

SELECTMEN'S MINUTES

June 01, 2020 at the Town Hall

Present: Jim Trudell, Bruce Beane, Wendy Ho-Sing-Loy (Conference Call-In), Donna Clark-AA, Tabbetha Shosa-Office Assistant, Todd Landry-Emergency Management

Chairman Trudell called the meeting to order at 6:00 pm.

Manifests & Invoices:

The manifests for 05/25/20, 06/01/20, & 06/02/20 were authorized and new invoices for future payment were reviewed and initialed.

Treasurer's Report:

- The Treasurer's Report was read showing a balance of \$31,346.96 in the WGSB checking account, \$55,919.14 in the WGSB Insured Cash Sweep (ICS) account and \$600,000.00 in the WGSB Tax Anticipation Note (TAN). Beane motioned to approve the Treasurer's report as given, 2nd by Trudell, all voted in favor by roll call vote: Trudell-Aye, Beane-Aye, Ho-Sing-Loy-Aye.
- Request for Advance from TAN for \$150,000 to pay bills was signed off on.
- Payment of health & cultural agency appropriations approved at Town Meeting were authorized.

Meeting Minutes:

Minutes for the May 18th meeting were reviewed. Trudell motioned to approve the minutes as written, 2nd by Beane, all voted in favor by roll call vote: Trudell-Aye, Beane-Aye, Ho-Sing-Loy-Aye.

Committee/Department Reports & Needs:

- Clark reported on highway department matters on Road Agent Tom Smith's behalf. The new 10-wheeler is 30% complete and pictures of progress were reviewed. There was no additional information available on the loader.
- The Selectmen reviewed a list of properties that will receive lien letters later in the week.
- The Selectmen reviewed and signed the 2020 Annual Statement of Safety Policy.
- The Selectmen reviewed and signed two timber tax warrants and certifications.
- A Safety Committee Meeting was held on May 27th at noon at the Town Hall. The annual garage inspection will take place at the upcoming Safety Committee Meeting. The accident with one of the town trucks was discussed and an update on the new trucks progress was given. Covid-19 precautions at the Town Hall and Town Garage were discussed. No new safety equipment was required at this time.

Permits and Applications:

The following were approved:

- Veteran's Credit for Harville - Map 215 Lot 014-001 was reviewed and approved.
- Elderly Exemption was reviewed and approved.
- Accessory Zoning Permit for Kent Ogontz Realty LLC for shed for Map 220 Lot 006 was reviewed and approved.
- Accessory Zoning Permit for Nicholas Arsenault for addition for Map 215 Lot 005 was reviewed and approved.

Correspondence:

- May/June 2020 NHMA Town & City magazine
- NHMA Legislative Bulletin #21 and #22
- Lyman Community Group May Meeting Minutes were reviewed.
- NH Preservation Alliance membership request will not be approved this year.

Public Meeting:

Chairman Trudell opened a public meeting pursuant to the provisions of RSA 21-P:43 to accept \$12,977 in CARES Act funding through the COVID-19 Municipal Relief Fund. The Municipal Relief Fund is a reimbursement program for eligible costs incurred from Mar 1, 2020 - Aug 31, 2020. The grant agreement has been filled out. The grant may also cover some expense for the addition of an online CC payment option for the town should it be needed. Trudell motioned to accept the Grant Funds in the amount of \$12,977, 2nd by Ho-Sing-Loy, all voted in favor by roll call vote: Trudell-Aye, Beane-Aye, Ho-Sing-Loy-Aye. Trudell motioned to name Emergency Manager, Todd Landry, as the Designated Signing Authority, 2nd by Beane, all voted in favor by roll call vote: Trudell-Aye, Beane-Aye, Ho-Sing-Loy-Aye. The Municipal Relief Fund Grant application was signed and initialed.

Chairman Trudell closed public meeting at 6:45 pm.

Old Business:

- Clough Hill Rd zoning violation – one old van was removed leaving two additional unregistered vehicles. A letter will be sent thanking the resident for their efforts and update.
- Wilderness Acres Rd. property report update was reviewed. Progress pictures were provided. The selectmen were happy with the progress and will schedule a site visit at a future meeting to see additional work.
- LCG is not able to help with flower beds this year. Look into options with current landscaper for cemetery contract.
- Beane & Shosa gave a brief overview of the NHMA 2020 Local Officials webinar training which consisted of RSA updates surrounding Covid-19.
- Annual School Meeting will take place on June 10th with special restrictions due to Covid-19 - voting at 6:30 pm and meeting at 7:30 pm. The Selectmen are hoping for a strong Lyman presence.
- Reminder - WebEOC tutorial & online classes recommended by EMD

New Business:

- Forms were signed to add Shosa as an authorized user to the WGSB VISA credit card and to remove Clark as an authorized signer for the WGSB VISA credit card.
- Budget reports through June 01, 2020 were reviewed.

Non-Public:

Trudell made a motion to enter non-public session per RSA 91-A:3, II(b) to finalize an offer of employment, 2nd by Beane, all voted in favor by roll call vote: Trudell-Aye, Beane-Aye, Ho-Sing-Loy-Aye. Resumed public session. Trudell made a motion to seal the minutes of the non-public session, 2nd by Ho-Sing, Loy, all voted in favor by roll call vote: Trudell-Aye, Beane-Aye, Ho-Sing-Loy-Aye.

Beane motioned to adjourn the meeting at 7:45 pm, 2nd by Ho-Sing-Loy, all voted in favor by roll call vote: Trudell-Aye, Beane-Aye, Ho-Sing-Loy-Aye.

The next regular Selectmen's meeting is scheduled for June 15th at 6:00 pm at the Lyman Town Hall.

Approved:
