

2018

**ROAD CREW PERSON**

**FULL TIME POSITION**

**JOB SUMMARY**

Serves as lead heavy-duty equipment operator and assists the Road Agent. Performs skilled work in the maintenance, construction, and operation of public facilities and equipment, thus ensuring the proper upkeep of the existing infrastructure and the delivery of public services. This is an hourly nonexempt position.

**SUPERVISION RECEIVED**

Works under the general supervision of the Road Agent who provides guidance, assigns areas of priorities/responsibilities, and evaluates performance in terms of effectiveness of services provided by the Department. Receives instructions as to work to be done, materials and equipment to be used, and work priorities. Work is reviewed in progress and upon completion for conformance with instructions, Department and Town policy, and acceptable trade practices.

**SUPERVISION EXERCISED**

As directed by the Road Agent.

**EXAMPLES OF ESSENTIAL DUTIES**

(The listed examples are illustrative only and may not include all duties found in this position.)

1. Serves as lead worker in diversified projects involving repairs and maintenance of roads, bridges, culverts, and catch basins using such equipment as a road grader, backhoe, dump truck, vibratory roller, compactor, welder, trimmer and chainsaw.
2. Operates equipment and trucks in conjunction with snow plowing, sanding and salting.
3. Takes measures to ensure he/she knows in detail and follows instructions, conforming to Department policy, procedures, and regulations, executing all assignments and producing adequate work.
4. Ensures that measures are taken to preserve the safety and welfare of the public to the greatest degree possible.
5. Assembles materials and equipment necessary to complete projects. Ensures that Department equipment is maintained in good repair and that materials and supplies are properly used.

6. Ensures that the Road Agent is informed of any significant events or developments within the Departments.
7. Performs other related duties as required.

### **KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED**

Knowledge of methods, materials and equipment used in construction, maintenance, and repair of street surfaces, and drainage structures; knowledge of hazards and safety precautions common to machinery and equipment required in street maintenance; knowledge of traffic laws, regulations, and safety procedures relating to equipment operation; knowledge of the principles and practices of operating and servicing heavy-duty trucks; knowledge of Town ordinances and applicable State laws; knowledge of road and drainage construction. Skill in the operation and care of power tools as well as heavy-duty trucks and related construction equipment. Ability to read and interpret work orders; ability to understand, follow, and make oral and written instructions; ability to delegate work and distribute personnel; ability to direct, coordinate, and review the work of subordinates; ability to establish and maintain working relationships with subordinates and superiors; ability to properly and cordially interact and represent the Department of Public Works with the public; ability to perform prolonged heavy physical labor outdoors under adverse weather conditions; ability to perform a variety of manual tasks or to perform one routine job for a prolonged period; ability to lift 75 pounds; ability to be available 24 hours a day for public works emergencies.

### **MINIMUM QUALIFICATIONS REQUIRED**

High school diploma or equivalent; five years of experience with heavy-duty equipment including trucks, plows, and sanders; two years equipment maintenance experience; one year of supervisory experience (prior experience in municipal public works preferred); possession of a valid CDL B; possession of sufficient physical ability to perform the required tasks as determined by passing a NH Department of Transportation physical; willingness to be on call and ability to work outdoors under extreme weather conditions ; OR any equivalent combination of education and experience which demonstrates possession of the required knowledge, skills, and abilities.

### **PHYSICAL EXERTION/ENVIRONMENTAL CONDITIONS**

(The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.)

For communicating with others, talking is required; for taking instructions from others, hearing is required; for doing the job effectively and correctly, sight is required; and for detecting

unusual odors that indicate the presence of harmful exhaust and gas fumes, the incorrect operation of equipment, etc., smelling is required. Required to use hands and fingers to handle and feel objects, tools, or controls; required to reach with hands and arms. Strenuous physical efforts demanded in heavy lifting and carrying (up to 75 pounds) and in performing work, sometimes under hazardous road conditions, in varying weather conditions with exposure to excessive noise, noxious fumes and gases, toxins, paints, caustic chemicals, fuels, lubricants, solvents, and other fluids, as well as dirt, dust, grease, and other disagreeable materials. Physical demands include traversing rough terrain and climbing in and out of heavy machinery; exposure to minor injuries such as cuts and bruises, periods of sunlight, poisonous plants, and insects and bees.

*This job description does not constitute an employment contract between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.*