

## SELECTMEN'S MINUTES

June 27, 2022 at the Town Hall

Present: Bruce Beane, Thomas S Smith, Wendy Ho-sing-loy, Administrative Assistant-Tabbetha Shosa, Treasurer-Celine Presby, Road Agent-Thomas S Smith, ZBA Board Member-Greg Harville

Other: Candace Belcher (Heineke)

Chairman Beane called the meeting to order at 6:00 pm.

### **Manifests & Invoices:**

The manifests for 06/20/2022 and 06/27/2022 were authorized and new invoices for future payment were reviewed and initialed.

### **Treasurer's Report:**

The Treasurer's Report was read and showed a balance of \$86,923.15 in the WGSB checking account, \$50,000 in the NOW account, and \$303,869.50 in the WGSB Insured Cash Sweep (ICS) account. Beane motioned to approve the Treasurer's report as given, 2<sup>nd</sup> by Ho-sing-loy, all voted in favor.

### **Meeting Minutes:**

Minutes for the June 11<sup>th</sup> meeting were reviewed. Ho-sing-loy motioned to approve the minutes as written, 2<sup>nd</sup> by Smith, all voted in favor.

Minutes for the June 13<sup>th</sup> meeting were reviewed. Beane motioned to approve the minutes as written, 2<sup>nd</sup> by Ho-sing-loy, all voted in favor.

Minutes for the June 14<sup>th</sup> meeting were reviewed. Ho-sing-loy motioned to approve the minutes as written, 2<sup>nd</sup> by Smith, all voted in favor.

### **Committee/Department Reports & Needs:**

- Shosa will attend the Annual NHGOFA Conference on Wednesday, June 29<sup>th</sup> and Thursday, June 30<sup>th</sup> in Concord.
- Road Agent Smith discussed repairs that needed to be made to the new roadside mower. He explained that a bearing on the mower head broke and the parts to fix this have been ordered. Smith also talked about the roller and explained that the shock mount and plate will need to be fixed.

Road Agent Smith will reach out to Chief Excavation to confirm a start date for blasting and crushing. Smith said this work will likely start at the end of September or beginning of October.

The BOS asked for an update on the installation of the new tanks for the Lyman Highway Garage. Road Agent Smith stated that the tanks had been installed and were now filled.

- Harville discussed a proposal that the Zoning Board of Adjustment is currently working on that will need to go before the Planning Board. The ZBA would like the PB to consider creating a separate Article within the existing Zoning Ordinance to address the issues surrounding the overwhelming number of nonconforming lots within the Mountain Meadows Association. The Selectboard understood the intent of the ZBA and thanked Harville for communicating the boards intent.

**Permits and Applications:**

The following was approved:

- Building Permit for a property located at Map 220 Lot 001

The following was denied:

- Building Permit for property located at Map 216 Lot 028 requiring a variance.

**Old Business:**

- Capital Alarm is waiting on parts before scheduling the installation of security cameras within the Town Hall. Cameras should be installed within two weeks barring any further delays receiving parts.

**New Business:**

- The BOS reviewed and signed an updated MS-535.
- The BOS reviewed and signed the 2023 PA-28
- Dead River will make the necessary tank upgrades to meet compliance standards on Tuesday, June 28<sup>th</sup>. The tank at the Town Hall will be filled once the necessary upgrade is completed.
- Shosa will reach out to Fearless to discuss the setup of guest access for the Town Office internet.
- Mountain Meadow will hold their annual meeting at the Town Hall on Saturday, July 16<sup>th</sup>.
- Concerns about an unpermitted structure that was recently added at a property located at Map 219 Lot 021. A letter addressing these concerns will be sent to the property owner.
- Concerns about an unpermitted structure that was recently added at a property located at Map 210 Lot 021. A letter addressing these concerns will be sent to the property owner.

**Public Matters:**

The BOS discussed a recent conversation with the Town's legal counsel to address updating the process that residents will need to complete to be added to the BOS Agenda. Affective immediately a request for appointment on the Selectmen's agenda must be submitted. This request must include the reason for the request, the desired outcome, and any other pertinent information. The request will be presented to the BOS at the upcoming meeting and the Selectboard will determine at that time whether or not the request for time will be approved or denied. If approved a date and time will be provided to the applicant for the next meeting via phone or email. Town employees that are discussing town business will not be required to complete a request for appointment form.

**Non-Public:**

Ho-sing-loy motioned to enter non-public session per RSA 91-A:3, II(d) to discuss three different employees current employment offers and changes to these existing offers, 2<sup>nd</sup> by Beane, all voted in favor. Resumed public session. Smith motioned to seal the minutes of the non-public session, 2<sup>nd</sup> by Ho-sing-loy, all voted in favor.

Ho-sing-loy motioned to adjourn the meeting at 7:45 pm, 2<sup>nd</sup> by Beane, all voted in favor.

The next regular Selectmen's meeting is scheduled for July 11<sup>th</sup> at 6:00 pm at the Lyman Town Hall.

Approved:

---

---

---