

SELECTMEN'S MINUTES

January 13, 2020

Present: Bruce Beane, Jim Trudell, Wendy Ho-Sing-Loy, Donna Clark-AA, Celine Presby-Treasurer

Chairman Beane called the meeting to order at 5:00 pm.

Manifests & Invoices:

The manifest for 01/13/20 was authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$58,969.19 in the WGSB checking account, \$325,789.46 in the WGSB Insured Cash Sweep (ICS) account and \$17,751.95 in the Housing Improvement Fund. Trudell motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for the Jan 6th meeting were reviewed. Trudell motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

Committee/Department Reports & Needs:

The Town Offices will be closed Jan 20th in observance of Martin Luther King, Jr Day. * Clark reminded the Board the dates to file for open town offices are Jan 22nd to Jan 30th at the Town Clerk's Office during normal office hours. The dates to file for open school board seats are Jan 29th to Feb 7th at the SAU Office in Littleton or with District Clerk Cindy Derosia in Lisbon. Complete information is posted at the Town Hall, on the Town website and in newspapers. * The Selectmen will be sure at least one of them is always present during the Feb 11th Presidential Primary. The polls are open from 8:00 am to 7:00 pm at the Town Hall. * The Selectmen discussed their plan to present a warrant article at Town Meeting to adopt semi-annual property tax billing with Town Clerk/Tax Collector Bethany Carignan. As noted at the last meeting, only about a dozen NH towns still bill annually and the Town's cost to borrow money to cover monthly school payments and regular town expenses is increasing. It may also be easier on taxpayers to have two half-year bills rather than one large payment due Dec 1st. The Tax Collector's Office may need to be open more hours to accommodate a second property tax billing. Clark will contact Town Counsel for assistance with preparing the warrant article. * Bethany also informed the Board she would be taking two days off after the primary. Deputy Diana McGrath will fill in and keep the office open. * The Selectmen reviewed a letter the Town Clerk sent to a property owner regarding a dog issue, as requested by Animal Control Officer Mike Slavtcheff.

Permits and Applications:

The following were approved:

- Request for Town Hall Use by Lori Williams

- Request for Town Hall Use by the Lyman Community Group

Correspondence:

The following were received:

- 2020 Legislative Bulletin #03
- Primex Webinar on Certificates of Coverage on Mar 20th - Clark and Shosa will participate

Old Business:

The Board reviewed the proposed 2020 budget expenses and revenues. The only unknown amounts are those related to the transfer station, fire support and ambulance service.

New Business:

After a review of the Jan 2020 IRS mileage reimbursement rate, Beane motioned to adjust the Town rate down to \$.575 per mile effective Jan 1st, 2nd by Trudell, all voted in favor. * Mitchell Municipal Group advised it is increasing its rates by \$10/hour for 2020 legal services.

Beane motioned to adjourn the meeting at 6:10 pm, 2nd by Trudell, all voted in favor.

The three Selectmen then traveled to meet with the Lisbon and Landaff Boards of Selectmen at the Lisbon Railroad Station to discuss amounts for Transfer Station, Life Squad and Fire Department shared and contracted services for 2020. These figures will be incorporated into the final proposed budget to present at the Annual Budget Hearing scheduled for Feb 4th at 7:00 pm at the Lyman Town Hall.

The next regular meeting is scheduled for Monday, Jan 27th, at 6:00 pm.

Approved:
