

## SELECTMEN'S MINUTES

January 25, 2021 at the Town Hall

Present: Jim Trudell, Bruce Beane, Wendy Ho-Sing-Loy, Celine Presby-Treasurer, Tabbetha Shosa-AA, Beth Carignan-Town Clerk/Tax Collector, Todd Landry-Emergency Management Director

Others: Mr. & Ms. Sharon –Potential buyers for property located on Hubberton Rd.

Chairman Trudell called the meeting to order at 6:00 pm.

### **Manifests & Invoices:**

The manifests for 01/18/21 and 01/25/21 were authorized and new invoices for future payment were reviewed and initialed.

### **Treasurer's Report:**

The Treasurer's Report was read showing a balance of \$70,848.96 in the WGSB checking account, \$161,661.65 in the WGSB Insured Cash Sweep (ICS) account. Trudell motioned to approve the Treasurer's report as given, 2<sup>nd</sup> by Beane, all voted in favor.

The Board discussed the upcoming expense to fix a Town bridge. They requested that Treasurer Presby research current interest rates for the loan that will be necessary to pay the balance that will remain after the Capital Reserve Bridge Fund has been used to cover approximately half of total expense. Shosa will work with the Town's contact at DRA to include the necessary Warrant Article needed for this loan.

### **Meeting Minutes:**

Minutes for the January 11<sup>th</sup> meeting were reviewed. Ho-sing-loy motioned to approve the minutes as written, 2<sup>nd</sup> by Trudell, all voted in favor.

### **Permits and Applications:**

The following were approved:

- Intent to Cut for Map 216 Lot 113 was reviewed and approved.
- Intent to Cut for Map 216 Lot 117 was reviewed and approved.
- Intent to Cut Supplemental for Map 216 Lot 115 was reviewed and approved.

### **Committee/Department Reports & Needs:**

- EMD Landry discussed the steps that needed to be taken to complete the mandatory update and review of the Lyman Emergency Operation Plan. He also discussed the cost of the mandatory review and update for the Lyman Hazard Mitigation Plan that will need to be completed in 2022 so that the BOS can budget accordingly for the coming year.

The grant for the Emergency Management radios has been approved and a purchase order for this has been prepared and signed. Landry will complete the remaining steps to make this purchase.

As the new Town Moderator Landry will attend a web training on February 6<sup>th</sup> to help him prepare for this new role.

- Carignan presented an updated list of the Property Taxes that have not yet been received.

**Correspondence:**

- None

**Old Business:**

- The Audit Questionnaire will be completed and returned at the February 1<sup>st</sup> meeting.

**New Business:**

- The BOS discussed and answered questions surrounding a property for sale on Hubberton Rd. with potential buyers, Mr. & Ms. Sharon. The selectmen explained some of the known challenges surrounding drainage and driveway access for the property. They discussed the buyers concerns regarding these issues and explained that should they purchased the property they would need to work with the state first before coming to the town with a driveway permit and plans to do the necessary updates needed to comply with the Lyman Zoning Ordinance.
- The Board worked on the 2021 revenue budget.

Ho-sing-loy motioned to adjourn the meeting at 8:10 pm, 2<sup>nd</sup> by Beane, all voted in favor.

The next regular Selectmen's meeting is scheduled for February 1<sup>st</sup> at 6:00 pm at the Lyman Town Hall.

Approved:

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