

## Selectmen's Minutes

September 14, 2015

Present: Bruce Beane, Jim Trudell, Donna Clark-AA, Celine Presby-Treasurer, Tom Smith-Road Agent

Absent: Steve Moscicki

Chairman Beane called the meeting to order at 6:00 pm.

### Manifests & Invoices:

The manifests for Sept 7th and Sept 14th were authorized and new invoices for future payment were reviewed and initialed.

### Treasurer's Report:

- The Treasurer's Report was read showing a balance of \$53,351.63 in the WGSB checking account, \$10,186.81 in the WGSB Insured Cash Sweep (ICS) account, \$17,725.31 in the Lyman Housing Improvement Fund CD and \$200,000.00 in the tax anticipation note (TAN). Trudell motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.
- Treasurer Presby will contact WGSB about closing the Lyman Housing Improvement Fund certificate of deposit when it matures and transferring the balance into a checking account for the same purpose.

### Meeting Minutes:

Minutes for Aug 31st were reviewed. Trudell motioned to approve the minutes as written, 2nd by Beane, all voted in favor.

### Committee/Department Reports & Needs:

Tom Smith updated the Board on highway department matters. The Town of Lisbon is borrowing the vibratory roller for a few days. Hurd Hill was recently graded and some work will be done on Skinny Ridge Rd next. Tom will take part in a culvert maintainer recertification workshop Oct 13th in Concord. Municipal vehicles are now required to be inspected in Sept rather than in the spring so will have to be re-done. The highway budget was reviewed and found to be on target. Purchase orders for Presby Construction for \$ 6,300.00 and \$3,150.00 for crushed gravel were approved, as was a purchase order for Hill-Martin Corp for \$1,286.55 for an axle seal kit for the loader. The seals will be installed by B&R Diesel. Beane, Clark and Tom reported on the very informative 'A Hard Road to Travel' workshop they attended last week. The Selectmen reviewed and signed a letter to Mountain Meadows Owners Association regarding the location and wording on a sign installed on Mountain Meadows Rd.

### Permits and Applications:

The following was approved:

- Renewal Zoning Permit for Scott & Lorimarie Peterson for house for Map 202 Lot 001

A couple spoke to the Board about access issues on a Brook Rd property they are interested in purchasing. Surveyor Tom Smith explained that wetlands issues and steep slopes would make it nearly impossible to put an acceptable driveway in from Brook Rd. The property also has frontage on a discontinued road that already serves as a driveway to two dwellings. The potential buyers will provide more information on the condition of the old road and the Selectmen will review town regulations before making a recommendation.

### **Correspondence:**

The following were received:

- Sept/Oct 2015 NH Town & City magazine
- Sugar Hill resident Dolly McPhaul's email expressing concern about the Site Evaluation Committee's (SEC) authority regarding local regulation of energy projects and offering to discuss the matter with the Selectmen
- Lyman Community Group's Aug 2015 meeting minutes
- HealthTrust public hearings on rate setting and return of surplus scheduled for Sept 29th & Oct 1st
- HealthTrust provided an update on its search for a new executive director
- Sept 2015 North Country Council Northern Views quarterly newsletter
- NH Dept of Transportation hearings on 10 Year Transportation Improvement Plan - various dates and locations
- NHMA Municipal Law Lecture Series - various Oct dates in Newmarket

### **Old Business:**

- The Board spoke with town assessor Phil Bodwell by telephone. The 2015 property revaluation is complete and he is making final adjustments based on the informal reviews held last week with property owners who had questions about their new assessments. While waterfront properties generally saw an increase in value, the overall valuation of the Town dropped by about 5.4%. Final valuation numbers will be available at the next meeting for the Board to vote to accept. The Selectmen will not know what impact this will have on taxes until the state sets the town, state school, local school and county rates sometime in Oct.
- Although multiple installers were invited to quote on the Town Hall septic system upgrade project, only Michael Carbonneau of Connecticut Valley Designs LLC submitted a proposal. After reviewing the information, Trudell motioned to accept the proposal in the amount of \$8,460.00, 2nd by Beane, all voted in favor. The contract was signed and a check will be cut for the 50% deposit. Work should commence by the end of the month.
- After a final review by town counsel, Trudell motioned to adopt the revised Lyman Dog Policy which more closely follows the state statutes, 2nd by Beane, all voted in favor. The updated policy is available at the Town Hall and will also be posted on the Town website and published in the next annual report.
- The Town received a \$900 rebate check from Eversource for the heat pumps installed in the Town Offices.

### **New Business:**

- HealthTrust will be updating medical and prescription plan options beginning in 2016. More information will follow when rates are set.
- The Esri ArcGIS annual software maintenance quotation for \$400 was approved and signed by the Selectmen. This system is required for the CAI mapping program. They also reviewed and signed the 2015-2016 CAI Technologies GIS services agreement for \$500.
- The Board approved Lyman Community Group president Jerry Landry's request to be issued a Town Hall key for easier access for their monthly meetings, events and items stored in the Town Hall.
- After reviewing documentation from NH Homeland Security and Emergency Management (HSEM), the Town of Lyman Board of Selectmen, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$3,500 for the update of the Town's local emergency operations plan. Furthermore, the Board acknowledges that the total cost of this project will be \$7,000, in which the Town will be responsible for a 50% match of \$3,500. The grant agreement was signed and initialed as required.

Trudell motioned to adjourn the meeting at 8:10 pm, 2nd by Beane, all voted in favor.

The next regular meeting is scheduled for Monday, Sept 28th, at 6:00 pm.