

SELECTMEN'S MINUTES

August 26, 2019

Present: Bruce Beane, Jim Trudell (at 6:15 pm), Wendy Ho-Sing-Loy, Donna Clark-AA, Celine Presby-Treasurer

Other Attendees: David Pratt, Roland Bosse, Med Chandler, Michael Colby

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for Aug 19th, Aug 26th and Aug 27th were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$123,817.34 in the WGSB checking account, \$50,713.53 in the WGSB Insured Cash Sweep (ICS) account, and \$150,000 in the Tax Anticipation Note (TAN). Beane motioned to approve the Treasurer's report as given, 2nd by Ho-Sing-Loy, all voted in favor.

Meeting Minutes:

Minutes for the Aug 12th meeting were reviewed. Beane motioned to approve the minutes as written, 2nd by Trudell, all voted in favor.

Committee/Department Reports & Needs:

The Selectmen were sad to report that Al Gombas passed away last week. He was a fixture on the Planning Board for decades and remained an alternate until his passing. He also served as a ballot clerk for the past few years, keeping the other election workers and voters on their toes. He will be missed. * Clark updated the Board on highway department matters on Road Agent Tom Smith's behalf. Crushing started Aug 21st and will likely continue for another week or two. The road crew has started laying out this new material on the north end of Under the Mountain Rd, from Bobbin Mill Rd to Skinny Ridge Rd. * The Town Offices will be closed Sept 2nd in observance of the Labor Day holiday. * Tabbetha Shosa will begin working ½ days on Mondays along with her usual Thursdays starting in Oct. * The Conservation Commission is still in need of members. Trudell agreed to extend his current term until a replacement can be found and Roland Bosse, who was in attendance at the meeting, may be interested in the other vacant seat. Clark will ask Committee Chairman Lisa Linowes to contact Mr. Bosse to explain the responsibilities of Conservation Commission members.

Permits and Applications:

The following were approved:

- Intent to Cut for Med & Montgomery Chandler for Map 245 Lot 001
- Intent to Cut for Michael & Catherine Colby for Map 215 Lot 024

The Town received copies of the NH DES Shoreland Permit Application for Bentley & Lynn Craig for Map 206 Lot 004 on Poulsen Point Rd.

Correspondence:

The following were received:

- NHMA 2019 Final Legislative Bulletin - Discussed a bill regarding the signing of Intent to Cut forms outside of a regularly scheduled meeting.
- NH Municipal Association 2019-2020 NH Municipal Officials Directory
- Thank you note from the Boys & Girls Club of the North Country for its 2019 appropriation
- HealthTrust Annual Meeting & Board Elections on Dec 5th in Concord
- NH Municipal Association/Office of Strategic Initiatives 2019 Land Use Law Conference on Oct 5th in Concord
- Lyman Community Group's July 2019 minutes

Old Business:

The Board read a letter from Michael & Mary Loughran stating that they have chosen not to appeal a July 2019 Zoning Board of Adjustment variance denial. The Selectmen are responsible for enforcing the zoning ordinance and determining the timeframe for removal of their existing wind generator. The Loughran's letter explained their off-the-grid power situation and requested a deadline of Nov 30th which the Board found to be reasonable. Trudell motioned to give the Loughrans until Nov 30, 2019 to remove the wind generator, 2nd by Ho-Sing-Loy, all voted in favor. Clark will notify the owners by email and a formal letter will be prepared and signed at the next meeting. * The former owners of two recently tax deeded lots have reached out for information on repurchasing their properties. Once payment in full has been received, the repurchase deeds will be prepared, signed and recorded. * Clark reported on the Aug 14th ZBA Basics webinar and Aug 21st Timber Tax Laws webinar she participated in and will forward links to the presentations to others. Clark will also take part in an Aug 28th on navigating the new NHMA website. * ZBA liaison Trudell reported that a variance request from Gloria Burns et al and Charlotte Landry et al was denied by the Zoning Board of Adjustment at an Aug 21st hearing. They will have 30 days to appeal the decision. * Due to a conflict, Clark rescheduled a work session with Mandy Irving from Commerford Nieder Perkins to Sept 17th.

Public Matters:

The Board met with resident Todd Landry to outline their plan for creating a Deputy Emergency Management Director position to take over the emergency management responsibilities that retiring Administrative Assistant Donna Clark has been handling. Mr. Landry's work in NH law enforcement and familiarity with emergency operations would make him a great addition to the Town's emergency management team. He expressed interest in assisting in this capacity so Emergency Management Director Michael O'Brien will be asked to attend the Sept 9th meeting to further this discussion.

New Business:

The Selectmen signed the MS-1 Summary Inventory of Valuation Extension form as the Town is waiting for the NH Dept of Revenue to set the utility values. They also reviewed revenues to date and updated projections for the MS-434 Revised Estimated Revenues

form which must be submitted by Sept 1st. * Trudell will arrange for the Cemetery Committee to hold a meeting to address maintenance issues at Center Cemetery. Beane will also reach out to Littleton Monument Company about their plans to work on restoring old stones this fall as budgeted.

Non Public:

Trudell made a motion to enter non-public session per RSA 91-A:3, II(I) to discuss legal advice provided by legal counsel, 2nd by Ho-Sing-Loy, all in favor by roll call vote. Resumed public session. Beane made a motion to seal the minutes of the non-public session, 2nd by Ho-Sing-Loy, all in favor following a roll call vote. The Selectmen then prepared a letter to a property owner regarding a recent site visit, zoning violations that were found and a timetable for addressing them.

Trudell motioned to adjourn the meeting at 8:15 pm, 2nd by Beane, all voted in favor.

The next regular meeting is scheduled for Monday, Sept 9th, at 6:00 pm.

Approved:
