

Selectmen's Minutes

October 6, 2014

Present: Jim Trudell, Bruce Beane, Steve Moscicki, Donna Clark-AA, Celine Presby-Treasurer

Chairman Trudell called the meeting to order at 5:30 pm on Langway Rd.

Public Matters:

The Board of Selectmen met with Phil Clark, representative for Mountain Meadows Owners Association, prior to the start of regular business to inspect the improved portion of Langway Road and recently constructed turn-around and found everything to be in compliance with the requirements outlined in July 2013. The Town of Lyman also received a letter from Lisbon Fire Chief George Stevens confirming that the turn-around meets all of the Lisbon Fire Department's needs and will allow them to better serve all properties on Langway Road. As long as Langway Road is properly maintained to current specifications, it will be acceptable for zoning permits to be issued unless State laws and/or local ordinances require more stringent regulations in the future. Property owners will have to seek variances from the Zoning Board of Adjustment for any construction that does not meet the Zoning Regulations in existence at the time the zoning permit application is submitted. All owners seeking to build must also record a "Notice of Limits of Liability" document at Grafton County for building on a private road prior to approval of a permit. A letter to Mountain Meadows Owners Association outlining this agreement was prepared and signed by the Board.

Manifests & Invoices:

The manifests for Sept 29th, Oct 1st and Oct 6th were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$31,733.77 in the WGSB checking account, \$15,087.53 in the WGSB Insured Cash Sweep (ICS) account, and \$185,000.00 in the tax anticipation note (TAN). Moscicki motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for Sept 23rd were reviewed. Moscicki motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

Committee/Department Reports & Needs:

- Clark updated the Board on highway department matters on Tom Smith's behalf. Chief Bogie expects the driller to be onsite early this week and to move crushing equipment into the quarry the following week. Tom plans to haul material directly to Ogontz Rd during crushing. The remainder will be stockpiled as the Littleton end of Skinny Ridge Rd is in good shape for the winter. Vacation days for Tom and Scott were approved.

- The Board reviewed and signed two Land Use Change Tax bills and warrants.
- Tax Collector Carol Messner's abatement request for a mortgage search fee on a recently foreclosed property was signed.
- Beane made a motion to transfer \$25,000 from the Building Capital Reserve Fund to the General Fund to cover the amount expended to date on the Town Hall addition, 2nd by Moscicki, so voted all. A letter authorizing the Trustees of the Trust Funds to coordinate the transfer of the funds with Treasurer Presby was also signed.
- The Selectmen prepared and signed a letter to Woodsville Guaranty Savings Bank confirming Sandra Moscicki as a new Trustee and removing Selectmen's names from the signature cards on the Trust Fund accounts.

Correspondence:

The following were received:

- UNH Cooperative Extension Service - Forest Laws for Municipal Officials workshop offered Nov 6th or 18th
- North Country Council - Broadband Internet workshop Nov 19th in Concord

Old Business:

- Beane gave an update on the Town Hall addition. Siding and rough wiring are underway. The heat pump units are here and their rough installation will be done soon. Options are still being considered for traditional and spray foam insulation. Capitol Alarm quoted \$900 for new equipment and installation and The Carpet Barn will be here this week to measure for flooring. Expenses to date for the addition were reviewed.
- Clark reported on the Sept 24th Safety Committee meeting.
- A new metal sign will be ordered for the Dodge Pond public access area as the old one disintegrated when it was taken down to be modified.
- The Town is still awaiting the NH DRA utility values necessary to complete the MS-1 form.

New Business:

- The Board reviewed and approved the MS-4 Revised Estimated Revenue form used for tax rate setting.
- The NH Dept of Safety Primary 9-1-1 Dispatch Agency Confirmation form was signed.
- W.B. Mason's proposal for a refurbished color printer/ copier/ fax/ scanner was discussed. The cost is \$2,895 delivered and there is money available in the Office & Computer Equipment Capital Reserve Fund.
- Lisbon Regional School provided a list of 48 current Lyman students. That number is up from 41 in Jan 2014.

Trudell motioned to adjourn the meeting at 7:45 pm, 2nd by Beane, all voted in favor.

The next regular meeting is scheduled for Monday, Oct 20th, at 6:00 pm.