

Lyman Board of Selectmen's April 27, 2020 Meeting

Emergency Meeting Notice

As Chairman of the Board of Selectmen, I, James Trudell find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during the meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting. Join the Zoom Meeting by telephone:

Dial 1-646-558-8656 Meeting ID: 862 7610 9206 Password: 494053

Join the Zoom Meeting by video by clicking on the following website:

<https://us02web.zoom.us/j/86276109206?pwd=WTRuM3ZIOFF2MDNPUDZ2elpqUmtUUT09>

Meeting ID: 862 7610 9206 Password: lymanBOS

If anybody has a problem with access during the meeting, please call 838-5900 or email lymanta@myfairpoint.net.

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Board of Selectmen at: LymanNH.org and the Town of Lyman, NH Facebook page.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 838-5900 or email lymanta@myfairpoint.net.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

All votes that are taken during this meeting shall be done by roll call vote. The meeting is started by taking roll call attendance. When each member states their presence, please also state whether anyone is in the room with you during this meeting, which is required under the Right-to-Know law.

SELECTMEN'S MINUTES

April 27, 2020

Present by Roll Call: Bruce Beane, Jim Trudell (with Donna Trudell in the room), Wendy Ho-Sing-Loy, Donna Clark-AA, Tabbetha Shosa-Office Assistant, Tom Smith-Road Agent

Chairman Trudell called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for 04/20/20, 04/24/20 and 04/27/20 were authorized and new invoices for future payment were reviewed and initialed by the Selectmen individually earlier in the day.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$162,382.40 in the WGSB checking account and \$55,903.82 in the WGSB Insured Cash Sweep (ICS) account. Trudell motioned to approve the Treasurer's report as given, 2nd by Ho-Sing-Loy, all voted in favor by roll call vote: Trudell-Aye, Beane-Aye, Ho-Sing-Loy-Aye. * Treasurer Celine Presby requested quotes for interest rates on a \$600,000 Tax Anticipation Note from various banks and Woodsville Guaranty Savings Bank came in the lowest at 1.5% per annum. Trudell motioned to approve the \$600,000 TAN in the form of a line of credit with WGSB, 2nd by Ho-Sing-Loy, all voted in favor by roll call vote: Trudell-Aye, Beane-Aye, Ho-Sing-Loy-Aye. The loan agreement was signed.

Meeting Minutes:

Minutes for the Apr 13th meeting were reviewed. Beane motioned to approve the minutes as written, 2nd by Ho-Sing-Loy, all voted in favor by roll call vote: Trudell-Aye, Beane-Aye, Ho-Sing-Loy-Aye.

Committee/Department Reports & Needs:

Road Agent Tom Smith joined the meeting via Zoom at 6:00 pm to discuss Highway Dept matters. The replacement 2020 10-wheeler is being worked on at Tenco but no delivery date has been given. Beane reported that he has a lead on a gently-used Case loader with attachments that has only been used for 111 hours that may be available for a good price. Beane and Tom will do more research and report back. * The group also talked about tightening up on spending where possible in light of the COVID-19 pandemic. Money received annually from the State in the form of shared Meals & Rooms tax and Highway Block Grant funds will likely be much less than anticipated. Local revenues such as motor vehicle registrations and property taxes may also be impacted. Highway department areas that could see spending cuts include temporary help, highways & streets, repairs & maintenance, winter sand and garage expenses. Other budgets being looked at for cutbacks include financial administration, town attorney, planning board and cemeteries. Beane will advise Littleton Monument

Company that annual cemetery stone repair work will be put on hold for this year. More discussion will follow at the next meeting.

Permits and Applications:

The following were approved:

- Pistol Permit
- Intents to Cut for Cassie Bonor & Christopher Aldrich for Map 219 Lot 051 & Map 219 Lot 052
- Intent to Cut for the Estate of Peter Presby for Map 246 Lot 010
- Accessory Zoning Permit for Robert Brooks for a small solar array for personal use for Map 221 Lot 018
- Annual Electrical Permit for Camp Ogontz for Map 220 Lot 006

Town Counsel confirmed that an additional change requested to the wording of the Agreement and Release Regarding Building Permit for Private Highway by property owners planning to build a home on Poulsens Point Rd cannot be made. A reply citing the relative statutes will be sent to the owners.

Correspondence:

The following were received:

- Email from U.S. Senator Jeanne Shaheen regarding CARES Act Funding for NH
- Email from State Senator David Starr regarding CARES Act Funding for NH
- Upper Valley Community Nursing Project information

Old Business:

The Board signed previously approved 2020 Agreements for Fire Department and Life Squad services contracted from the Town of Lisbon. * The Selectmen reviewed and approved the draft 2019 audit report and MS-535 Financial Report of the Town. * A trash complaint on Quebec Rd is being addressed by the tenant and should resolved by the end of the week.

New Business:

The Selectmen reviewed and signed the 2021 Reappointment Form for Lyman's Forest Fire Warden & Deputies. Brett Presby will remain the Town's Forest Fire Warden and Richard Hubbard, Wanda Hubbard, Celine Presby and Scott Santy will continue as Deputy Wardens. Thank you to all of them.

Trudell motioned to adjourn the meeting at 6:45 pm, 2nd by Ho-Sing-Loy, all voted in favor by roll call vote: Trudell-Aye, Beane-Aye, Ho-Sing-Loy-Aye.

The next regular Selectmen's meeting is scheduled for May 11th at 6:00 pm and will be held remotely. Information on how to access the meeting will be posted at the Town Hall and on the Town's website and official Facebook page.

Approved:
