

SELECTMEN'S MINUTES

October 18, 2021 at the Town Hall

Present: Bruce Beane, Jim Trudell, Wendy Ho-sing-loy, Administrative Assistant-Tabbetha Shosa,

Other: W. Gregory Harville

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for 10/11/2021 and 10/18/2021 were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$24,947.43 in the WGSB checking account, \$50,000 in the NOW account, and \$337,663.58 in the WGSB Insured Cash Sweep (ICS) account. Trudell motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for the October 4th meeting were reviewed. Beane motioned to approve the minutes as written, 2nd by Trudell, all voted in favor.

Committee/Department Reports & Needs:

- Purchase Order for winter salt from Eastern Minerals was reviewed and approved.
- Shosa provided an updated Property Tax Report from Carignan's office.
- Shosa provided an update on a recent training opportunity and plans for additional training moving forward. Shosa also discussed a potential delay with the 2022 Tax Rate Setting. The State is waiting to receive documents from SAU 35 before they are able to move forward with setting the Tax Rate. Shosa will continue to check in and provide updates as they become available from her contact at the State office as well as the business manager for SAU 35.

Correspondence:

- Ho-sing-loy filled out a ballot from the NH Association of Assessing Officials Ballot.
- Trudell will review a new correspondence from NH Community Rights Network and report back with any pertinent information.
- A notice for a Public Hearing in Haverhill regarding a tower was reviewed.

Public Matters:

- Greg Harville thanked the BOS for working to get the necessary training for the Land Use Boards. He explained that as a new Board Member for the Lyman Zoning

Board of Adjustment he appreciates the offer of training and looks forward to better understanding five criteria that the ZBA must consider when reviewing an application for a variance. Beane provided Mr. Harville with a document that reviews the five criteria and also suggested that Shosa provide Mr. Harville with the most recent copy of the Land Use Handbook. Shosa retrieved the Land Use Handbook immediately for Mr. Harville.

Mr. Harville also asked about the upcoming hearing to accept ARPA funds. He was interested in whether or not the BOS planned to use these funds to assist in the expense involved with better broadband access for the Town of Lyman. Trudell explained that the funds will not need to be used immediately and that they will continue to seek the guidance of NHMA and legal counsel to better understand what the funds can and cannot be used for since new guidelines are still being provided almost daily. Trudell also explained that State Representative Egan recently attended a meeting to discuss progress for the Broadband Committee that was formed this year in an effort to represent smaller communities in Northern NH. Ho-sing-loy suggested that Mr. Harville reach out to State Representative Egan for additional information regarding the progress of the Broadband Committee.

Old Business:

- The Town's Legal Counsel sent a letter to a property owner that is in violation of the Lyman Zoning Ordinance and has not responded to multiple request from the Town that the necessary Zoning Variance Application be completed. The letter requested that the Selectmen's meeting tonight, October 18th, at 6:00 pm. The letter also requested that the property owner take immediate action to bring the violations that he was previously notified into compliance and explained the fines and fees that would be assessed should he fail to comply.
- Beane will attend the Safety Inspection on Wednesday, October 27th.
- Shosa informed the BOS that the company that agreed to power wash the Town Hall was unable to provide insurance and therefore another company will need to be found. Beane has contacted someone in regards to completing the power washing and will let the rest of the board know when he receives a response. The BOS will revisit this topic in the spring if they can't get this completed in the next month.

New Business:

- The BOS discussed a training opportunity that has been offered by the Town's Legal Counsel for the following Boards: Selectboard, Planning Board, and Zoning Board. This training will take place on Wednesday, October 27th at 5:00 pm. The BOS would like all board members to attend if possible. Shosa will send out a reminder email for all Board Members who haven't responded.
- The BOS reviewed the new Health Trust Rates for 2022.
- The BOS reviewed an estimate from Dead River Company to complete necessary work that is required for compliance on the existing propane tank located at the Town Hall.

Ho-sing-loy motioned to adjourn the meeting at 6:50 pm, 2nd by Trudell, all voted in favor.

The next regular Selectmen's meeting is scheduled for October 25th at 6:00 pm at the Lyman Town Hall.

Approved:
