

## SELECTMEN'S MINUTES

November 16, 2020 at the Town Hall

Present: Jim Trudell, Bruce Beane, Wendy Ho-Sing-Loy, Celine Presby-Treasurer, Tabbetha Shosa-AA

Other Attendees: (Phone Conference) George Sansoucy-Utility Assessor

Chairman Trudell called the meeting to order at 6:00 pm.

### **Manifests & Invoices:**

The manifests for 11/09/20, 11/10/20, and 11/16/20 were authorized and new invoices for future payment were reviewed and initialed.

### **Treasurer's Report:**

The Treasurer's Report was read showing a balance of \$79,754.28 in the WGSB checking account and \$55,945.01 in the WGSB Insured Cash Sweep (ICS) account. Trudell motioned to approve the Treasurer's report as given, 2<sup>nd</sup> by Beane, all voted in favor.

### **Meeting Minutes:**

Minutes for the November 2<sup>nd</sup> meeting were reviewed. Beane motioned to approve the minutes as written, 2<sup>nd</sup> by Trudell, all voted in favor.

### **Committee/Department Reports & Needs:**

- Shosa presented the notice that taxpayers will receive in the 2020 tax bills informing them of the change to semi-annual tax billing for the 2021 year.

### **Permits and Applications:**

The following were approved:

- 2 Pistol Permits were reviewed and approved.

### **Public Meeting:**

Chairman Trudell opened a public meeting pursuant to the provisions of RSA 41:14-a to hear any comments on the donation of property located at Map 216 Lot 025 by property owner Kevin Provencher. There were no residents in attendance. A public meeting will take place at the November 23<sup>rd</sup> meeting to hear from residents. Trudell motioned to close the meeting, 2<sup>nd</sup> by Beane, all voted in favor.

Chairman Trudell opened a public hearing pursuant to the provisions of RSA 31:95-b to accept \$5,000.00 in Election COVID Response GRANT funds through the Center for Tech and Civic Life. The CTCL is allocating these funds for the purpose of planning and executing safe and secure election administration. Beane motioned to accept the funds in the amount of \$5,000.00, 2<sup>nd</sup> by Trudell, all voted in favor.

**Public Matters:**

- Utility assessor, Sansoucy explained the process and formulas behind the increase in utility evaluations. He also explained that appeals and abatements may be filled through July 1, 2021.

**Correspondence:**

- The BOS reviewed an appropriation request from Grafton County Senior Center.

**Old Business:**

- The BOS have reviewed a request received from McLane Middleton, legal counsel for a property owner, to present a warrant article at Town Meeting to discontinue a road located on Echo Ledge Rd. The Board has decided that the property owner should submit a petition warrant article to be presented at Town Meeting.

**New Business:**

- The Board reviewed and signed the CAI Technologies Annual WebGIS Support Agreement for mapping services for \$2,400.
- The Town received the 2020 Grafton County Tax invoice for \$125,304 which is an increase of \$7,114 from last year.
- Shosa attended a virtual training for Quickbooks on Tuesday, November 10<sup>th</sup>.
- The 2021 Health Trust medical rates, plan options and cost-sharing formulas were discussed. Ho-Sing-Loy motioned to maintain the current medical plan and continue the employees' cost sharing formula at 12% for a single or 2-person policy, 2<sup>nd</sup> by Trudell, all voted in favor. Family plans are available but the employee pays the difference in cost between a 2-person and family coverage. The Selectmen reviewed and signed the transmittal for the 2021 HealthTrust medical, dental, and short-term disability coverages. They will meet with employees in the coming weeks to review the new rates and cost sharing amounts.
- The Board will meet with employees in the coming weeks to review the new rates and cost sharing amounts.

Hoy-Sing-Loy motioned to adjourn the meeting at 7:40 pm, 2<sup>nd</sup> by Trudell, all voted in favor.

The next regular Selectmen's meeting is scheduled for November 23<sup>rd</sup> at 4:00 pm at the Lyman Town Hall.

Approved:

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