

SELECTMEN'S MINUTES

November 23, 2020 at the Town Hall

Present: Jim Trudell, Bruce Beane, Wendy Ho-Sing-Loy, Celine Presby-Treasurer, Tabbetha Shosa-AA

Other Attendees: Chris Hodge-Health Officer/Building Inspector

Chairman Trudell called the meeting to order at 4:00 pm.

Manifests & Invoices:

The manifest for 11/23/20 was authorized and new invoices for future payment were reviewed and initialed.

Meeting Minutes:

Minutes for the November 16th meeting were reviewed. Ho-Sing-Loy motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

Committee/Department Reports & Needs:

- Shosa presented information from Road Agent Smith for the loader cost and trade-in allowance.
- Health Inspector, Chris Hodge, explained the recent COVID bill submitted to the Town of Lyman. The Selectmen discussed the total amount of the bill and scope of work with Mr. Hodge. The retainer fee that is paid at the beginning of the year will cover the two bills received that are unrelated to COVID. Payment for the COVID bill was discussed and will not be processed at this time.

Public Meeting:

Chairman Trudell opened a public meeting pursuant to the provisions of RSA 41:14-a to discuss the donation of property located at Map 216 Lot 025 by property owner Kevin Provencher. Two prior Public Meetings have taken place. Trudell motioned to accept the donation of land, 2nd by Beane, all voted in favor. Beane motioned to close the meeting, 2nd by Ho-Sing-Loy, all voted in favor.

Public Matters:

- The board reviewed a property owners November 20th progress report for property located on Wilderness Acres Rd.

Correspondence:

- The BOS will review the NH Town and City November/December 2020 magazine and report back with any information pertaining to Lyman at the December 7th meeting.

New Business:

- The Board reviewed the 2021 wage & benefits statements to be presented to full-time employees and those receiving annual stipends in the upcoming month.
- The Board reviewed the 2020 property tax rates calculated by the NH Department of Revenue. The Selectmen are only able to adjust the amount of overlay requested to cover possible abatements and the amount of the fund balance used to reduce the town's portion of the tax rate. The 2020 property tax rate was set at \$21.42/1000 which is \$2.71 lower than 2019. The local school rate is down \$1.21, the state school rate is down \$.53, the town rate is down \$.66, and the county rate is down \$.31. The warrant will be printed and signed and the tax bills will be mailed Nov 24th with a due date of December 24th.
- The Board reviewed and signed Plodzik & Sanderson's engagement letter for \$10,325 for the 2020 audit.
- The Board began work on the 2021 expense budget.

Hoy-Sing-Loy motioned to adjourn the meeting at 5:45 pm, 2nd by Trudell, all voted in favor.

The next regular Selectmen's meeting is scheduled for December 7th at 6:00 pm at the Lyman Town Hall.

Approved:
