

## SELECTMEN'S MINUTES

January 11, 2021 at the Town Hall

Present: Jim Trudell, Bruce Beane, Wendy Ho-Sing-Loy, Celine Presby-Treasurer, Tabbetha Shosa-AA, Beth Carignan-Town Clerk/Tax Collector, Thomas Smith-Road Agent

Chairman Trudell called the meeting to order at 6:00 pm.

### **Manifests & Invoices:**

The manifests for 12/31/20 and 01/11/21 were authorized and new invoices for future payment were reviewed and initialed.

### **Treasurer's Report:**

The Treasurer's Report was read showing a balance of \$105,605.89 in the WGSB checking account, \$734,594.21 in the WGSB Insured Cash Sweep (ICS) account. Trudell motioned to approve the Treasurer's report as given, 2<sup>nd</sup> by Beane, all voted in favor.

### **Meeting Minutes:**

Minutes for the January 4<sup>th</sup> meeting were reviewed. Beane motioned to approve the minutes as written, 2<sup>nd</sup> by Ho-sing-loy, all voted in favor.

### **Permits and Applications:**

The following were approved:

- Intent to Cut for Map 241 Lot 001 was reviewed and approved.

### **Committee/Department Reports & Needs:**

- Road Agent Smith discussed the road repair schedule that the Highway Crew will work on in 2021. He will submit a hardcopy of the discussed repair schedule for the BOS. A locked mailbox will be installed within two weeks at the Town Office so that mail can be securely delivered and picked up. Smith and the BOS discussed the Highway Budget and made necessary changes to accommodate upcoming bridge expenses and the need for a new loader in the future.
- Carignan presented an updated list of the Property Taxes that have not yet been received. Carignan presented a petition warrant article that will request a wage increase for the remainder of her term.

### **Correspondence:**

- An appropriation request for Boys and Girls Club was reviewed.
- An appropriation request for Lisbon Lions Club was reviewed.
- An appropriation request for American Red Cross was reviewed.

**Old Business:**

- Shosa gave an update on training received in the previous week.
- McGrath will begin training for additional office duties following the budget hearing on February 9<sup>th</sup>.

**New Business:**

- Selectmen reviewed and signed the 2021 Lisbon and Lyman Transfer Station Agreement.
- The BOS received the annual audit questionnaire. They will review and complete the document before the next meeting.
- The BOS reviewed CNP's proposal for the Cyclical Revaluation.
- The Board continued work on the 2021 expense budget.

Trudell motioned to adjourn the meeting at 7:45 pm, 2<sup>nd</sup> by Beane, all voted in favor.

The next regular Selectmen's meeting is scheduled for January 25<sup>th</sup> at 6:00 pm at the Lyman Town Hall.

Approved:

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