

## **LYMAN PLANNING BOARD MINUTES**

### **June 7, 2023**

**Call to Order:** Chairman Donna Clark called the meeting to order at 6:03pm.

**Roll Call:**

Members – Tom Smith ex-officio ,Todd Landry, Donna Clark, Sandy McKee, Paul Rayburn, Diana McGrath – PB Coordinator

**Meeting Minutes:**

The minutes for May 3, 2023 were reviewed and approved. Landry motioned to accept the minutes as written, 2<sup>nd</sup> by McKee, all voted in favor.

**Correspondence:**

Todd Landry took home the May/June 2023 Town and City Magazine. He will share any pertinent information in regards to Planning Board at the next regular meeting.

**New Business:**

No changes needed on the updated Board member contact sheet. All Board members received a Planning Board regulations binder which included all Planning Board approved Town regulations. Board members elected to leave the binders at the town hall and McGrath will update and make the binders available at each regular meeting. A brief discussion took place on a pending driveway permit for Map 229, Lot 12 on Mountain Meadows road. Tom Smith along with Road Agent Tom Smith viewed the lot. Smith informed the Board that the driveway was up to town specifications and the property meets the acre requirement.

Board members took part in watching the first section, on Planning Board Basics, of the online Planning Board conference presented by Stephen C. Buckley, Legal Services counsel for New Hampshire Municipal Association. Planning Board Basics main topics reviewed included: Duty to assist, conflicts of Interest, Statutory duties, sub-division and site plans, master plan and workforce housing. A brief discussion took place on workforce housing and accessory dwelling units. Documentation on Lyman regulations on the two topics will be made available at the next regular meeting. A brief discussion on wetlands took place. Smith suggested that the Planning Board should “define” wetlands in the town ordinance more stringently. Clark suggested researching other town’s regulations on “wetlands”. The Board will continue to watch a small section of the conference at the next regular meetings.

Clark motioned to adjourn the meeting at 7:40pm, 2<sup>nd</sup> by Smith, all voted in favor.

**Next Regular Meeting Date:** July 5, 2023

**Approved Date:** \_\_\_\_\_

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