

Selectmen's Minutes

June 1, 2015

Present: Bruce Beane, Steve Moscicki, Jim Trudell, Donna Clark-AA, Celine Presby-Treasurer

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for May 25th and June 1st were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$107,864.46 in the WGSB checking account, \$15,091.91 in the WGSB Insured Cash Sweep (ICS) account and \$450,000 in the tax anticipation note (TAN). Moscicki motioned to approve the Treasurer's report as given, 2nd by Trudell, all voted in favor.

Meeting Minutes:

Minutes for May 18th were reviewed. Trudell motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

Committee/Department Reports & Needs:

- Clark updated the Board on Highway Dept matters on Tom Smith's behalf. The road crew is currently grading roads, hauling sand, putting the body back on the Sterling truck and finishing repairs to the loader. Trudell reported on the Mountain of Demonstrations exhibition he attended with Tom & Scott and outlined current prices for new trucks and heavy equipment. He will also set up the meeting with Pike Industries regarding crushing. Tom will contact the representative they met from Michie Corp, a company offering engineering services in conjunction with precast concrete bridge structures. The Board signed a purchase order for JH Welding for \$2,730 for Sterling body & sub frame welding and approved a request for a personal day for Tom.
- Trudell confirmed that Locke's Lawn Care is doing a good job with the cemetery mowing.
- Emergency Management Director Michael O'Brien will be asked to attend an upcoming meeting to update them on his plans for 2015.
- The Board will work on employee reviews over the next few weeks.

Permits and Applications:

The following were approved:

- Pistol Permit
- Request for Town Hall use by Mountain Meadows Owners Association
- Request for Town Hall Use by Lisbon Area Historical Society

Correspondence:

The following were received:

- NHMA Legislative Bulletins #21 and #22 - including information on an amendment to House Bill 2 to transfer oversight of pooled risk management programs (such as PLT Property Liability Trust) from the Secretary of State to the Commissioner of Insurance
- May 2015 Lisbon BizNews
- Notice of June 9th public hearing on the North Country Council Regional Transportation Plan
- Boys & Girls Club thank you for its 2015 appropriation
- Grafton County Fiscal Year 2016 proposed budget

Old Business:

- Beane reported on an informative PLT Property Liability Trust session on Litigation Prevention for Municipal Leaders that he and Clark recently attended in Littleton.
- Trudell advised the Board that surveyor Tom Smith has started work on the new Town Hall septic plan, with input from engineer Jenn McCourt.
- Beane reported that the flooring and heat pumps have been installed in the Town Offices, and electrical upgrades and plumbing are mostly done. Carpet cleaning will soon be arranged to remove all the construction dust and dirt. Expenses to date for the project were reviewed.

New Business:

- The Board reviewed and approved Plodzik & Sanderson's 2014 draft audit report and draft letter of governance.
- The Selectmen reviewed and approved the draft 2014 MS-5 Financial Report of the Town.
- A request for access to tax deeded property was denied.
- Lyman Community Group members will help clean the Town Hall on June 16th after their regular meeting.
- The Board started making tentative plans for the Lyman Summer Social. Trudell will contact musician Jack Alexander to find out what Aug dates he has available.
- The 2015 expense budget to date was reviewed and all areas are in line with expectations.

Moscicki motioned to adjourn the meeting at 7:35 pm, 2nd by Trudell, all voted in favor.

The next regular meeting is scheduled for Monday, June 15th, at 6:00 pm.