

SELECTMEN'S MINUTES

November 18, 2019

Present: Bruce Beane, Jim Trudell, Wendy Ho-Sing-Loy, Donna Clark-AA, Celine Presby-Treasurer, Tom Smith-Road Agent, Tabbetha Shosa-Office Assistant

Other Attendees: Todd Landry-Emergency Management Director, resident Mark Draper

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for 11/11/19 and 11/18/19 were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$31,558.77 in the WGSB checking account and \$50,726.76 in the WGSB Insured Cash Sweep (ICS) account. Beane motioned to approve the Treasurer's report as given, 2nd by Trudell, all voted in favor.

Meeting Minutes:

Minutes for the Nov 4th meeting were reviewed. Trudell motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

Committee/Department Reports & Needs:

Road Agent Tom Smith updated the Board on highway department matters. He explained recent repairs needed on the 2008 International truck and the Board approved purchase orders for Granite State Truck Center for \$2,587.57 and Meadow Leasing for \$2,738.14. The 2019 expense budget to date was reviewed and proposed road work for 2020 was discussed, including the purchase of culverts and guardrail. There is a stockpile of about 7,000 yds of ledge pack left over from this year's crushing that will be used to upgrade and maintain roads in 2020 and 2021. The Selectmen propose adding \$25,000 to the Road Material capital reserve fund for future blasting and crushing. The Highway Equipment Replacement Plan is still on track. There is currently \$75,000 in the capital reserve fund for this purpose and the Board proposed adding \$50,000 in 2020. The Selectmen authorized the Road Agent to remove and safely store a "No Trespassing / Private Drive" sign posted on a town road. No action had been taken by the property owner in response to a previous letter requesting its removal or relocation. * Cemetery mowing proposals are due by Nov 21st and three have been received to date. They will be opened at a Nov 25th Cemetery Committee Meeting at 6:00 pm. * Conservation Commission chairperson Lisa Linowes will informally meet with two residents interested in becoming members to discuss what the Conservation Commission is and how it can work in the town. * Diana McGrath started training today as Lyman's new Deputy Town Clerk/Tax Collector.

Permits and Applications:

The following were approved:

- Two Pistol Permits
- Intent to Cut for Ammonoosuc Conservation Trust for Map 209 Lots 009 & 012
- Intent to Cut for Daphne Godfrey for Map 231 Lot 010

Correspondence:

The following was received:

- Lyman Community Group's Oct 2019 Meeting Minutes

Public Matters:

Emergency Management Director Todd Landry met with the Selectmen to update them on the progress he is making in taking over the position. He explained he had read through the 2016 Local Emergency Operations Plan (LEOP), reviewed and updated the EOC Alert List and Resource Inventory List as required, and asked the Board to sign the 2019 Year Three Annual Concurrence page of the plan. He will be attending a WebEOC training course on Dec 13th in Concord with Lisbon's new EMD. After the first of the year, Todd will also work with Tabbetha Shosa to send out Emergency Management surveys to new residents who missed the original mailing last winter. The Board thanked Todd for stepping in to fill this vacancy and for the effort he has put in to learn and fulfill the duties of the position.

Old Business:

Clark spoke to a sales associate at Staples and learned a basic projector for Town Hall presentations will cost \$400-\$500. More research will be done before a purchase is made. * A Selectmen's Meeting has been posted for Wed, Nov 20th, at 10:00 am for Board members to have a telephone conversation with Bud Sechler of Native Plant Trust regarding the possible donation of a house and land to the Town. * The Selectmen will meet with employees on Dec 4th to review proposed 2020 wages, benefits and insurance cost sharing amounts. A Safety Committee Meeting will be held immediately following. * The Board reviewed an email from Michael Loughran advising them that the wind generator located on his property that was determined to be a zoning violation was taken down prior to the Nov 30th deadline he was given.

New Business:

The Board reviewed and signed the CAI Technologies Annual WebGIS Support Agreement for mapping services for \$2,400. * The 2020 State Education Tax Warrant is \$124,861; down from \$131,201 for 2019. * Beane will address a plumbing issue in the Town Hall bathroom.

Non Public:

Trudell made a motion to enter non-public session per RSA 91-A:3, II(a) for an employee review, 2nd by Beane, all in favor by roll call vote. Resumed public session. Trudell made a motion to seal the minutes of the non-public session, 2nd by Beane, all in favor following a roll call vote.

Trudell motioned to adjourn the meeting at 8:05 pm, 2nd by Beane, all voted in favor.

The next regular meeting is scheduled for Monday, Dec 2nd, at 6:00 pm.

Approved:
