

## SELECTMEN'S MINUTES

March 23, 2020

Present: Bruce Beane, Jim Trudell, Wendy Ho-Sing-Loy, Donna Clark-AA

Chairman Trudell called the meeting to order at 4:15 pm.

### **Manifests & Invoices:**

The manifest for 03/23/20 was authorized and new invoices for future payment were reviewed and initialed.

### **Treasurer's Report:**

The Treasurer's Report was read showing a balance of \$40,801.95 in the WGSB checking account and \$125,870.67 in the WGSB Insured Cash Sweep (ICS) account. Beane motioned to approve the Treasurer's report as given, 2<sup>nd</sup> by Ho-Sing-Loy, all voted in favor.

### **Committee/Department Reports & Needs:**

Beane reported that he and Road Agent Tom Smith are working with Primex's insurance adjuster regarding the value of the 2017 10-wheeler which was totaled due to the frame being bent. The initial settlement offer is \$82,500 after our \$1,000 deductible but Beane believes it should be much higher. They have prepared a list of discrepancies in the adjuster's report and have forwarded it to our claims representative at Primex. Beane was asked to continue working on the settlement on the Board's behalf. A 2020 10-wheel truck similar to the 2017 is available at Clark's Truck Center. It is black and has an automatic transmission. There is still some question as to whether the plows from the 2017 can be saved and used on a new truck which would save several thousand dollars.

### **Emergency Management:**

Clark spoke to the Board about matters involving COVID-19 including new Executive Orders and updates to the Family Medical Leave Act. Recent changes to Town Office business practices include the addition of plexi-glass windows to the Town Clerk and Selectmen's Office doors, allowing only one customer in the lobby at a time, and requesting that people conduct as much business by telephone, email and mail as possible to reduce the amount of in-person contact. The Selectmen will consider whether any employees may be able to work remotely. Resident Ed Daniels is the new Littleton Regional Healthcare Emergency Medical Services Coordinator and has offered to help the Town as needed. He will contact Emergency Management Todd Landry. Littleton Regional Healthcare also has a Hotline set up that anyone can call with questions. The number is 575-6400.

### **New Business:**

The NH Municipal Association is offering a webinar on Municipalities Becoming Remote Organizations Fast on Wed Mar 25<sup>th</sup> at 11:00 am. The Selectmen will be sent the link if they wish to participate.

Trudell motioned to adjourn the meeting at 5:20 pm, 2<sup>nd</sup> by Beane, all voted in favor.

The next regular Selectmen's meeting is scheduled for Mar 30<sup>th</sup> at 6:00 pm.

Approved:

---

---

---