

## SELECTMEN'S MINUTES

January 27, 2020

Present: Bruce Beane, Jim Trudell, Wendy Ho-Sing-Loy, Donna Clark-AA, Celine Presby-Treasurer, Tabbetha Shosa-Office Assistant

Other Attendees: Emergency Management Director Todd Landry, residents Sheila Post and Tad Czarnocki

Chairman Beane called the meeting to order at 6:00 pm.

### **Manifests & Invoices:**

The manifest for 01/27/20 was authorized and new invoices for future payment were reviewed and initialed.

### **Treasurer's Report:**

The Treasurer's Report was read showing a balance of \$43,375.86 in the WGSB checking account and \$325,785.08 in the WGSB Insured Cash Sweep (ICS) account. Trudell motioned to approve the Treasurer's report as given, 2<sup>nd</sup> by Beane, all voted in favor.

### **Meeting Minutes:**

Minutes for the Jan 13<sup>th</sup> meeting were reviewed. Trudell motioned to approve the minutes as written, 2<sup>nd</sup> by Beane, all voted in favor.

### **Committee/Department Reports & Needs:**

A purchase order for Cargill for \$2,688 for 32 tons of road salt was approved. \* The Board reviewed and signed two timber tax warrants and certifications. \* They also signed an Oath of Office form for Timothy Carignan to serve as a ballot clerk. \* Clark reminded the Board of the dates to file for open town offices. Ho-Sing-Loy filed paperwork to run for the 3-year Selectmen's position. \* A Selectman must be present at all times at the Feb 11<sup>th</sup> Presidential Primary. Ho-Sing-Loy will take the morning shift, Trudell the afternoon, and Beane the evening polling hours through counting ballots. \* Clark advised the Board that, as Welfare Officer, she provided emergency electrical assistance to a resident. \* The Board reported on their Jan 13<sup>th</sup> meeting with the Lisbon and Landaff Selectmen to discuss the 2020 Transfer Station, Fire Department and Life Squad agreements. Lyman's portion of the recycling expense budget will increase by \$2,490 to \$48,740 for 2020. Lyman will receive a check for \$32,650 for its share of the transfer station's 2019 income. The annual fire protection retainer will remain at \$15,000 and there will be no cap on the amount the Town will pay for actual fire costs. Based on last year's expenses, the Selectmen have increased that budgeted amount to \$11,000. False alarms will be billed at \$400 each, forest fires will be billed at standard rates (and are usually reimbursed in part by the state), and other inspections will be billed on a fee schedule with those fees being passed along to the individuals requiring the inspections. The Town is no longer charged for associate member dues by Twin State Mutual Aid Fire Association. Lyman's agreement for 2020 Life Squad

Ambulance services will remain at \$7,995. \* The Board reviewed and signed an adjustment journal to record 2019 Insured Cash Sweep interest.

**Public Matters:**

Sheila Post and Tad Czarnocki met with the Selectmen to inquire if any action had been taken in the past year to investigate whether there is a legal way to renegotiate a more equitable agreement with Lisbon Regional School. Trudell explained that they had not, based on advice from two attorneys specializing in NH school law. After some discussion of general school matters, Sheila suggested that the Board consult a contract attorney to review the existing Articles of Agreement. An initial consultation is usually free and then the Board could pursue available options, if they wish. Sheila offered to do whatever research is necessary and report back to the Selectmen. The Board agreed to put additional funds in the 2020 proposed legal budget for this purpose. On another note, Tad would be still be interested in helping with repairs and renovations on the Grange Hall building.

Emergency Management Director Todd Landry spoke to the Board about the Hazard Mitigation Plan's 3-year review and annual concurrence. He will review the proposed Mitigation Action Items and determine which have been completed and which still need to be done. Since being appointed, Todd has taken a WebEOC course and set up the computer equipment in the Emergency Operations Center. He will also prepare some information to be displayed on the Town's website. Todd also inquired if the Selectmen would consider allowing the State Police to use the lower meeting room to do paperwork from time to time. It would potentially mean more police presence in Town. He will show the room to Sergeant Nate Hamilton to see if it would work for their needs and report back to the Selectmen.

**Permits and Applications:**

The following was approved:

- Intent to Cut for Robert & Kristine Brooks for Map 241 Lot 002

**Correspondence:**

The following were received:

- NHMA Legislative Bulletin #04
- Public hearing for Grafton County Commissioners request for a Supplemental Appropriation on Jan 27<sup>th</sup> in North Haverhill
- Grafton County Conservation District's 2020 Conservation Plant Sale information
- NHMA 2020 Town Meeting and School Meeting Handbook

**Old Business:**

Clark and Shosa will attend a NH Dept of Revenue Overview of NH Assessing training on Jan 30<sup>th</sup> in Whitefield. \* Clark spoke to Capitol Alarm about installing security cameras around the Town Hall. A 4-camera setup with onsite monitoring would run about \$3,000. \* A property owner submitted his Jan 2020 progress report on bringing zoning violations into compliance. \* The filing period for School Board candidates is Jan 29<sup>th</sup> - Feb 7<sup>th</sup> and information is available at the Town Hall and on the Town website. \* The Selectmen made a few final adjustments to the 2020 proposed budget

and Shosa gave a brief demonstration of this year's budget hearing presentation which will be done using PowerPoint and the new projector. \* The Board reviewed the warrant article proposing semi-annual property tax billing. A warrant article for the discontinuance of Echo Ledge Rd will not appear on this year's warrant.

**New Business:**

A property owner inquired about purchasing ledge pack from the Town to improve a private road to meet building/zoning requirements. He will be informed that the Town is not able to sell road material as the permitting for the quarry only allows for its use on town-maintained roads.

Beane motioned to adjourn the meeting at 8:05 pm, 2<sup>nd</sup> by Ho-Sing-Loy, all voted in favor.

The next regular Selectmen's meeting will be held Feb 10<sup>th</sup> at 6:00 pm, however, the Board will meet Feb 4<sup>th</sup> at 5:00 pm to prepare for the 7:00 pm Annual Budget Hearing.

Approved:

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