

## SELECTMEN'S MINUTES

September 27, 2021 at the Town Hall

Present: Bruce Beane, Jim Trudell, Wendy Ho-sing-loy, Administrative Assistant-Tabbetha Shosa, Road Agent- Tom Smith, Town Clerk/Tax Collector- Bethany Carignan, Todd Landry-Emergency Management Director

Other: State Representative-Timothy Egan

Chairman Beane called the meeting to order at 6:00 pm.

### **Manifests & Invoices:**

The manifests for 09/13/2021, 09/20/2021, 09/21/2021 and 09/27/2021 were authorized and new invoices for future payment were reviewed and initialed.

### **Treasurer's Report:**

The Treasurer's Report was read showing a balance of \$152,028.43 in the WGSB checking account, \$50,000 in the NOW account, and \$337,663.58 in the WGSB Insured Cash Sweep (ICS) account. Ho-sing-loy motioned to approve the Treasurer's report as given, 2<sup>nd</sup> by Beane, all voted in favor.

### **Meeting Minutes:**

Minutes for the September 8<sup>th</sup> meeting were reviewed. Beane motioned to approve the minutes as written, 2<sup>nd</sup> by Trudell, all voted in favor.

### **Committee/Department Reports & Needs:**

- Carignan reported on the remaining unpaid tax bills. She will provide bi-weekly reports to the Selectmen for the remainder of the year and include the total weekly tax deposit amount on these reports.  
Carignan presented an abatement for a current use tax penalty that was billed incorrectly. A new bill has been issued.
- Road Agent Smith discussed the Ogontz Bridge repair and informed the BOS that Winterset began the repair today. Smith and Parker will put additional detour signs up over the next two days and assist Winterset as needed.

Road Agent Smith reviewed an application for employment to fill the part-time Highway position that was posted last month in the newspaper and currently on the Town Webpage with the Selectmen. References have been checked and the BOS will move forward with an interview later in the week. Should the interview go well the BOS may offer the applicant employment for a trial period of three months.

Road Agent Smith worked with Shosa to complete all of the necessary task required by the Department of Labor so that the Town is in compliance of all safety rules and regulations. Shosa has provided the letter of compliance addressing the

states concerns. A follow up inspection will be completed by the state within two weeks.

- Emergency Management Director Landry discussed a final review of the Hazard Mitigation Plan. The BOS will review the plan so that Landry can complete this task.

Landry discussed conversations with a neighboring towns Chairman that will allow a multi-town Emergency Medical Response course to take place. Landry would like to offer this opportunity to three Lyman residents. The BOS agreed that this would be a great opportunity for the Town and would like Landry to move forward with these plans.

Landry explained that the State has recently offered a new benefit to Emergency Management Directors that allows them to access information online, allowing for a more accurate estimation of when issues such as trees/powerlines down will be resolved. It also allows the Emergency Management Director to immediately inform the state of potential hazards resulting in a quicker response time. This service can be accessed from anywhere so long as Landry has broadband service and his login information.

**Correspondence:**

- The BOS reviewed three letters for appropriation request:
  - American Red Cross was approved.
  - North Country Home Health and Hospice was approved.
  - Pathways Pregnancy Care Center was denied.

**Permits and Applications:**

The following was approved:

- Veterans Tax Credit was reviewed for Letellier
- Zoning Permit was reviewed for Map 229 Lot 001
- Zoning Permit was reviewed for Map 216-093
- Pistol Permit was reviewed.

The following was denied:

- Zoning Permit was reviewed for Map 219-077. A letter will be sent explaining that a variance will be needed since the lot size does not meet the Lyman Zoning Ordinance minimum of 2.07 acres.
- Zoning Permit was reviewed for Map 217-022. A letter will be sent explaining that a variance will be needed since the lot size does not meet the Lyman Zoning Ordinance minimum of 2.07 acres and the structure would not meet the Lyman Zoning Ordinance setback minimum of 65 feet.

**Public Matters:**

- The BOS continued to review Mountain Meadows Association Rules and Regulations at their request. They will meet with the MMA Board Members at their October 4<sup>th</sup> meeting.

- State Representative, Timothy Egan, spoke to the BOS and provided an update on the progress being made in regards to better broadband access within the community of Lyman and other small rural towns north of the notch. He is currently working with a National Telecommunication Grant that would allow existing fiber cables to be run to Town Halls. He explained that another plan includes portions of the American Rescue Act Funds being used to cover some of the cost related to broadband infrastructure.

Egan also asked about the progress the BOS may have made regarding the increasing school tax burden and the issues surrounding the contract between Lyman and Lisbon. The Board explained that despite their greatest effort no progress had been made. The BOS also expressed their frustrations with this situation and the misinformation that was provided by the Superintendent and Lisbon School Board at the spring meeting. Egan will continue to check in and support these communities on this topic until a resolution can be met.

**Old Business:**

- Shosa sent a letter of compliance to the NH Department of Health and Safety and a follow-up inspection has been scheduled. Trudell will be present for the Safety Inspection on Wednesday, October 6<sup>th</sup>.
- The BOS reviewed an update on the progress for a building on Wilderness Acres Rd.

**New Business:**

- After further review of the Lyman Zoning Ordinance the BOS believe that additional changes to the Lyman Zoning Ordinance may be necessary. The Planning Board will need to have a public Hearing to make any adjustments. Necessary changes will be voted on at the annual Town Meeting.
- The BOS reviewed and signed two Current Use Penalty's
- An estimate for the power washing of the Town Hall was reviewed. Shosa will reach out to the company to set up a time for this to be completed.
- The Selectmen reviewed a letter from the Department of Transportation confirming a public hearing that Councilor Kenney and the Department of Transportation will host at the Lyman Town Hall on October 25<sup>th</sup>.

Trudell motioned to adjourn the meeting at 7:50 pm, 2<sup>nd</sup> by Ho-sing-loy, all voted in favor.

The next regular Selectmen's meeting is scheduled for October 4<sup>th</sup> at 6:00 pm at the Lyman Town Hall.

Approved: