

SELECTMEN'S MINUTES

June 7, 2021 at the Town Hall

Present: Bruce Beane, Jim Trudell, Wendy Ho-sing-loy, Administrative Assistant-Tabbatha Shosa, Celine Presby-Treasurer, Bethany Carignan-Town Clerk/Tax Collector

Other: Todd Landry, Jerry Landry, Nancy Landry, Rena Woods, Michael Woods, Beth Hubbard, Lori Williams, Steve Sherry, Candace Heineke

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for 05/31/2021 and 06/07/2021 were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$122,568.39 in the WGSB checking account, \$50,000 in the NOW account, and \$164,889.96 in the WGSB Insured Cash Sweep (ICS) account. Trudell motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for the May 24th and June 2nd meeting were reviewed. Trudell motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

Committee/Department Reports & Needs:

- Carignan provided an update on the first round of tax bills that were mailed on Wednesday, May 26th along with the total amount deposited as of today. Tax bills will be due on July 1st.
- Carignan discussed two deed notices that will be mailed on Wednesday, June 9th. The landowners will have an additional month to pay the remaining balance of the 2018 tax bill.
- Shosa provided an update on behalf of Road Agent Smith and explained that a Purchase Order that will be presented at the next meeting to cover the cost of Sodium Chloride for approximately \$4,000.
- The BOS reviewed the contract for the 2021 Tractor rental from HP Fairfield.

Correspondence:

- The BOS received a request for payment on the appropriation that was approved at Town Meeting to North Country Home Health and Hospice. The BOS will pay all appropriations at their regular time later in the year.
- The BOS reviewed an update from NH Municipals regarding virtual meetings. Although pending legislation may put the virtual meeting option into statute.

Emergency Order #12 will expire on June 11th and it is advised that all meeting on or after this date should be held in person.

Permits and Applications:

- The BOS reviewed and signed two Current Use Land Use Change Tax Bills.
- The BOS reviewed and signed a Veterans Tax Credit for property located at Map 228-009.

Public Matters:

- Members of the LCG attended the meeting to discuss the events that lead to the BOS meeting on Wednesday, June 2nd and their decision to disband the group. The BOS discussed that a member of the LCG provided the Board with the by-laws for the group. The BOS also explained that out of concern for the Town and some of the LCG members they felt they had no choice in the matter, but invited the residence in attendance to ask any questions they might have.

Jerry Landry stated that he was not sure that the by-laws that the BOS received were in fact the LCG by-laws. Todd Landry asked if a new group might be allowed to form at a later date. The BOS stated that they would welcome this.

Beth Hubbard asked what would happen with the existing funds and assets that the LCG possessed and explained that the annual scholarship recipient had already been chosen and an award letter was mailed. She also explained that the scholarship is usually paid upon the completion of the first semester of school and would therefore need to be taken care of in or around January 2022. The BOS assured Beth and the rest of the members in attendance that this would be taken care of and the remaining funds would remain in the existing account and used should a new group be formed in the future.

Rena Woods asked for clarity surrounding multiple request for financial records that she has recently received from another LCG member. These request clearly stated that the BOS was investigating and that it was the Selectmen that were requesting documentation. All three Selectmen stated that at no time was a request for any documentation made by them and that they had no questions or concerns involving any financial activity within the group. Williams, Hubbard, Sherry, and all of the Landry's echoed the same sentiment. Rena then asked if the groups Insurance Liability Policy should be canceled. The BOS advised her that the policy should be canceled and the funds that are returned should be deposited into the LCG account. Rena also explained that at least two individuals would need to be placed on the checking account and turned over the checkbook and all other documents that she had. Beth Hubbard returned all documentation on the Memory Tree and Scholarship and the Landry's returned all documents provided by the newest Treasurer, Julie Green. The group members in attendance asked Candace Heineke if she had any additional documents that

needed to be turned in so that records for the LCG group could be stored at the Lyman Town Office. She did not respond.

Lori Williams asked if a group email could be sent to all LCG participants stating that the group had been disbanded. Shosa explained that the Selectmen's Office did not have access to such a list and that after a conversation with the LCG's prior Secretary, Beverly Bettencourt, it seems as if the current secretary, Candace Heineke might have access to this list. Williams asked Heineke if she could provide the BOS with this list and she did not respond. The members in attendance will work to alert everyone by email.

Beth Hubbard motioned to disband the Lyman Community Group, 2nd by Rena Woods, all voted in favor.

Old Business:

- The BOS continues to investigate clean-up concerns for a property located on Under the Mountain Rd.
- An invoice from the Lisbon Fire Department was received in the month of February. The invoice was paid in full and a request for reimbursement from the landowner was submitted. The BOS continues to investigate repayment by the landowner further since the Town has not received payment from the landowner.

New Business:

- Trudell, Shosa, and Road Agent Smith will complete the Town's first Safety Inspection on Wednesday, June 9th. Safety Inspector J. Perry from the Department of Labor will perform the inspection.
- The BOS reviewed and signed the Draft Approval of the 2020 audit.

Trudell motioned to adjourn the meeting at 7:05 pm, 2nd by Beane, all voted in favor.

The next regular Selectmen's meeting is scheduled for June 21st at 6:00 pm at the Lyman Town Hall.

Approved:
