

Selectmen's Minutes

November 17, 2014

Present: Jim Trudell, Bruce Beane, Steve Moscicki, Donna Clark-AA, Celine Presby-Treasurer

Chairman Trudell called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for Nov 10th, Nov 13th, Nov 17th and Nov 18th were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$51,947.45 in the WGSB checking account, \$15,088.17 in the WGSB Insured Cash Sweep (ICS) account, and \$250,000.00 in the tax anticipation note (TAN). Moscicki motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for Nov 3rd were reviewed. Beane motioned to approve the minutes as written, 2nd by Moscicki, all voted in favor.

Committee/Department Reports & Needs:

- The Board signed an oath of office paper for Juanita Hubbard to serve as ballot clerk.
- The Selectmen will maintain their biweekly meeting schedule unless more frequent meetings are required during budget season.

Correspondence:

The following were received:

- NHMA Nov/Dec 2014 NH Town & City magazine
- Lyman Community Group - Oct 2014 minutes
- Littleton Planning Board - Notice of Decision regarding a personal wireless communications facility
- Local Government Road Law seminar on Dec 8th in Concord - Trudell and Beane will attend

Public Matters:

Jerry Landry addressed the Board on behalf of the Lyman Community Group. Two new tables were purchased by the LCG for use at the Town Hall. An outdoor Christmas tree will be put up Thanksgiving weekend and the memory tree lighting ceremony will take place Dec 7th at 4:00 pm. The group plans to hold a potluck dinner in Jan, as last year's event was a big success. They are also selling Dodge Pond Ice-Out tickets as a fund-raiser. The group will submit a report to be included in the 2014 Lyman Town Report. Jerry also reported that Lisbon Main Street, Inc. is

planning a supper in Landaff for Volunteers. State Senator Jeanie Forrester told Todd Landry she would be interested in speaking to the Selectmen about possible funding sources for improvements to the Grange Hall.

Old Business:

- The Selectmen will meet with building contractor Charles Hochmuth later in the week to discuss the status of the Town Hall addition and plans for its completion, as well as the renovations needed in the existing office area. Once a date and time is set, it will be posted as a Selectmen's meeting.
- 2015 HealthTrust medical rates, plan options and cost-sharing formulas were discussed. Trudell motioned to maintain the current medical plan and a similar cost sharing formula with employees for a single or 2-person policy, 2nd by Beane, so voted all. Family plans are available but the employee pays the difference in cost between 2-person and family coverage. The Board will meet with employees to explain the new rates and cost sharing amounts.
- The 2014 Health Trust transmittal for medical, dental and short-term disability was signed.
- A certified letter was sent to a resident requesting information about a business being operated out of her home.

New Business:

- Trudell will once again serve as the Selectmen's representative at Lisbon Regional School budget committee meetings. The first one is Nov 20th at 6:00 pm.
- Annual fire inspections were completed by Tri-State Fire Protection on Nov 13th.
- Trudell signed a Workers' Compensation Law compliance notice that will be posted at the Town Office and Highway Garage.
- Josephine Belville of the NH Dept of Revenue forwarded the final results of her monitoring activity of the revaluation inspections. No major issues were reported.
- The Board reviewed and signed the annual maintenance agreement for the old copier, which had no trade-in value, but will be kept and maintained for general use.
- The Selectmen reviewed the Primex Contribution Assurance Program (CAP) agreement for 2016 and 2017 workers' comp insurance which limits the amount the insurance will increase each year. Beane motioned to adopt the 'Resolution to Enter Primex Workers' Compensation Contribution Assurance Program', 2nd by Moscicki, all voted in favor. The necessary documents were signed.
- Health Officer Stan Borkowski sent a reminder letter to a property owner regarding some outdoor clean up that needs to be completed before winter.
- The 2014 expense budget to date was reviewed and work on the 2015 proposed budget began.

Beane motioned to adjourn the meeting at 8:35 pm, 2nd by Trudell, all voted in favor.

The next regular meeting is scheduled for Monday, Dec 1st, at 6:00 pm.