

SELECTMEN'S MINUTES

July 12, 2021 at the Town Hall

Present: Bruce Beane, Jim Trudell, Wendy Ho-sing-loy, Administrative Assistant-Tabbetha Shosa, Celine Presby-Treasurer

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for 07/05/2021 and 07/12/2021 were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$161,665.93 in the WGSB checking account, \$50,000 in the NOW account, and \$587,432.53 in the WGSB Insured Cash Sweep (ICS) account. Ho-sing-loy motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for the June 28th meeting were reviewed. Trudell motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

Committee/Department Reports & Needs:

- Shosa provided an update regarding the installation of the Garage Door Opener. Shosa also reached out to electrician, Dan Heinz, regarding the issues of new lighting for the town hall, fixing the lighting for the existing exit signs, and the installation of the outlet needed in the garage. He will complete these installations within the next two weeks so that the report of compliance with State Safety Inspection can be filed.

Correspondence:

- The BOS reviewed the annual Financial Report from Plodzick and Sanderson for 2020.
- The BOS each received the NH Town and City July/August 2021 edition and will review any pertinent information.

Permits and Applications:

- None

Old Business:

- The BOS learned that a property located at Under the Mountain Rd. that has multiple Zoning Violations has been transferred to a new owner. Beane spoke to this owner regarding these violations and has been assured that all violations will be addressed over the next 180 days.
- Beane provided an updated list of potential Health Officers that was provided to him by State employee, Sophia Johnson. Ho-sing-loy will also reach out to a contact in a neighboring town in regards to this position.
- The abandon vehicle located on Hurd Hill Rd has been removed.
- The Highway Department will be looking for a part-time employee to help cover vacations, holidays, and sick time throughout the winter months. An ad will be posted in the local paper for the next 2-3 weeks.

New Business:

- Trudell made a motion to formally confirm the decision reached by unanimous vote in 2020 to request reimbursement from the responsible party for all bills that the Town of Lyman receives from the Lisbon Fire Department, 2nd by Ho-sing-loy, all voted in favor.
- The Department of Labor has responded with the violations that will need to be addressed. The Town will have 30 days to make the necessary changes.
- A formal letter giving the Town permission to spend the principal of a recent anonymous donation was received and reviewed by the BOS.
- Training opportunities will be available in the months of September, October, November, and December for Shosa. She will attend as many of these trainings as possible.
- The BOS reviewed the Annual Financial Report provided by Plodzik and Sanderson.

Beane motioned to adjourn the meeting at 7:05 pm, 2nd by Trudell, all voted in favor.

The next regular Selectmen's meeting is scheduled for July 26th at 6:00 pm at the Lyman Town Hall.

Approved:
