

SELECTMEN'S MINUTES

April 11, 2022 at the Town Hall

Present: Bruce Beane, Jim Trudell, Administrative Assistant-Tabbetha Shosa, Treasurer-Celine Presby

Other: Surveyor, Thomas S Smith

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for 04/04/2022 and 04/11/2022 were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read and showed a balance of \$94,018.02 in the WGSB checking account, \$50,000 in the NOW account, and \$147,971.81 in the WGSB Insured Cash Sweep (ICS) account. Trudell motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for the March 28th meeting were reviewed. Trudell motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

Committee/Department Reports & Needs:

Road Agent Smith will be taking vacation time from April 25-29.

The BOS discussed an estimate from Chief Crushing & Excavation that was received this week. The estimate includes material and labor for the crushing and blasting of 10,000 yards of ledge and stone with an 80/20 crushed ledge to crushed gravel ratio. Beane will discuss with Chief the possibility of changing this to a 70/30 crushed ledge to crushed gravel ratio. This work is expected to be completed in late summer or early fall of 2022. Beane will discuss the details of when the work will start and how long it is expected to take with Chief and Road Agent Smith.

Correspondents:

The following were received:

- NH DOT Policies and Procedures annual update
- Letter from the Vegetation Control Service that provided "Herbicide Use Notification"
- Letter of thanks from WGSB for the Town's business

Permits and Applications:

The following was approved:

- Accessory Zoning Permit for a Roof Extension on an existing Garage on Map 228 Lot 019
- Intent to Cut Map 237 Lots 4, 5, 6, 7 & 8

Old Business:

- The previous bookkeeper for the Trustees of the Trust Fund, Lisa Linowes, has sent the necessary documentation to the three remaining Trustees so that account signors can be changed. Linowes is currently the only one capable of making such changes. She will process the 50% funding of the Capital Reserve Funds that was approved at the previous meeting until signor changes are completed. Linowes has also completed the dormancy paperwork for the WGSB Cemetery Accounts to avoid fees. Shosa will reach out to each Trustee to confirm that they have received the necessary paperwork.
- The BOS discussed the water supply for the Town Offices. They have determined that the well will not be able to supply enough water for the power washing of the Town Hall. The company that was contracted to complete this job is unwilling to hook into a tank due to concerns of possible bacteria in the water used. Surveyor Smith suggested a local contractor and offered to reach out to check on availability and rates.

New Business:

- The BOS reviewed and signed the MS-535. Shosa will upload the document to the DRA portal.
- A local community member reached out to ask if some residents would be able to meet in the parking lot of the Town Hall to organize a Clean-up day on Saturday, April 30th. They have also requested a trailer be left out so that full bags might be left at the Town Hall and delivered to the Transfer Station. The Highway Crew will provide the trailer and bring the collected trash to the Transfer Station.
- The BOS discussed a recent request from the Lisbon Board of Selectmen for Lyman's portion of a replacement Backhoe that will be used part-time at the Lisbon Transfer Station. The Lisbon BOS are asking for \$5,000.00 as Lyman's contribution towards this purchase.
- The BOS reviewed and signed a letter that confirms that the Trustees of the Trust Fund are allowed to complete transactions and other town business from their homes. This letter was requested by the newest Trustee of the Trust Fund, Donna Clark.

Trudell motioned to adjourn the meeting at 7:40 pm, 2nd by Beane, all voted in favor.

The next regular Selectmen's meeting is scheduled for April 27th at 6:00 pm at the Lyman Town Hall.

Approved:
