

Selectmen's Minutes

December 21, 2015

Present: Bruce Beane, Steve Moscicki, Jim Trudell, Donna Clark-AA, Celine Presby-Treasurer

Chairman Beane called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifest for Dec 21st was authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

The Treasurer's Report was read showing a balance of \$95,157.15 in the WGSB checking account, \$110,181.73 in the WGSB Insured Cash Sweep (ICS) account, and \$17,720.75 in the Lyman Housing Improvement Fund. Moscicki motioned to approve the Treasurer's report as given, 2nd by Beane, all voted in favor.

Meeting Minutes:

Minutes for Nov 30th, Dec 9th and Dec 14th were reviewed. Moscicki motioned to approve the three sets of minutes as written, 2nd by Beane, all voted in favor.

Committee/Department Reports & Needs:

- Clark updated the Board on highway department matters on Tom Smith's behalf. A purchase order was signed for Presby Construction for \$1,176.00 for 112 yds of gravel approved at a previous meeting.
- The Conservation Commission will hold a meeting on Dec 29th at 4:00 pm and the Cemetery Committee will hold a meeting on Dec 30th at 6:00 pm. Both meetings will be held at the Town Hall and are open to the public.

Correspondence:

The following were received:

- NHMA 2016 Legislative Bulletin #1
- Mitchell Municipal Group announced 2016 rate increases for attorney's fees
- NH Department of Agriculture - NH Guide to Upland Invasive Species

Old Business:

- Beane reported on the Dec 16th Hazard Mitigation Plan Update Committee meeting. The project is progressing well and may only require one more committee meeting which is scheduled for Jan 27th at noon.
- The Board reviewed a proposal from Primex for fiscal year 2017 property-liability coverage. The cost is close to that paid to Property-Liability Trust for the current year and the Town will also receive a discount on its 2016 Workers Compensation coverage. The Selectmen decided to proceed with a one-year agreement with Primex for coverage.

- The handicapped accessible entrance is complete and the downstairs meeting room will be ready for use by Town boards soon.
- A game camera to be used by the Animal Control Officer was ordered from Cablela's.
- The 2015 expense and revenue budgets to date were reviewed and work continued on the 2016 proposed budget. No 2015 funds will be encumbered to 2016.

New Business:

- The Board reviewed and signed the 2016 Commerford Nieder Perkins, LLC general assessing contract for \$6,400 which is the same amount paid in 2015.
- After a review of the Jan 2016 IRS mileage reimbursement rate, Trudell motioned to adjust the Town rate down to \$.54 per mile effective Jan 1st, 2nd by Beane, so voted all.
- The Selectmen discussed and created a Capital Assets Policy with the following threshold levels - estimated useful life of greater than one year and asset cost of \$10,000 or more. The guidelines will be used to record capital assets and related accumulated depreciation as required by the Governmental Accounting Standards Board (GASB) Statement No. 34. Beane made a motion to adopt the Lyman Capital Assets Policy as outlined, 2nd by Moscicki, all voted in favor.

Trudell motioned to adjourn the meeting at 7:20 pm, 2nd by Moscicki, all voted in favor.

Unless unexpected business requiring action before year-end arises, the next regular meeting is scheduled for Monday, Jan 4th, at 6:00 pm.