

## Selectmen's Minutes

September 9, 2014

Present: Jim Trudell, Bruce Beane, Steve Moscicki, Donna Clark-AA

Chairman Trudell called the meeting to order at 6:00 pm.

### Manifests & Invoices:

The manifests for Sept 1st and Sept 8th were authorized and new invoices for future payment were reviewed and initialed.

### Treasurer's Report:

The Treasurer's Report was read showing a balance of \$43,622.79 in the WGSB checking account, \$15,086.87 in the WGSB Insured Cash Sweep (ICS) account, and \$225,000.00 in the tax anticipation note (TAN). Moscicki motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

### Meeting Minutes:

Minutes for Aug 25th were reviewed. Trudell motioned to approve the minutes as written, 2nd by Moscicki, all voted in favor.

### Committee/Department Reports & Needs:

- Beane made a motion to transfer \$23,000.00 from the Property Tax Revaluation Capital Reserve Fund to the General Fund to reimburse the amount paid to Commerford Neider Perkins for the 2013-2014 Data Verification portion of the two-year revaluation process, 2nd by Moscicki, so voted all. A letter authorizing the Trustees of the Trust Funds to coordinate the transfer of the funds with Treasurer Presby was also signed.
- The Board signed an oath of office paper for Florence Corey to serve as a Ballot Clerk.
- Clark updated the Board on highway department matters on Tom Smith's behalf. He met with a Mine Safety & Health Specialist from the US Dept of Labor on Sept 3rd and it was determined that MSHA training is not required as town employees are not directly involved in the processing of ledge pack at the quarry. No firm date has been set to begin this year's crushing. The Selectmen briefly discussed other road issues.

### Permits and Applications:

The following was approved:

- Zoning Permit for William & Marie Smith for a shed for Map 233 Lot 001

A Zoning Permit for James & Lori Elliott for a deck for Map 216 Lot 108 was denied as the lot does not have the required acreage, road frontage and setbacks. They will be referred to the Zoning Board of Adjustment to request a hearing for a variance. The project will also require approval from the NH DES due to its proximity to Dodge Pond.

On another matter, the Board confirmed that a zoning permit is not required for a portable car canopy, however, it cannot have any type of foundation around it and it must meet the Town's minimum setbacks from the road and property lines.

### **Correspondence:**

The following were received:

- Aug 2014 'A Safer Road to Tomorrow' newsletter
- North Country Council Annual Meeting Dinner invitation - Oct 22nd in Whitefield
- North Country Council - Preliminary Draft of 'A Plan for New Hampshire's North Country' and announcement of open houses to offer feedback on the plan
- Littleton Zoning Board of Adjustment - Sept 30th hearing on a wireless tower on Slate Ledge Rd
- Lincoln Planning Board - Sept 24th hearing on a telecommunications facility at Loon Mountain
- 2014 LED Expo - Sept 23rd in Manchester - Beane may attend
- Grappone Automotive Group request to bid on future vehicle purchases
- Primex 'Contracts: Be Careful What You Sign' workshop - Sept 23rd in Lincoln

### **Old Business:**

- Beane gave an update on the Town Hall addition. The second story is being framed and the building should be closed in and roofed before the end of the month. A purchase order for Varney-Smith Lumber Co for \$17,000 for building materials was signed. Clark confirmed that The Carpet Barn still offers the same carpet installed in the Town Offices in 2011 and Capital Alarm will send a representative to quote on expanding the existing system.
- Beane provided information on a wireless remote panel for the generator so its status can be monitored from the office. The Board agreed to purchase the basic model for \$260.
- Clark reported on the 'Essentials of Primex3 Coverage' insurance workshop she recently attended.
- The Town is still awaiting the NH DRA utility values necessary to complete the MS-1 form.

### **New Business:**

- FairPoint submitted a pole license petition for the Selectmen's signatures but did not use the new template adopted in Jan 2014. Clark will notify FairPoint that the request needs to be resubmitted in the correct format.
- Outreach coordinator Mike Scala from Senator Ayotte's office will be at the Town Hall on Sept 18th from 11:00 am - noon to assist citizens with official business.
- The expense budget to date was reviewed and found to be in line for this time of year.
- The Board reviewed information on the final return of surplus expected from HealthTrust towards Sept 2013 - June 2014 medical and dental plan costs. Employees who contributed to the cost of their medical plans during that time will receive a prorated portion back. The Selectmen will request that the return be issued as a credit to the Town rather than a check.

Beane motioned to adjourn the meeting at 7:00 pm, 2nd by Moscicki, all voted in favor.

The next regular meeting is scheduled for Tuesday, Sept 23rd, at 6:00 pm.