

SELECTMEN'S MINUTES

May 3, 2021 at the Town Hall

Present: Bruce Beane, Wendy Ho-sing-loy, Celine Presby-Treasurer, Administrative Assistant-Tabbetha Shosa, Road Agent-Tom Smith

Absent: Jim Trudell

Others: George & Candace Heineke

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for 04/26/2021 and 05/03/2021 were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$42,676.05 in the WGSB checking account, \$50,000 in the NOW account, and \$264,841.91 in the WGSB Insured Cash Sweep (ICS) account. Presby will transfer \$100,000.00 from the WGSB Insured Cash Sweep on Tuesday making the new balance \$164,841.91 as of 05/04/2021. Ho-sing-loy motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for the April 19th meeting were reviewed. Beane motioned to approve the minutes as written, 2nd by Ho-sing-loy, all voted in favor.

Committee/Department Reports & Needs:

- Road Agent-Smith explained three purchase orders that the BOS needed to review. The BOS asked Smith to delay hauling winter sand for the month of May so that the first round of tax bills can be processed. Their hope is to cut down on expenses throughout the month so that borrowing a larger sum can be avoided.
- Shosa presented the Tax Balance Report for the 2020 year for Carignan. She explained that the total outstanding balance was approximately \$40,000 less than the 2019 balance at the same time last year.
- Shosa explained that she would be preparing the first Tax Warrant for the 2021 year in the next two weeks so that Carignan can process and mail out the first round of tax bills. This will be the Towns first year with semi-annual tax billing.

Permits and Applications:

- The BOS reviewed and signed two timber tax warrants and certifications.

Correspondence:

- The BOS reviewed a notice from National Grid informing the town that herbicides will be used on properties abutting and within Lyman. No response is required.
- Pemi-Baker Solid Waste District Application was reviewed by the BOS.

Public Matters:

- The Quarterly Safety Committee Meeting took place on Thursday, April 29th at 12:00.
- George and Candace Heineke spoke with the BOS about the clean-up effort taking place throughout the town and the need for additional blue bags for this effort. Shosa will speak to the Lisbon Transfer Station about obtaining additional bags. These bags will be placed in the main entrance of the Town Hall so that the public can access them at their own convenience.

Old Business:

- Shosa has continued to provide additional documentation as it is requested to the auditors. Updates will be provided as needed until the audit is completed.
- Shosa will reach out to the new general manager at Ogontz to discuss the possibility of a footbridge that might accommodate the Camp during the bridge repair that will take place in the fall.
- The BOS discussed their concerns with the necessary clean-up that needs to be completed for a property located on Under the Mountain Rd. They will continue to research in an effort to determine who is responsible for the removal of the debris.

New Business:

- The BOS is actively seeking a new Health Officer to assist the Town. Shosa will reach out to a neighboring town for further information.

Beane motioned to adjourn the meeting at 7:25 pm, 2nd by Ho-sing-loy, all voted in favor.

The next regular Selectmen's meeting is scheduled for May 17th at 6:00 pm at the Lyman Town Hall.

Approved:
