

SELECTMEN'S MINUTES

July 27, 2020 at the Town Hall

Present: Jim Trudell, Bruce Beane, Tabbetha Shosa-AA

Absent: Wendy Ho-Sing-Loy

Chairman Trudell called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifest for 07/27/20 was authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$165,159.71 in the WGSB checking account, \$55,929.19 in the WGSB Insured Cash Sweep (ICS) account and \$300,000 in the WGSB Tax Anticipation Note (TAN). Beane motioned to approve the Treasurer's report as given, 2nd by Trudell, all voted in favor.

Meeting Minutes:

Minutes for the July 13th meeting were reviewed. Trudell motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

Committee/Department Reports & Needs:

- Shosa reported on highway department matters. Town of Lyman signage has been added to the new 10 wheeler. Road Agent Smith will help to compile an expense folder for Truck #6.

Permits and Applications:

There were no permits or applications:

Public Matters:

- Donna Clark thanked the BOS and discussed final steps as her time at the Town Offices comes to an end. She will hand over keys to one of the Selectman in the coming week. She will come in on Thursdays with an end date of August 27th to continue filing and training.
- Nancy Labbay discussed concerns with trespassers chipping ledge from the edge of her property. The town does have an easement for the property located on Sugarway Dr. The Selectmen will provide a letter that can be presented to trespassers stating that Labbay is the sole owner. Should issues continue it was recommended that Labbay call the state police.

Correspondence:

- Lyman Community Group minutes for the July 2020 meeting were reviewed.
- Todd Landry sent an email with information on COVID Prep & PPE preparations for the 2020 elections.

- Shosa will attend Thursday calls for Local Officials & Employees that the NHMA attorneys are hosting. These calls will provide updates on COVID-19 changes and provide an opportunity to ask questions about changes.

Old Business:

- The BOS received a June 2020 update and photos from a Wilderness Acres property owner.
- W.B Mason will be in the office on Thursday, July 30th to provide maintenance for the old Sharp Copier.
- Mountain Top Telecom was able to test connectivity at the Lyman Town Office. They can deliver 10mbps download and 2 mbps upload. They have recommended the Standard package based upon these results. The Selectmen will add this service on a trial bases for the next three months in an effort to improve the current internet issues at the Town Office.
- Shosa attended the NH Labor Law Webinar on Tuesday, July 21st.
- The Selectmen will continue to review the BOS reference materials - zoning, building, roads, dogs, meetings, etc. provided at the prior meeting.
- The Selectmen were reminded about the WebEOC tutorial & online classes recommended by EMD.

New Business:

- An official Letter of Recommendation will be completed for Ms. Clark at the August 3rd BOS meeting.
- The Selectmen discussed the School Board meeting that took place on Wednesday, July 22nd briefly. They would like to invite the Lyman residents that are currently sitting on the board to the Monday, August 3rd meeting to discuss any questions or concerns.
- Barbie Dickinson will clean at the Town Hall 2-3 hours per month starting in the month of August.

Trudell motioned to adjourn the meeting at 7:05 pm, 2nd by Beane, all voted in favor.

The next regular Selectmen's meeting is scheduled for August 3rd at 6:00 pm at the Lyman Town Hall.

Approved:
