

## SELECTMEN'S MINUTES

September 8, 2021 at the Town Hall

Present: Bruce Beane, Jim Trudell, Wendy Ho-sing-loy, Administrative Assistant-Tabbetha Shosa, Tom Smith-Road Agent

Chairman Beane called the meeting to order at 6:00 pm.

### Manifests & Invoices:

The manifests for 08/30/2021 and 09/06/2021 were authorized and new invoices for future payment were reviewed and initialed.

### Treasurer's Report:

The Treasurer's Report was read by Shosa showing a balance of \$153,949.85 in the WGSB checking account, \$50,000 in the NOW account, and \$462,578.86 in the WGSB Insured Cash Sweep (ICS) account. Ho-sing-loy motioned to approve the Treasurer's report as given, 2<sup>nd</sup> by Trudell, all voted in favor.

### Meeting Minutes:

Minutes for the August 23<sup>rd</sup> meeting were reviewed. Beane motioned to approve the minutes as written, 2<sup>nd</sup> by Trudell, all voted in favor.

### Committee/Department Reports & Needs:

- Shosa provided updated reports from Carignan on the remaining tax bills that remain unpaid. Carignan and McGrath will attend a training on Thursday, September 9<sup>th</sup>. Shosa presented the two different options for a state printer in the Tax Collectors office that will be need to be replaced soon. Carignan will also meet with a vendor at the September 9<sup>th</sup> training to discuss optioned before a purchase is made. Shosa will also reach out to WB Mason to discuss having Carignan's printer serviced.
- Road Agent Smith discussed the Ogontz Bridge repair that is set to start sometime between September 27<sup>th</sup>-October 8<sup>th</sup>. Smith will discuss the details with Winterset in the coming week. He explained that the existing road material that will be excavated throughout the process of the bridge repair will be used to grade the road once the bridge repair is complete, but explained that should additional material be needed the Road Crew would be using ledge pack from the Town's gravel pit.

Road Agent Smith informed the Selectmen that Richard Hubbard's last day for the 2021 season will be Friday, September 10<sup>th</sup>.

The BOS reviewed a letter of thanks and appreciation for the Road Crew's work on Hunts Mountain Rd. The BOS expressed their appreciation for the quality work that the Road Crew always does in maintaining the Lyman roads.

**Correspondence:**

- The BOS each took the NH Town and City September/October edition home to review.

**Permits and Applications:**

The following was approved:

- Zoning Permit was reviewed for Map 229 Lot 002

**Public Matters:**

- The BOS continued to review Mountain Meadows Association Rules and Regulations at their request. They will complete a more in-depth review at their upcoming meeting on Monday, September 27<sup>th</sup> and then invite the Association back to discuss their findings at a later meeting.

**Old Business:**

- The BOS discussed next steps for a property owner who is in violation of the Lyman Zoning Ordinance with multiple unpermitted structures on an undersized lot. A letter detailing these violations has been sent to the property owner but the necessary applications have not been submitted. Shosa will reach out to legal counsel for guidance on how to proceed.
- Shosa will reach out to the Inspector at the Department of Health and Safety to determine what the next steps are for the Town to be in compliance.
- The BOS reviewed an update on the progress for a building on Wilderness Acres Rd.

**New Business:**

- After speaking with Legal Counsel regarding the Lyman Zoning Ordinance the Planning Board will need to have a public Hearing to make an adjustment to Section 302 to specify permitted Accessory Uses. Necessary changes will be voted on at the annual Town Meeting.
- A Purchase Order was reviewed and signed for Highway Garage.

Beane motioned to adjourn the meeting at 6:55 pm, 2<sup>nd</sup> by Trudell, all voted in favor.

The next regular Selectmen's meeting is scheduled for September 27<sup>th</sup> at 6:00 pm at the Lyman Town Hall.

Approved:

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