

Selectmen's Minutes

January 26, 2015

Present: Jim Trudell, Bruce Beane, Steve Moscicki, Donna Clark-AA

Chairman Trudell called the meeting to order at 7:00 am.

The Board met with Jennifer McCourt of McCourt Engineering and surveyor Thomas Smith to discuss options for upgrading the Town Hall's existing septic system. Based on daily usage of the Town Offices and peak capacity of the meeting areas, it was determined that a 300 gallon per day system would suffice. Various types of systems available were discussed. Due to the size of the Town Hall parcel, location of the well, and proximity to the road, drainage ditches and the brook, the options are somewhat limited and will likely require waivers from the NH Dept of Environmental Services. Installing a larger system that could accommodate future use of the Grange Hall is not feasible. Jenn will confirm the condition of the existing tank with Schofield Septic and she and Tom will work together on an estimate for the project for the budget hearing.

The Selectmen also asked Jennifer if the original Alteration of Terrain permit she submitted to the State of NH for the quarry can be modified to allow material from the quarry to be sold for use on private roads and driveways in the Town in a very limited way. She indicated that the State AoT permit would not have to be changed, but local regulations regarding zoning and the governmental use of the quarry would have to be addressed. The Board will not take any action on this until the Town's Class V roads are all upgraded, but it may be a way to bring in some revenue to help lower taxes in the future.

Moscicki motioned to adjourn the meeting at 8:00 am, 2nd by Beane, all voted in favor.

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January 26, 2015

Present: Jim Trudell, Bruce Beane, Steve Moscicki, Donna Clark-AA, Celine Presby-Treasurer

Chairman Trudell called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifest for Jan 26th was authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$78,394.37 in the WGSB checking account and \$215,120.76 in the WGSB Insured Cash Sweep (ICS) account. Moscicki motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for Jan 19th were reviewed. Moscicki motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

Correspondence:

The following were received:

- NHMA Bulletins #3 and #4
- Jan/Feb 2015 NHMA Town & City magazine with interesting articles related to budgeting and town meeting
- NH DOT Interim Bridge Reports - given to Road Agent Tom Smith for review
- UNH Cooperative Extension - Letter of introduction from new Community & Economic Development Field Specialist Geoffrey Sewake
- Grafton County Conservation District 2015 Conservation Plant Sale pamphlet

Old Business:

- Clark spoke with a Risk Management Advisor at Property-Liability Trust regarding the need for individuals using the Town Hall for private functions to provide their own insurance. Towns that don't require a certificate of insurance assume the risk for injuries and damages that might be incurred during private events. Should that happen and a claim is filed, the Town's experience modification rate goes up and insurance is more expensive to the taxpayer base. It is PLT's recommendation that Lyman continue with its policy of requiring such coverage by individuals.
- Clark reminded Trudell about the Jan 29th Safety Committee meeting and reminded Beane about the Jan 28th Health Officer webinar.
- The Board approved the Selectmen's Report for the Town Report.
- The 2015 proposed budget and anticipated revenues were reviewed along with miscellaneous budgeting reports. The Selectmen confirmed items needed to complete the Town Hall addition and renovations and their costs. They also budgeted funds for a septic system upgrade. Estimated revenues for 2015 include the sale of at least one tax deeded property. Everything will be finalized next week in preparation for the Feb 3rd budget hearing at 7:00 pm at the Lyman Town Hall.

New Business:

- The blower motor on the furnace that heats the big hall had to be replaced.
- A quote for \$290 was received from Capitol Alarm Systems to add a siren to the Town Hall alarm system.
- Josephine Belville of the NH Dept of Revenue requested a meeting with the Board of Selectmen and town assessor Phil Bodwell of Commerford Neider Perkins regarding the update portion of the revaluation and the 2015 Assessment Review. A date will be set for late March.
- Clark will attend a NH Dept of Revenue Excavation & Timber Tax mini course on Feb 26th in Haverhill.
- Welfare Officer Clark advised the Board that the NH Local Welfare Administrators Association sent a letter to legislators in opposition to House Bill 269 which would allow landlords to require last month's rent, in addition to first

month's rent and a security deposit, from tenants prior to occupancy. The concern is that this bill will force more residents to seek emergency financial assistance from local welfare in order to obtain housing.

Moscicki motioned to adjourn the meeting at 7:40 pm, 2nd by Beane, all voted in favor.

The next regular meeting is scheduled for Monday, Feb 2nd, at 6:00 pm.