

SELECTMEN'S MINUTES

June 21, 2021 at the Town Hall

Present: Bruce Beane, Jim Trudell, Wendy Ho-sing-loy, Administrative Assistant-Tabbetha Shosa, Celine Presby-Treasurer, Bethany Carignan-Town Clerk/Tax Collector, Tom Smith-Road Agent

Other: Todd Landry

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for 06/14/2021, 06/15/2021, and 06/21/2021 were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$49,671.65 in the WGSB checking account, \$50,000 in the NOW account, and \$240,936.32 in the WGSB Insured Cash Sweep (ICS) account. Beane motioned to approve the Treasurer's report as given, 2nd by Trudell, all voted in favor.

Meeting Minutes:

Minutes for the June 7th meeting were reviewed. Trudell motioned to approve the minutes as written, 2nd by Ho-Sing-Loy, all voted in favor.

Committee/Department Reports & Needs:

- Carignan discussed an upcoming vacation that her Deputy will be unable to cover. The Town Clerk/Tax Collectors office will be closed on July 7-8th and the closure will be posted on the Town website, Facebook page, and at the Town Hall.
- Smith discussed the Purchase Order for the HP Fairfield tractor rental. The town will be renting this tractor during the last week of July and the first week of August.
- Smith discussed the need for a part-time employee for the winter months. Smith will work with Shosa to create an ad for this position.
- Shosa provided an update on the progress for the Safety Inspection Compliance.
- Shosa presented the BOS with the estimate provided by St. Johnsbury Door for a new garage door opener. Shosa will reach out to an electrician to install the ceiling outlet necessary.
- The BOS approved the payment for the 2020 Appropriations.

Correspondence:

- The BOS received the reports for Dodge Pond and Round Pond from the NH Division of Public Health Services. The BOS reviewed the reports.

Permits and Applications:

- None

Public Matters:

- Trudell motioned to accept an anonymous donation in the amount of \$36,000.00 to assist with the Towns increasing Educational Tax Burden, 2nd by Ho-Sing-Loy, all voted in favor. Shosa will contact the Trustees of the Trust Fund to create a Trust titled Lyman Educational Tax Fund.

Old Business:

- The BOS reviewed an update on the progress for a building on Wilderness Acres Rd.

New Business:

- The BOS will send a letter to a property owner regarding multiple Zoning Violations for a property located at Under the Mountain Rd. Shosa will send this letter Priority Mail on Tuesday, June 22, 2021.
- The BOS reviewed a DRA form regarding the use of PA-28 forms.
- Ho-Sing-Loy will deposit the refund check that the LCG received for the cancelled liability insurance.
- The BOS reviewed and signed the Fairpoint Settlement Agreement totaling \$49,683.00.
- The BOS reviewed and signed the Representation Letter for Plodzik and Sanderson.

Ho-Sing-Loy motioned to adjourn the meeting at 7:00 pm, 2nd by Beane, all voted in favor.

The next regular Selectmen's meeting is scheduled for June 28th at 6:00 pm at the Lyman Town Hall.

Approved:
