

Selectmen's Minutes

April 20, 2015

Present: Bruce Beane, Steve Moscicki, Jim Trudell, Donna Clark-AA, Celine Presby-Treasurer

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for Apr 13th and Apr 20th were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

- The Treasurer's Report was read showing a balance of \$33,684.48 in the WGSB checking account and \$65,178.11 in the WGSB Insured Cash Sweep (ICS) account. Trudell motioned to approve the Treasurer's report as given, 2nd by Moscicki, all voted in favor.
- The Board reviewed and signed paperwork for a \$600,000 Tax Anticipation Note at WGSB in the form of a line of credit at 1.70% interest.

Meeting Minutes:

Minutes for Apr 6th were reviewed. Trudell motioned to approve the minutes as written, 2nd by Moscicki, all voted in favor.

Committee/Department Reports & Needs:

Clark updated the Board on Highway Dept matters on Tom Smith's behalf. He has received one quote so far for \$1,600 to remove a decaying maple tree from Center Cemetery. The estimate is high as a crane will be needed. The old tow-behind sweeper is broken and Tom thinks it should be scrapped so the Selectmen approved a purchase order for Presby Construction for \$1,160 for up to 8 hrs of sweeping and sand removal with their truck. He is also getting quotes for repair work on the Sterling body and sub-frame. The Selectmen are scheduled to meet at the Highway Garage tomorrow morning at 6:30 am to look at the truck to determine the extent of the work needed and how much money to put into the repairs. They will also create forms to document the condition of each truck and piece of heavy equipment annually in the spring. Tom & Scott have started grading and vibratory rolling roads and a purchase order for Presby Construction for \$18,500 for 2,466 yds of winter sand was approved. Tom will be asked to look into a beaver issue on Skinny Ridge Rd and a Dodge Pond Rd property owner will be notified of a tree leaning precariously towards the pond.

Permits and Applications:

The following were approved:

- Veterans' Tax Credit
- Pistol Permits

Property owner Martin Mountour asked the Selectmen questions about extending his driveway alongside his existing garage. No permit is needed for what he has in mind.

Correspondence:

The following were received:

- NHMA Bulletins #15 and #16
- Eversource notice of spring aerial vegetation patrols taking place this week
- Eversource Regional Energy Efficiency Workshops - various dates & locations
- Ammonoosuc Community Health Services thank you for the 2015 appropriation
- Lyman Community Group's Mar 2015 meeting minutes
- Congresswoman Ann McLane Custer's offer of assistance for constituents - the contact information will be posted at the Town Hall

Old Business:

- Beane reported that Steve Sherry will begin final interior painting at the Town Hall next week and Charles Hochmuth will be finishing up the interior carpentry work. Final wiring, flooring, heating and plumbing will then be completed.
- The Board signed a zoning violation letter to a property owner regarding an unpermitted structure on a lot with size and setback issues.
- Clark received information from Trudell and Conservation Commission Chairman Jamie Seidel on where and how to get private well water tested. It will be made available at the Town Hall and on the Town website.
- Clark reminded the Selectmen that her office will be closed Apr 30th while she attends a NH Dept of Labor Training in Hanover.

New Business:

- Locke's Lawncare has started on spring cleanup around the Town buildings and cemeteries.
- At Town Counsel's request, Clark signed an affidavit regarding a pole license & petition issue relative to the multi-town FairPoint lawsuit.
- The Selectmen will advise North Country Council that Lyman no longer wishes to have a representative on its Transportation Advisory Committee (TAC). Most of the matters it deals with do not directly affect Lyman and it is difficult to get someone to the meetings.
- NH Dept of Revenue's Josephine Belville will be here Apr 23rd to work on the assessment review process with Clark.
- The Board approved payment of an Apr 2015 invoice from Littleton Pet Center for 10 days care of a stray dog in Dec 2014. They will be reminded that Animal Control Officer Mike Slavtcheff must be notified whenever they are caring for a rescue dog found in Lyman per our policy.
- PLT Property-Liability Trust will not be offering new coverage beyond FY 2016. Clark will contact Primex to see if they will be continuing liability coverage to public employers in the future as they already handle Lyman workers' compensation and unemployment compensation insurances.
- The Selectmen reviewed and signed the NH-GAP Hosting Service Agreement. Welfare Officer Clark will attend training on this new, statewide General Assistance Program May 6th in Concord.

- The Board reviewed the 2015 expense budget to date and found everything to be in line for this time of year.
- NH Homeland Security and Emergency Management (HSEM) advised that FEMA has approved an application for the update of the Town of Lyman's hazard mitigation plan which is set to expire in Apr 2016. After reviewing the agreement, Beane motioned to accept the FY 2014 Pre-Disaster Mitigation Grant from the State of NH in the amount of \$6,000 and to confirm that the Town of Lyman will provide the required \$2,000 in-kind match toward the total project cost of \$8,000, 2nd by Moscicki, all voted in favor. The grant agreement was signed and initialed as required. Emergency Management Director Michael O'Brien will be notified of the grant approval and asked to contact contractor June Garneau at Mapping and Planning Solutions regarding working with the Town on this project.

Non Public:

Trudell made a motion to enter non-public session per RSA 91-A:3, II(c) to discuss a matter of reputation, 2nd by Beane, all in favor by roll call vote. Resumed public session. Moscicki made a motion to seal the minutes of the non-public session, 2nd by Trudell, all in favor following a roll call vote.

Trudell motioned to adjourn the meeting at 7:30 pm, 2nd by Moscicki, all voted in favor.

The next regular meeting is scheduled for Monday, May 4th, at 6:00 pm.