

SELECTMEN'S MINUTES

March 14, 2022 at the Town Hall

Present: Bruce Beane, Jim Trudell, Wendy Ho-sing-loy, Administrative Assistant-Tabbatha Shosa, Treasurer-Celine Presby

Other: Surveyor-Thomas Smith, Scott Barney, Heidi Barney, Donna Clark

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for 03/07/2022 and 03/14/2022 were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read and showed a balance of \$68,666.65 in the WGSB checking account, \$50,000 in the NOW account, and \$237,929.44 in the WGSB Insured Cash Sweep (ICS) account. Trudell motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for the February 8th meeting were reviewed. Beane motioned to approve the minutes as written, 2nd by Ho-sing-loy, all voted in favor.

Minutes for the February 28th meeting were reviewed. Trudell motioned to approve the minutes as written, 2nd by Beane, all in favor.

Minutes for the March 8th Town Meeting were reviewed. Beane motioned to approve the minutes as written, 2nd by Trudell, all in favor.

Committee/Department Reports & Needs:

Beane explained that steps have recently been taken to help lower the frequency in which KMJ delivers fuel in an effort to cut down on delivery expenses. Beane recently spoke with Don Hanks about the process of adding two tanks that would each hold 330 gallons of heating oil. Hanks will speak with Road Agent Smith to determine the details and provide an estimate.

Beane discussed the potential need for a new furnace at the Lyman Highway Garage in the next few years. Beane has reached out to Jared Mardin to determine a firmer timeline for replacement. Mardin will speak to Road Agent Smith about the inspection and possible replacement.

Surveyor Smith discussed the permit update for the Town Pit that will need to be filed in 2023. He is working with Granite Engineering to get an estimate. Surveyor Smith also stated that any necessary surveying that will need to be completed will be done free of charge by him.

Correspondents:

- The BOS will review the NH Town and City March/April 2022 edition for any information that might pertain to the board.
- The BOS reviewed a letter from the NHMA regarding the possible suspension of the Meals and Room Tax. Trudell will reach out to State Representative Hennesey to address the towns concerns.

Permits and Applications:

The following was approved:

- Pistol Permit for Bolasevich
- Pistol Permit for Carpenter
- Pistol Permit for Junge

Old Business:

- The Lisbon Annual School Board meeting will take place on Wednesday, March 16th at 7:00 pm.

New Business:

- The BOS reviewed and signed the MS-232. Shosa will upload the document to the DRA portal.
- Newly elected Trustee of the Trust Fund, Donna Clark, discussed changes that she would like made to the procedures currently in place. Clark would like to establish an email account that will serve as the Trustees of the Trust Fund primary means of communications regarding any town related matters and transactions. The Selectmen will reach out to Lisa Linowes who has served as the primary contact for the Trustees for years and see if this is necessary. The Selectmen will sign the necessary paperwork and work with Linowes to remove any Trustees that are no longer on the Board and add any new members to accounts.
- Scott and Heidi Barney discussed future plans to build a home on their property located on Smith Rd. Barney had questions regarding the status of the road and potential issues they might face in preparing for the build. The Selectmen informed Barney that Smith Rd is classified as a Class Six road which means while the town does not maintain the road it does own it. Mrs. Barney asked for confirmation of their address. Shosa provided Mrs. Barney with the necessary documentation to confirm the properties 911 address. Barney asked about the possibility of upgrading the road and running electric. The Selectmen explained that cost for upgrades to the road would be the responsibility of the landowner and suggested keeping any necessary electrical lines on the side of the road that his property abuts. Barney explained that he is planning to run all electrical lines underground if possible and that he intends on keeping it contained on his side of the road if possible. Mr. Barney stated that they would submit a building permit when they were ready to build.

- The BOS discussed the funding of the Capital Reserves. Shosa will prepare the necessary paperwork for the March 28th meeting.

Trudell motioned to adjourn the meeting at 7:45 pm, 2nd by Ho-sing-loy, all voted in favor.

The next regular Selectmen's meeting is scheduled for March 28th at 6:00 pm at the Lyman Town Hall.

Approved:
