

Lyman Board of Selectmen's April 13, 2020 Meeting

Emergency Meeting Notice

As Chairman of the Board of Selectmen, I, James Trudell find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during the meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by calling 1-646-568-7788 and meeting ID 990 808 617 and password 65lyman, or by clicking on the following website address:

<https://us04web.zoom.us/j/990808617?pwd=M0NmNGhuaHlXa0lXVjdmNXU3amVqZz09>

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Board of Selectmen at: LymanNH.org and the Town of Lyman, NH Facebook page.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 838-5900 or email lymanta@myfairpoint.net.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

All votes that are taken during this meeting shall be done by roll call vote.

The meeting is started by taking roll call attendance. When each member states their presence, please also state whether anyone is in the room with you during this meeting, which is required under the Right-to-Know law.

SELECTMEN'S MINUTES

April 13, 2020

Present by Roll Call: Bruce Beane, Jim Trudell, Wendy Ho-Sing-Loy, Donna Clark-AA, Tabbetha Shosa-Office Assistant, Road Agent Tom Smith

Chairman Trudell called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for 04/06/20 and 04/13/20 were authorized and new invoices for future payment were reviewed and initialed by the Selectmen individually earlier in the day.

Meeting Minutes:

Minutes for the Mar 23rd and Mar 30th meetings were reviewed. Ho-Sing-Loy motioned to approve the minutes as written, 2nd by Beane, all voted in favor by roll call vote: Trudell-Aye, Beane-Aye, Ho-Sing-Loy-Aye.

Committee/Department Reports & Needs:

Road Agent Tom Smith joined the meeting via Zoom at 6:00 pm to discuss Highway Dept matters. The 2017 10-wheeler which was totaled due to the frame being bent has been removed and the final insurance settlement came in at \$134,600. Trudell and Ho-Sing-Loy thanked Bruce for his perseverance in getting the amount increased by more than \$50,000 from the initial offer. An almost-identical 2020 vehicle currently being built at Tenco would make an excellent replacement. The cost is \$174,026 not including plows as the ones from the 2017 could be mounted on this new truck. It would be paid for with the insurance settlement plus \$40,000 from the existing Highway Equipment Capital Reserve Fund. It is being held pending a public hearing scheduled for Apr 23rd at 6:00 pm at the Lyman Town Hall when the Selectmen will accept the \$134,660 insurance payment and vote to purchase the truck from Tenco. Chairman Trudell signed HP Fairfield's \$6,600 rental agreement for a roadside mower for the last week of July and first week of August. * The Board reviewed and signed four timber tax warrants and certifications. * Deputy Town Clerk/Tax Collector Diana McGrath is filling in for the next two weeks.

Permits and Applications:

An application for a small solar array for personal use for Robert Brooks for Map 221 Lot 018 will be reviewed for questions and discussed at the next meeting.

Town Counsel will be contacted regarding an additional change requested to the wording of the Agreement and Release Regarding Building Permit for Private Highway by property owners planning to build a home on Poulsens Point Rd.

Correspondence:

The following were received:

- NH Dept of Transportation 2019 State & Local Red Listed Bridge Reports showing none in Lyman
- Letter from Executive Councilor Michael Cryans regarding COVID -19
- News Release regarding Eversource Foundation's donation of more than \$2 million to support communities during the COVID-19 pandemic

Emergency Management:

Most board meetings and hearings will be held remotely using the Zoom platform. Since there will be no physical location for these meetings, the public will be advised of how they can access them electronically. This information will be available at the Town Hall, on the LymanNH.org website and on the Town of Lyman, NH Facebook page. Non-essential meetings or gatherings will not be allowed at the Town Hall until further notice.

Old Business:

The Annual School Meeting has been rescheduled for May 13th at 7:00 pm. * The tenant at a Quebec Rd property responded to a letter regarding trash on the property and is making arrangements for its removal. * Clark reminded the group of a WebEOC tutorial and online classes recommended for the staff by Emergency Management Director Todd Landry.

New Business:

The 2020 mowing contract for Paul Rayburn Outdoors who won the bid for \$5,000 will be prepared for the Cemetery Committee's signatures. * The renewal contract for \$1,500 for Chris Hodge to continue serving as Lyman's Building Inspector/Health Officer through April 2021 will be prepared for Selectmen's signatures. * In response to an inquiry by EMD Todd Landry, Health Officer Chris Hodge recommended postponing the Lyman Community Group's Clean Up Day until a later date. NH the Beautiful blue trash bags and gloves will be available in the Town Hall foyer for individuals who wish to clean up the roadsides at their convenience. * The Selectmen drafted a letter to the owners of a Lyman Rd property regarding trash strewn around the property from a dumpster. This is considered to be a health and safety matter. The letter will be signed by Bruce Beane as Deputy Health Officer.

Trudell motioned to adjourn the meeting at 6:35 pm, 2nd by Ho-Sing-Loy, all voted in favor by roll call vote: Trudell-Aye, Beane-Aye, Ho-Sing-Loy-Aye.

The next regular Selectmen's meeting is scheduled for Apr 27th at 6:00 pm and will be held remotely. Information on how to access the meeting will be posted at the Town Hall and on the Town's website and official Facebook page.

Approved:
