

Selectmen's Minutes

October 5, 2015

Present: Bruce Beane, Steve Moscicki, Jim Trudell, Donna Clark-AA, Celine Presby-Treasurer

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifest for Oct 5th was authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

- The Treasurer's Report was read showing a balance of \$123,904.15 in the WGSB checking account, \$10,180.46 in the WGSB Insured Cash Sweep (ICS) account and \$100,000.00 in the tax anticipation note (TAN). Moscicki motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.
- Trudell made a motion to transfer \$22,500.00 from the Property Tax Revaluation Capital Reserve Fund to the General Fund to cover the amount paid to Commerford Nieder Perkins for the 2014-2015 contract for the Update portion of the two-year revaluation project, 2nd by Moscicki, all voted in favor. Trudell made a motion to transfer \$1,483.00 from the Office & Computer Equipment Capital Reserve Fund to the General Fund to cover the amount paid to Fearless Computing Inc for the purchase and installation of a Dell OptiPlex 3020 computer for the Deputy Town Clerk's Office, 2nd by Moscicki, all voted in favor. Trudell made a motion to transfer \$4,200.00 from the Highway Equipment Capital Reserve Fund to the General Fund to cover the amount paid to Blackmount Equipment Inc for the purchase a used 2004 Trail Boss Trailer for the Highway Department, 2nd by Moscicki, all voted in favor. Letters authorizing the Trustees of the Trust Funds to coordinate the transfer of these funds with Treasurer Presby were also signed.

Meeting Minutes:

Minutes for Sept 28th were reviewed. Moscicki motioned to approve the minutes as written, 2nd by Trudell, all voted in favor.

Committee/Department Reports & Needs:

- Clark updated the Board on upcoming road work on Tom Smith's behalf. Several loads of material will be put down on a section of Brook Rd, grading will be done on Moulton Hill Rd and two culverts will be changed on the north end of Under the Mountain Rd. Tom will also attend Culvert Maintainer Recertification training in Concord on Oct 13th. Beane will speak to Tom about getting enough 3/4" gravel from Presby to mix with ledge pack to finish Skinny Ridge Rd this fall, if time allows.
- After a final review of the Michie Corp quote for \$19,200 for the engineering portion of the Mountain Meadow Road bridge replacement project, Moscicki

made a motion to accept the proposal as written, 2nd by Trudell, all voted in favor. Beane signed the contract on behalf of the Board.

- NH DOT District 1 Engineer Phil Beaulieu followed up his Sept 28th meeting with the Selectmen by providing some estimates of material needed should the Lyman portion of the Lyman Loop ever become a ledge pack road. State Representative Brad Bailey also forwarded a letter he sent to the Assistant Commissioner of the NH DOT urging him to commit to repaving the Lyman Loop in 2016.
- A letter was received from Mountain Meadows Owners Association President Dave Reis in response to the Selectmen's concerns about a sign recently installed at the intersection of Mountain Meadows Rd and Ridge Rd announcing that Mountain Meadows is a private association. The Board agreed with his suggestion that additional wording be added to the sign to clarify that Mountain Meadows Rd is a town road that is open to the public.

Permits and Applications:

The Selectmen notified prospective buyers of a Brook Rd property that they are awaiting further advice from town counsel regarding the request to use the discontinued Bowles Rd to access the lot for building.

Correspondence:

The following were received:

- North Country Council hosting meetings on Containing Local Highway Costs by Working Together - closest are Oct 19th in Littleton or Nov 3rd in Haverhill
- HealthTrust Annual Meeting - Dec 10th in Concord
- Northeast Resource Recovery Association Annual Meeting - Nov 18th in Concord
- NH Homeland Security & Emergency Management announced it has simplified the process to apply for funding from the EMPG Program

Old Business:

- Town counsel confirmed that the Town cannot sell town property by realtor without a warrant article approved for each individual parcel offered for sale.
- Mike Carbonneau will move equipment in by the end of the week to start the Town Hall's septic system installation.
- Beane will meet with John Hanks of Littleton Monument Company to discuss cemetery stone repairs.
- The Board starting working on a new application and qualifications for disbursing the balance remaining in the Lyman Housing Improvement Fund.
- The Selectmen's Office will be closed Thurs Oct 18th while Clark attends an accounting class in Concord.
- Clark will attend a Municipal Law Lecture on Grandfathering in Gorham on Oct 28th.

New Business:

The 2015 expense budget to date was reviewed and found to be on target for this time of year.

Non Public:

Beane made a motion to enter non-public session per RSA 91-A:3, II(c) to discuss a matter of reputation, 2nd by Moscicki, all in favor by roll call vote. Resumed public session. Moscicki made a motion to seal the minutes of the non-public session, 2nd by Trudell, all in favor following a roll call vote.

Moscicki motioned to adjourn the meeting at 8:10 pm, 2nd by Trudell, all voted in favor.

The next regular meeting is scheduled for Monday, Oct 19th, at 6:00 pm.