board of Adjustment variance denial will expire Aug 23rd. If a motion for rehearing is not filed by then, the Board of Selectmen will determine the timeframe for removal of a wind generator at their Aug 26th meeting. * A vacation day was approved for Clark.

Permits and Applications:

The following were approved:

- Request for Town Hall Use by Mountain Meadows Owners Association
- Accessory Zoning Permit for Harry & Jane Dale for a wood shed for Map 232 Lot 023

A letter was sent to a resident who inquired about a Veterans Credit but is not eligible. An application was not completed.

A NH DES Notice of Acceptance of Permit Application was received for a septic design for a parcel off Littleton's Gannon Rd. The owner has not contacted the Town about building yet but will be advised that there will be zoning issues to be addressed as the lot has no road frontage.

Correspondence:

The following were received:

- Tri-County Community Action Program letter thanking the Town for its 2019 appropriation. They also provided brochures for the public with information on the services they provide.
- Eversource Charitable Contributions & Community Service Update
- NH Preservation Alliance newsletter
- NHMA Budget & Finance Workshop on Sept 26th in Lincoln - Clark & Tabbetha Shosa will attend
- NHMA webinar Introducing & Navigating its new website on Aug 28th at noon

Old Business:

Copies of the 2018 final audit and report to the Selectmen were distributed. * In response to an earlier inquiry from North Country Council, the Town of Lisbon has indicated interest in discussing shared ambulance services with other area towns. * The Selectmen discussed the Aug 10th Lyman Summer Social. There were about 60 people in attendance although rain cut the party a little short. The Town and Lyman Community Group provided hotdogs, hamburgers, chips and beverages and a selection of side dishes and desserts were brought by those who came to the party. Music was provided by Jeremy Dean. The Selectmen wish to thank the LCG and all those who attended for helping to make this community gathering a success. * The Lyman Community Group will be hosting the summer's second Farm to Fire Pizza night on Aug 15th at the Town Hall.

New Business:

The Town will look into whether Lyman's current zoning ordinance should be amended to address possible landfill issues such as those Dalton is facing. * The 2019 MS-434 Revised Estimated Revenues form will be finalized at the next meeting as it is due Sept 1st. * Mandy Irving from Commerford Nieder Perkins will be here Aug 20th to wrap up final assessing changes as the MS-1 Summary Inventory of Valuation form is due Sept 1st. She will also review the past year's sales data for equalization ratio setting. * The Selectmen discussed the possibility of adding a Deputy Emergency Management Director position to take over the emergency management responsibilities that retiring Administrative Assistant Donna Clark has been handling. * Zoning Board of

Adjustment liaison Trudell will attend a variance hearing scheduled for Aug 21st at 6:15 pm. * The NH Dept of Transportation advised that Lyman's estimated Highway Block Grant for FY 2020 is \$84,783.83. * Primex notified the Town it would be receiving a \$360.23 premium holiday credit on its current year Workers' Comp Program.

Non Public:

Trudell made a motion to enter non-public session per RSA 91-A:3, II(c) to discuss a matter of reputation, 2nd by Beane, all in favor by roll call vote. Resumed public session. Trudell made a motion to seal the minutes of the non-public session, 2nd by Beane, all in favor following a roll call vote.

Trudell motioned to adjourn the meeting at 7:45 pm, 2nd by Beane, all voted in favor.

The next regular meeting is scheduled for Monday, Aug 26th, at 6:00 pm.

Approved:
