

Selectmen's Minutes

August 31, 2015

Present: Bruce Beane, Steve Moscicki, Jim Trudell, Donna Clark-AA, Celine Presby-Treasurer

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for Aug 24th and Aug 31st were authorized and new invoices for future payment were reviewed and initialed

Treasurer's Report:

- The Treasurer's Report was read showing a balance of \$140,740.96 in the WGSB checking account, \$10,186.81 in the WGSB Insured Cash Sweep (ICS) account and \$200,000.00 in the tax anticipation note (TAN). Trudell motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.
- Treasurer Presby noted that the Lyman Housing Improvement Fund CD will mature soon. The program is administered by the Board of Selectmen with possible assistance from North Country Council, but hasn't been used for several years. Research will be done to determine what qualifications must be met for income and what constitutes "emergency housing rehabilitation" so the funds can be distributed to deserving applicants.

Meeting Minutes:

Minutes for Aug 17th were reviewed. Beane motioned to approve the minutes as written, 2nd by Moscicki, all voted in favor.

Committee/Department Reports & Needs:

- The paperwork for the used trailer for the highway dept has arrived and the unit is now registered and insured. Trudell will contact Dan at Holden Engineering to advise him that the Town has decided to contract with Michie Corp for the Mountain Meadows Rd bridge replacement project. The Selectmen inspected two new signs recently installed by Mountain Meadows Owners Association and will draft a letter outlining their concerns about the placement of the sign installed on Mountain Meadows Rd.
- The Board signed an oath of office paper for Patricia O'Brien to serve as a Zoning Board of Adjustment member.

Permits and Applications:

The following were approved:

- Pistol Permits
- Intent to Cut for Chocorua Forestlands for Map 243 Lot 005

The following was denied:

- Request to borrow Town Hall tables and chairs for an offsite private function

Correspondence:

The following were received:

- North Country Council Open House - Sept 11th in Littleton
- North Country Council 42nd Annual Meeting Dinner - Oct 15th in Whitefield
- Property-Liability Trust municipal forum on Embezzlement: Prevent It From Happening to You - Oct 8th in Dalton
- Community Development Finance Authority is accepting Planning Grant Funds applications
- Eversource is installing new AMR (automatic meter reading) meters in our area
- North Country Environmental Services Landfill Open House - Sept 18th in Bethlehem
- NH Dept of Environmental Services Climate Change in NH session - Sept 18th in Concord

Public Matters:

State Representative Brad Bailey stopped in to advise the Selectmen that he is trying to arrange a time for Phil Beaulieu, the new District 1 engineer for the NH DOT, to meet with them to discuss the portion of state road that runs through Lyman. The Board thanked Brad for his efforts on the Town's behalf.

The Town of Lyman offered a Hurd Hill Rd property which was acquired by tax deed in 2010 for sale by sealed bid on an "as is" basis with a minimum bid of \$20,000. Sealed bids were to be received no later than noon on August 31st with the bids to be publicly opened at this evening's Selectmen's Meeting. Since no bids were received, the Board will consider other options for selling the parcel.

Old Business:

- A recently tax-deeded property was repurchased by the former owner. The deed was prepared and signed and will be recorded at Grafton County Registry of Deeds.
- The Board discussed the success of the Aug 22nd Lyman Summer Social. There were about 100 people in attendance over the course of the afternoon. The Town and Lyman Community Group provided hotdogs, hamburgers, chips and beverages and a large selection of salads and desserts were brought by those who came to the party. Brett & Celine Presby's fried dough was a big hit, as always, and music was again provided by Jack Alexander. The LCG also set up games for children. The Selectmen wish to thank the LCG and all those who attended for helping to make this community gathering possible.
- Regarding the Town Hall septic upgrade project, Trudell requested proposals from four installers with the understanding that the highway crew is to be used for as much of the excavation work and hauling as possible to keep costs down. Three were interested and will be sending quotes.
- A NH Municipal Association attorney confirmed that the Town may expend funds to clean, repair and/or replace old damaged cemetery stones. There is currently \$1,500 in the 2015 budget for cemetery repairs that could be used for that purpose.

- June Garneau of Mapping & Planning Solutions is ready to schedule dates to start working on the Hazard Mitigation Plan update. Emergency Management Director Michael O'Brien will be asked to coordinate this with Town staff.
- The Board discussed legal advice received about revising and clarifying Lyman's existing dog policy and complaint procedures to conform with state statutes. A draft will be prepared for final review by the town's attorney prior to being adopted by the Board of Selectmen.

New Business:

- The Lyman Community Group's notice sign which is located on the front of the Grange Hall will be used to advertise community events rather than regular business meetings at this time.
- The Selectmen prepared the MS-434 Revised Estimated Revenues form used to set property tax rates.
- While the Selectmen are hopeful that the courts will allow Property-Liability Trust to write new and renewal coverage in the future, they will submit an application to Primex for a quote for 2016-2017 property and liability coverage.
- Dover's City Manager requested that municipalities adopt and share a resolution in support of eliminating the State of NH's unconstitutional cap on funding Adequate Education Grants for certain communities. Since the Town of Lyman may lose about \$5,000 in aid in fiscal year 2016 due to this cap, the Board will prepare and adopt the resolution at the next meeting.

Non Public:

Trudell made a motion to enter non-public session per RSA 91-A:3, II(c) to discuss a matter of reputation, 2nd by Moscicki, all in favor by roll call vote. Resumed public session. Moscicki made a motion to seal the minutes of the non-public session, 2nd by Trudell, all in favor following a roll call vote.

Beane made a motion to enter non-public session per RSA 91-A:3, II(c) to discuss a matter of reputation, 2nd by Moscicki, all in favor by roll call vote. Resumed public session. Trudell made a motion to seal the minutes of the non-public session, 2nd by Moscicki, all in favor following a roll call vote.

Trudell motioned to adjourn the meeting at 8:05 pm, 2nd by Moscicki, all voted in favor.

The next regular meeting is scheduled for Monday, Sept 14th, at 6:00 pm.