SELECTMEN’S MINUTES

May 9, 2022 at the Town Hall

Present: Bruce Beane, Thomas S Smith, Advisor to the Selectboard-Jim Trudell, Administrative Assistant-Tabbetha Shosa, Treasurer-Celine Presby, Town Clerk/Tax Collector-Bethany Carignan, Road Agent-Tom Smith

Other: Rob Tyson

Chairman Beane called the meeting to order at 6:03 pm.

**Manifests & Invoices:**

The manifests for 05/02/2022 and 05/09/2022 were authorized and new invoices for future payment were reviewed and initialed.

**Treasurer’s Report:**

The Treasurer’s Report was read and showed a balance of $113,026.05 in the WGSB checking account, $50,000 in the NOW account, and $73,019.34 in the WGSB Insured Cash Sweep (ICS) account. Beane motioned to approve the Treasurer’s report as given, 2nd by Smith, all voted in favor.

**Meeting Minutes:**

Minutes for the April 27th meeting were reviewed. Smith motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

**Committee/Department Reports & Needs:**

* The NHGOFA Annual Conference has been postponed due to a fire that recently took place at the host resort. Shosa attended the Assessing Overview training that took place on May 5th in Bristol, NH.
* Road Agent Smith discussed the plans for road work through the summer. Moulton Hill, Under the Mountain, Ash Hill, and Hunts Mountain are priorities given their current condition and higher volume traffic.

Road Agent Smith explained that the two tanks and all necessary parts to complete the install at the Town Highway Garage have been purchased. Don Hanks will complete the previously discussed install in June.

Part-time Road Crew Member, Richard Hubbard, will be returning next week to help the Road Crew through the summer months.

Road Agent Smith will reach out to Presby and Chief Excavation for quotes on sand.

The BOS discussed the rising cost of gas and necessary materials and what this might mean for the Highway Garage. Smith explained that increases on annual item purchases such as culverts may hinder some of their seasonal work. Smith also discussed a possible opportunity to purchase some culverts at cost. He will provide more information as it becomes available.

* Beth Carignan discussed the newest Federal Holiday celebrating the end of slavery on June 19th. Carignan explained that many of the companies and resources she uses to do her job will be closed on this holiday and stated that it may be more difficult to do certain parts of her job. Carignan explained that at least 50% of the towns in NH will be observing this new holiday and she would like Lyman to do the same. Beane asked for more information about this new holiday and Shosa explained why this day was being observed and also explained that this became an official Federal Holiday in 2021. The BOS discussed the additional holiday and decided that they will not close the Town Offices for this holiday at this time but stated that they may revisit this at a later date.

**Correspondents:**

The following were received:

* Beane and Smith took the NH Town & City May/June magazine to review.
* Letter of thanks from American Red Cross for the town’s generosity.

**Permits and Applications:**

The following was approved:

* Intent to Cut Map 221 Lot 019

The following was reviewed:

* Accessory Zoning Permit for a Storage Shed located on Map 211 Lot 015. The Selectmen have asked that the applicant provide a drawing that clearly shows where on the property the shed will be located. Shosa will reach out to the applicant with this request.

**Old Business:**

* Smith has reached out to a local contractor, Eric Clement, to discuss the possibility of having the Town Hall power washed. Smith will provide an update once he hears back from Clement.
* Beane discussed his conversation with David Wiley regarding the vacant position of building inspector for the Town of Lyman. Wiley has been invited to the May 23rd meeting to discuss the compensation and duties for this position.

**New Business:**

* The BOS reviewed a letter addressed to Beane and the Highway Department regarding the road conditions during mud season. Road Agent Smith explained that this year’s mud season was especially hard throughout the state and that he and Parker worked throughout the season to maintain the Lyman Roads. Beane will reach out to the compliant.
* The BOS spoke with resident Rob Tyson regarding concerns over the unapproved updating of Hubberton Rd. Tyson explained that earlier in the day he spoke with contractor, Scott Barnes, after seeing him working on the road. Barnes explained that he had been hired by Emily LeBouf to upgrade the road. Beth Carignan explained that she had concerns over the potential for additional traffic on the road and reached out to LeBouf herself. The BOS explained that although LeBouf would need to ask the town for permission to complete road work the road is able to be accessed by the public given its current classification. Carignan asked what would be required to throw a road up. Smith explained that this would mean discontinuing the road. Trudell explained that a Warrant Article would need to be presented at Town Meeting, either by petition or the Selectmen. Tyson explained that he was concerned about drainage and the possibility that the most troublesome part of the road might be made worse if not completed properly. Shosa will reach out to LeBouf to set up a time to discuss these concerns and what her plans are moving forward with the BOS.
* Concerns over trash buildup on the deck of a property located at Map 232 Lot 011 were discussed. Similar concerns for this property have presented themselves in past years. The BOS will send a letter requesting that action be taken immediately to have the property cleaned up.

Smith motioned to adjourn the meeting at 8:15 pm, 2nd by Beane, all voted in favor.

The next regular Selectmen’s meeting is scheduled for May 23rd at 6:00 pm at the Lyman Town Hall.

Approved: