

## SELECTMEN'S MINUTES

February 14, 2022 at the Town Hall

Present: Bruce Beane, Wendy Ho-sing-loy, Administrative Assistant-Tabbatha Shosa, Treasurer-Celine Presby

Other: Surveyor-Thomas Smith

Chairman Beane called the meeting to order at 6:03 pm.

### **Manifests & Invoices:**

The manifests for 02/07/2022 and 02/14/2022 were authorized and new invoices for future payment were reviewed and initialed.

### **Treasurer's Report:**

The Treasurer's Report was read and showed a balance of \$106,223.38 in the WGSB checking account, \$50,000 in the NOW account, and \$237,868.22 in the WGSB Insured Cash Sweep (ICS) account. Beane motioned to approve the Treasurer's report as given, 2<sup>nd</sup> by Ho-sing-loy, all voted in favor.

### **Meeting Minutes:**

Minutes for the January 31<sup>st</sup> meeting were reviewed. Ho-sing-loy motioned to approve the minutes as written, 2<sup>nd</sup> by Beane, all voted in favor.

Minutes for the February 8<sup>th</sup> Budget Hearing were reviewed. Beane motioned to approve the minutes as written, 2<sup>nd</sup> by Ho-sing-loy, all voted in favor.

### **Committee/Department Reports & Needs:**

The Selectmen briefly discussed the February 8<sup>th</sup> Annual Budget Hearing. There were 7 residences in attendance. Beane, Ho-sing-loy, and Trudell will take shifts to be sure that at least one Selectmen is on hand during the March 8<sup>th</sup> Town Meeting polling hours.

### **Correspondents:**

- The Registry of Deeds in Grafton County has informed the Town that as of February 1<sup>st</sup> they will no longer be sending the Monthly documents containing Deeds and Mortgages. Shosa will reach out to make the necessary system changes to support this change so that the Town can continue to access the records necessary for the Transfers and Mortgages.
- The BOS reviewed a letter from the Littleton BOS thanking the Lyman Highway Department for their assistance with road maintenance during the most recent snow storm. Shosa will provide the Highway Crew with this correspondence.

**Permits and Applications:**

The following was approved:

- Intent to Cut for Shirley Smith Map 228 Lot 019

**Old Business:**

- The BOS reviewed correspondence between Daniels and the DES regarding a Building Permit that was recently submitted for a property located on/near Dodge Pond. The DES explained that a shoreline permit would not be necessary since the guidelines set forth by the Department of Environmental Services that would exempt Daniels from such a permit are being met based on the documents provided. The BOS have accepted this correspondence and will keep it on file for any future questions surrounding shoreline permitting on this property. They will review the permit again following the necessary Variance Hearing with the ZBA.

**New Business:**

- Celine Presby questioned whether or not the Budget Hearing was noticed in the newspaper and stated that she did not see it in the Littleton Courier. She explained that others spoke with her and stated the same. Shosa said that the ad was posted in the January 26<sup>th</sup> edition and a bill for the publication was received, approved, and paid. Shosa will contact Salmon Press to request a print out of the publication and verify that the ad was in the January 26<sup>th</sup> edition to ease concerns.
- Celine Presby explained that she was speaking on behalf of Landry and Hatch, two members of the Life Squad, to request that the BOS consider cutting a hole into the wall connecting the main entrance ramp and the Town Hall so that the life squad might be able to create a storage compartment that is easily accessible to all of its members in case of emergency. She explained that the equipment that would be stored in this cupboard would need to be kept above a certain temperature (she was unsure what that temperature was but stated that she would find out and report back to the Selectmen) and that members of the life squad believed that this insulated cupboard would provide the proper temperature since the Town Hall is kept at 60 degrees. The BOS will wait for more information before making a decision.
- Lisbon Transfer Station has provided the total reimbursement amount of \$38,508.91 due to the Town of Lyman. The Lisbon Admin Assistant will cut a check for the full amount today.
- The School Board Meeting will take place on March 16<sup>th</sup> at 7:00 pm.

Beane motioned to adjourn the meeting at 6:50 pm, 2<sup>nd</sup> by Ho-sing-loy, all voted in favor.

The next regular Selectmen's meeting is scheduled for February 28<sup>th</sup> at 6:00 pm at the Lyman Town Hall.

Approved:

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